



**REGULAR MEETING OF COUNCIL  
AGENDA  
MONDAY JANUARY 27, 2025 AT 6:00 P.M.**

**DR. S. F. MONESTIME MUNICIPAL COUNCIL CHAMBERS  
160 WATER STREET, MATTAWA ON**

**Zoom Meeting Access: 1-647-374-4685  
Meeting ID Code: 871 0409 6506  
Passcode: 879124**

- 1. Meeting Called to Order**
- 2. Announce Electronic Participants**
- 3. Adoption of Agenda**
  - 3.1 To Adopt the agenda as presented or amended
    - That the agenda dated January 27, 2025 be adopted as amended
- 4. Disclosures of a Conflict of Interest**
- 5. Presentations and Delegations**
- 6. Adoption of Minutes**
  - 6.1 Regular Meeting of January 13, 2025
  - 6.2 To adopt the minutes as presented or amended
    - That Council adopt the January 13, 2025 minutes
- 7. Notice of Motions**
  - 7.1 Connecting Links Program Detailed Engineering Design for Main Street
- 8. Correspondence**
  - 8.1 Ministry of Municipal Affairs & Housing – Proposed Municipal Accountability Act, 2024
  - 8.2 AMO – 2025 Pre-Budget Submission
  - 8.3 AMO – Vote Like Your Quality of Life Depends On It
  - 8.4 Ministry of Environment, Conservation & Parks – Document Request for Mattawa Drinking Water System
  - 8.5 Ontario Clean Water Agency – Mattawa Water & Wastewater Systems Quarterly Operations Report
  - 8.6 CUPW – Industrial Inquiry Commission Reviewing Canada Post

- 8.7 Mayor Genevieve Lajoie, Municipality of Casselman – Support Needed for Fixing Municipal Funding
- 8.8 Descon Management Group – Property Management Report for 231 Tenth Street
- 8.9 Solicitor General – OPP Billing Model
- 8.10 Town of Mattawa – Letter to Ministry of Infrastructure – Housing Enabling Water Systems Fund
- 8.11 Town of Mattawa – Letter to Ministry of Long-Term Care – Cassellholme East Nipissing Home for the Aged Board of Management
- 8.12 Town of Mattawa – Letter to Ministry of the Solicitor General – OPP Services to Municipalities

## **9. Standing Committee Recommendations/Reports – Motions**

### **10. Information Reports – Motions**

- 10.1 Update from CAO – Report # 25-03R  
Report from Paul Laperriere, CAO/Treasurer
- 10.2 Purchase of Rankin Street Unopened Road Allowance – Report # 25-04R  
Report from Wayne Chaput, Chief Building Official/By-law Enforcement Officer

### **11. By-Laws**

- 11.1 By-Law 25-03 – Committee of Adjustment Members for 2025  
**BEING** a by-law to appoint members to the Committee of Adjustment for the year 2025.

### **12. Old Business**

- 12.1 Council – Food Cyclor Municipal Solutions
- 12.2 Beautification Committee Terms of Reference & Committee Structure

### **13. New Business**

### **14. Questions from Public Pertaining to Agenda**

### **15. In Camera (Closed) Session**

### **16. Return to Regular Session**

### **17. Motions Resulting from Closed Session**

### **18. Adjournment**

- 18.1 Adjournment of the meeting

- That the January 27, 2025 meeting adjourn at \_\_\_\_\_ p.m.

DATE: MONDAY JANUARY 27, 2025

3.1

**THE CORPORATION TOWN OF MATTAWA**

**MOVED BY COUNCILLOR** \_\_\_\_\_

**SECONDED BY COUNCILLOR** \_\_\_\_\_

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**BE IT RESOLVED THAT** the meeting agenda dated Monday January 27, 2025 be adopted as amended to add under Section 7. Notice of Motions, a motion to approve the detailed engineering design for Main Street Connecting Link Program.

## THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the Regular Meeting held Monday January 13, 2025, at 6:00 p.m. in the Dr. S.F. Monestime Council Chambers.

Council Present: Mayor Raymond A. Bélanger  
Deputy Mayor Mathew Gardiner  
Councillor Fern Levesque  
Councillor Loren Mick  
Councillor Laura Ross  
Councillor Garry Thibert  
Councillor Spencer Bigelow

Staff Present: Amy Leclerc, Clerk/Revenue Services Clerk  
Paul Laperriere, CAO/Treasurer  
Dexture Sarrazin, Director of Community Services

\*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

### 1. Meeting Called to Order

Meeting Called to Order by Mayor Bélanger at 6:00 p.m.

### 2. Announce Electronic Participants

Clerk announced that there was no online participation.

### 3. Adoption of Agenda

3.1 To Adopt the agenda as presented or amended

#### **Resolution Number 25-01**

Moved by Councillor Loren Mick

Seconded by Councillor Spencer Bigelow

**BE IT RESOLVED THAT** the meeting agenda dated Monday January 13, 2025 be adopted.

**CARRIED** – unanimous

### 4. Disclosures of a Conflict of Interest

### 5. Presentations and Delegations

### 6. Adoption of Minutes

6.1 Regular Meeting of December 9, 2024

6.2 Special Meeting of December 16, 2024

6.3 To adopt the minutes as presented or amended

#### **Resolution Number 25-02**

Moved by Councillor Laura Ross

Seconded by Deputy Mayor Mathew Gardiner



**BE IT RESOLVED THAT** Council adopt the minutes of the Regular meeting of Monday December 9, 2024 and the Special meeting of Monday December 16, 2024.

**CARRIED** – unanimous

## **7. Notice of Motions**

### 7.1 Support of Ontario Deposit Return Program

#### **Resolution Number 25-03**

Moved by Deputy Mayor Mathew Gardiner

Seconded by Councillor Fern Levesque

**BE IT RESOLVED THAT** amend Resolution No 25-04 to state Town of Mattawa supports the resolution received from the Town of Bradford West Gwillimbury.

**CARRIED** – unanimous

#### **Resolution Number 25-04**

Moved by Councillor Garry Thibert

Seconded by Councillor Fern Levesque

**BE IT RESOLVED THAT** Council of the Corporation of the Town of Mattawa supports the resolution received from the Municipality of St. Charles regarding the Ontario Deposit Return Program as amended.

**AND FURTHER THAT** a copy of this resolution be sent to the Minister of Environment, Conservation and Parks; the Minister of Finance; the Association of Municipalities of Ontario; MPP Vic Fedeli and all Ontario Municipalities.

**CARRIED** – unanimous

## **8. Correspondence**

### 8.1 North Bay Mattawa Conservation Authority – Notification of Changes to Policies in Source Protection Plan

Council spoke on correspondence item # 8.1.

### 8.2 North Bay Parry Sound District Health Unit – 2025 Municipal Levy

Council spoke on correspondence item # 8.2 and requested staff send a letter to the Health Unit on the levy increase and request they come make a presentation to Council on their services in the Town of Mattawa.

### 8.3 ROMA – Register for Conference by January 13, 2025 to Save

### 8.4 Luce Zeus – Concerns on Ontario Building Code Amendment Proposal

Council spoke on correspondence item # 8.4.

## **9. Standing Committee Recommendations/Reports – Motions**

### 9.1 Corporate Services Committee – Motion of Support for Ontario Building Code Changes

#### **Resolution Number 25-05**

Moved by Councillor Garry Thibert

Seconded by Councillor Loren Mick

**BE IT RESOLVED THAT** the Corporate Services Committee, at their meeting on Monday January 6, 2025, puts forth the recommendation to Council to support a resolution regarding the Ontario Building Code from the Township of Papineau Cameron.

**AND FURTHER THAT** Council of the Corporation of the Town of Mattawa supports the recommendation and supports the resolution received from the Township of Papineau-Cameron regarding the Ontario Building Code.

**AND FURTHER THAT** a copy of this resolution be sent to the Premier of Ontario; Minister of Municipal Affairs and Housing; Minister of Children, Community and Social Services; Minister of Economic Development, Job Creation and Trade; the Association of Municipalities of Ontario; MPP Vic Fedeli; Ontario Building Officials Association and all Ontario Municipalities.

**CARRIED** – unanimous

## **10. Staff Reports – Motions**

- 10.1 Roof Repairs to Water Treatment Plant – Report # 25-01R  
Report from Dexture Sarrazin, Director of Community Services

### **Resolution Number 25-06**

Moved by Councillor Fern Levesque  
Seconded by Councillor Laura Ross

**BE IT RESOLVED THAT** Council of the Town of Mattawa receives Report # 25-01R titled Roof Repairs at Water Treatment Plant.

**AND FURTHER THAT** Council approves the quote from JLF Exteriors in the amount of \$6,774.00 plus applicable taxes to be applied under the Canada Community Building Fund for the repairs to the roof on the Water Treatment Plant.

**CARRIED** – Recorded vote and the vote was unanimous

- 10.2 Appointment of Committee of Adjustment Members – Report # 25-02R  
Report from Amy Leclerc, Municipal Clerk/Revenue Services Clerk

### **Resolution Number 25-07**

Moved by Councillor Garry Thibert  
Seconded by Councillor Loren Mick

**BE IT RESOLVED THAT** Council of the Corporation of the Town of Mattawa receives Report # 25-02R titled Committee of Adjustment Members.

**AND FURTHER THAT** Council appoints Councillors Gardiner, Levesque and Bigelow which will be formally adopted by By-law at the next meeting of Council.

**CARRIED** – unanimous

## **11. By-Laws**

- 11.1 By-Law 25-01 – Borrowing By-law

**BEING** a by-law to enter into an agreement with the Bank of Nova Scotia for borrowing of funds if required.

**Resolution Number 25-08**

Moved by Councillor Fern Levesque  
Seconded by Councillor Garry Thibert

**BE IT RESOLVED THAT** Council of the Corporation of the Town of Mattawa defer By-Law 25-01 being a by-law to enter into an agreement with the Bank of Nova Scotia for borrowing of funds if required.

**DEFERRED** – Recorded vote and the vote was unanimous

11.2 By-Law 25-02 – Interim Tax By-law

**BEING** a by-law to provide for an interim tax levy for 2025.

**Resolution Number 25-09**

Moved by Councillor Fern Levesque  
Seconded by Councillor Garry Thibert

**BE IT RESOLVED THAT** Council of the Corporation of the Town of Mattawa approve and adopt By-Law 25-02 being a by-law to provide for an interim tax levy for 2025.

**CARRIED** – Recorded vote and the vote was unanimous

**12. Old Business**

12.1 Council – Food Cycler Municipal Solutions

There was no update from staff.

12.2 Beautification Committee Terms of Reference & Committee Structure

There was no update from staff.

**13. New Business**

13.1 Monthly Statement of Account

Councillor Ross requested that a monthly statement of account be provided to Council from staff to keep Council informed. Staff will bring a report at the next meeting of Council.

**14. Questions from Public Pertaining to Agenda**

**15. In Camera (Closed) Session**

15.1 Legal Matters

In accordance with the Municipal Act, 2001 Section 239 (2)(e)

e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board

**Resolution Number 25-10**

Moved by Councillor Spencer Bigelow  
Seconded by Councillor Fern Levesque

**BE IT RESOLVED THAT** this Council proceed in Camera at 7:02 pm in order to address a matter pertaining to e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.

**CARRIED – unanimous**

**16. Return to Regular Session**

**Resolution Number 25-11**

Moved by Councillor Spencer Bigelow

Seconded by Councillor Laura Ross

**BE IT RESOLVED THAT** the regular meeting reconvene at 7:32 p.m.

**CARRIED – unanimous**

Mayor Belanger advised that the closed session was to discuss a legal matter.

**17. Motions Resulting from Closed Session**

**Resolution Number 25-12**

Moved by Deputy Mayor Mathew Gardiner

Seconded by Councillor Garry Thibert

**BE IT RESOLVED THAT** Council is in agreement to select the legal services from Hammond LLP and equal cost share between the Township of Papineau-Cameron, Municipality of Calvin, Municipality of Mattawan and the Town of Mattawa.

**CARRIED – Recorded vote and the vote was unanimous**

**18. Adjournment**

18.1 Adjournment of the meeting

**Resolution Number 25-13**

Moved by Councillor Fern Levesque

Seconded by Councillor Loren Mick

**BE IT RESOLVED THAT** the January 13, 2025 meeting adjourn at 7:35 p.m.

**CARRIED – unanimous**

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Mayor

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Clerk

DATE: MONDAY JANUARY 27, 2025

6.2

**THE CORPORATION TOWN OF MATTAWA**

MOVED BY COUNCILLOR \_\_\_\_\_

SECONDED BY COUNCILLOR \_\_\_\_\_

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**BE IT RESOLVED THAT** Council adopt the minutes of the Regular meeting of Monday January 13, 2025.

DATE: MONDAY JANUARY 27, 2025

7.1

**THE CORPORATION TOWN OF MATTAWA**

**MOVED BY COUNCILLOR** \_\_\_\_\_

**SECONDED BY COUNCILLOR** \_\_\_\_\_

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**WHEREAS** Council for the Town of Mattawa had previously committed to the Connecting Link Program 2024-254 (Intake 9) for Main Street and whereas WSP Canada Limited was the lowest bid for the Geotechnical Investigation in the amount of \$44,197.30 plus HST;

**AND WHEREAS** Jp2g Consultants Inc., as Mattawa's Engineers and Planners of Record had submitted a total quote for engineering and environmental assessment services in the amount of \$285,238.70 plus HST;

**BE IT RESOLVED THAT** Council for the Town of Mattawa approved the Detailed Engineering Design and Environmental Assessment for Main Street in the total amount of \$329,436.00 + HST.

**Ministry of  
Municipal Affairs  
and Housing**

Office of the Minister

777 Bay Street, 17<sup>th</sup> Floor  
Toronto ON M7A 2J3  
Tel.: 416 585-7000**Ministère des  
Affaires municipales  
et du Logement**

Bureau du ministre

777, rue Bay, 17<sup>e</sup> étage  
Toronto (Ontario) M7A 2J3  
Tél. : 416 585-7000

234-2024-5801

December 12, 2024

Dear Head of Council,

I am pleased to inform you of the introduction of the proposed Municipal Accountability Act, 2024 on December 12, 2024, which, if passed, would make changes to the *Municipal Act, 2001* and *City of Toronto Act, 2006* to strengthen the municipal code of conduct and integrity commissioner framework.

I appreciate the valuable feedback we have received from municipalities and share your commitment to safe and respectful workplaces. The proposed changes, if passed, would:

- enable the creation of a standard municipal code of conduct and standard municipal integrity commissioner investigation processes to help ensure consistency across all Ontario municipalities;
- create a role for the Integrity Commissioner of Ontario in municipal code of conduct and integrity commissioner matters, including providing training to municipal integrity commissioners; and
- establish a mechanism to remove and disqualify members of council and certain local boards for a period of four years for the most serious code of conduct violations following a recommendation from the local integrity commissioner, a concurring report from the Integrity Commissioner of Ontario, and a unanimous vote of council.

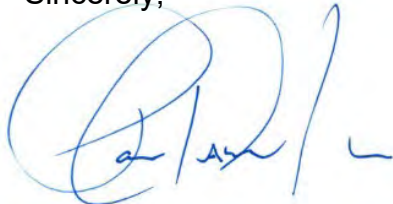
In the coming months, I will want to hear your feedback on the Bill as well as other matters regarding local accountability regimes. I look forward to seeing many of you at the upcoming Rural Ontario Municipal Association conference, where we will have the opportunity to discuss these changes and other matters of importance to your communities.

If passed, important work to develop the regulations to support this new framework would lie ahead, and I remain committed to engaging with you throughout that process. Our intention is to have these changes in effect for the new term of councils beginning in Fall 2026 to ensure there is adequate opportunity for local implementation.

For more information on these amendments, please see the [news release](#). To share your comments on the proposed legislation, please see a posting on the [Regulatory Registry](#) that will be open for comments for 60 days.

If you have any questions regarding these new provisions, please contact your local [Municipal Services Office](#) with the Ministry of Municipal Affairs and Housing.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Paul Calandra', with a large, stylized initial 'P' and 'C'.

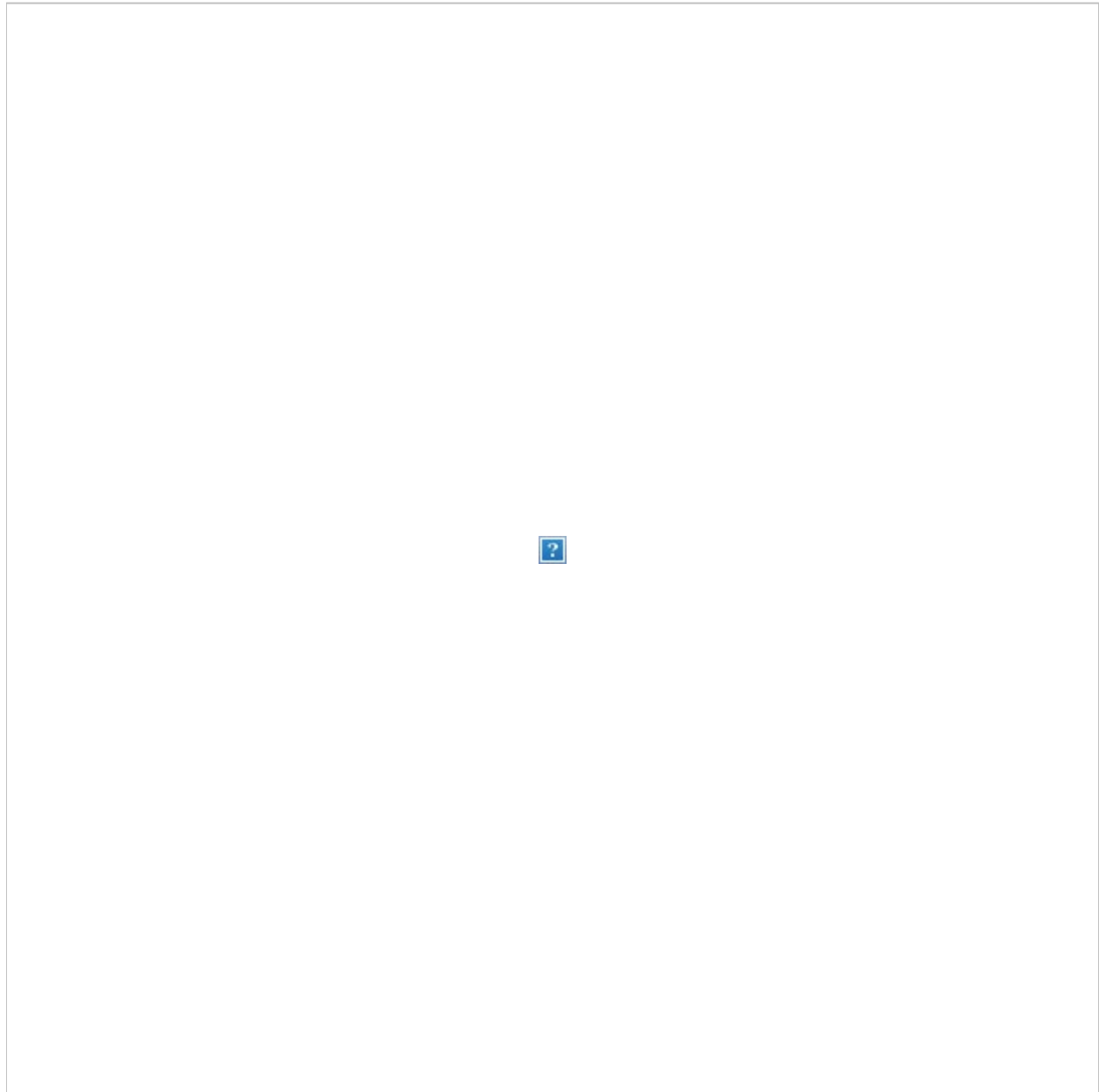
Hon. Paul Calandra  
Minister of Municipal Affairs and Housing

- c:     Jessica Lippert, Chief of Staff  
       Owen Macri, Deputy Chief of Staff  
       Martha Greenberg, Deputy Minister  
       Caspar Hall, Assistant Deputy Minister, Local Government Division  
       Sean Fraser, Assistant Deputy Minister, Municipal Services Division  
       Municipal Clerks and CAOs



**From:** [AMO Policy](#)  
**To:** [Amy Leclerc](#)  
**Subject:** AMO Policy Update – AMO 2025 Pre-Budget Submission  
**Date:** Wednesday, January 15, 2025 5:06:01 PM

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## **AMO Policy Update – AMO 2025 Pre-Budget Submission**

AMO has released its 2025 [pre-budget submission](#) highlighting how municipalities are focused on providing the things that matter most to Ontarians, including:

- building more homes to support growth and make housing more affordable;
- dealing with homelessness and the drug crisis to improve quality of life for everyone; and,
- providing important core municipal services like policing and transit while keeping property tax growth to a minimum in the face of ongoing cost of living challenges.

But delivering on these priorities is impossible with the current provincial-municipal fiscal arrangements. For over a year, AMO and more than 160 member councils have been calling on the province for [a joint Social and Economic Prosperity Review](#) with no engagement to date. The impact of a broken provincial-municipal fiscal framework is apparent in our communities, with implications for housing affordability, cost of living, and public safety.

Municipalities urgently need the province to reset fiscal fundamentals. To address the growing threats to quality of life across Ontario, AMO urges the provincial government to make concrete commitments in these key areas:

1. Infrastructure funding for housing and the economy
2. Reduced provincial reliance on municipal subsidies
3. Fixing broken provincial systems to address homelessness

AMO will provide a presentation outlining this year's pre-budget submission on the plenary stage at the 2025 ROMA Conference.

## **AMO Supports Changes to Brownfields Rules to Reduce Barriers to Development**

AMO submitted [comments](#) to a recent Environmental Registry posting regarding provincial rules for Brownfields development in support of changes to regulatory requirements for brownfields projects to reduce the need for Records of Site Condition (RSC) in certain cases.

The proposal will eliminate the need for RSCs where there are no legislative requirements and where proposals are low-risk, meaning they would have been filed with a Phase-One Environmental Phase Assessment (EPA). This means that no potentially contaminating activities or areas of potential environmental concern were identified for that property.

AMO supports a risk-based approach to environmental safety requirements. Ontario's ambitious target to build 1.5 million new homes over the next ten years to house a growing population requires close public and private sector cooperation. Brownfields offer valuable properties that can be repurposed in communities for new residential or other uses. Changes to reduce red tape

and improve development timelines while ensuring strong environmental protections can help deliver needed development more quickly and affordably.

## **AMO's Response to the *Fixing Long-Term Care Act, 2021***

AMO recently sent a [letter](#) to Minister Kusendova-Bashta in response to consultations on the *Support for Seniors and Caregivers Act, 2024*.

The proposed changes included improved access to dementia care, consistent with AMO's longstanding asks to expand emotion-focused care. However, the Bill's enforcement and liability provisions raise potential impacts of new individual liability provisions on long-term care staff recruitment, on liability for long-term care home Board members, and the removal of the reduction of penalties from municipal and other non-profit homes. AMO members are committed to their roles on the Boards of long-term care homes and to the safety of residents in municipal long-term care homes. We strongly encourage the provincial government to reconsider these changes.

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*This policy update is also available on [AMO's Website](#).*

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\*Disclaimer: The Association of Municipalities of Ontario (AMO) is unable to provide any warranty regarding the accuracy or completeness of third-party submissions. Distribution of these items does not imply an endorsement of the views, information or services mentioned.

Association of Municipalities of Ontario

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Association of  
Municipalities  
of Ontario

**2025**

# Pre-Budget Submission



## Introduction

For over a year, AMO has been calling on the government to sit down with municipalities to update the fiscal arrangements that make Ontario's communities safe, affordable, healthy and prosperous. To date, the province has ignored municipalities' requests. The result is apparent in our communities, with implications for housing affordability, cost of living, and public safety.

Communities across Ontario are struggling because of provincial decisions. The fiscal framework that enables municipalities to provide critical services and infrastructure is broken. Failing to fix this problem fails residents, small businesses, health and public safety partners, and major industries. AMO calls on Premier Ford to do what taxpayers expect – work together with all municipal governments to get it done for Ontarians.

Municipalities need firm commitments in the following areas to address the growing risks to quality of life in Ontario's communities:

- 1 Infrastructure funding for housing and the economy
- 2 Reducing provincial reliance on municipal subsidies
- 3 Fixing broken provincial systems to address homelessness

## Municipalities are essential to quality of life

Municipal governments annually invest \$68 billion in Ontario, providing critical services that Ontario's residents and businesses rely on every day.<sup>1</sup> They manage land-use planning, energy distribution and fund emergency services to ensure communities are safe and healthy. In addition to services, Ontario municipalities own and operate nearly half a trillion dollars of infrastructure – more than both the provincial and federal governments.<sup>2</sup> This requires municipalities to engage in long-term planning and investments to manage assets and meet future infrastructure needs to support residents and attract businesses that help grow the economy.

As the level of government closest to the people, municipalities respond to increasing social pressures by delivering programs and services to support residents at all ages and stages of life, including public health, long-term care, childcare and parks and recreation. These critical services drive inclusive growth and build the vibrant communities that make Ontario a great place to live, work and invest.

## Ontario's provincial-municipal fiscal framework is broken

The fiscal framework that underpins municipalities' ability to deliver the infrastructure and services critical to Ontario's economic and social prosperity is broken. Long-standing structural problems have combined with growth pressures, economic factors, and provincial policy decisions to push municipalities to the brink.

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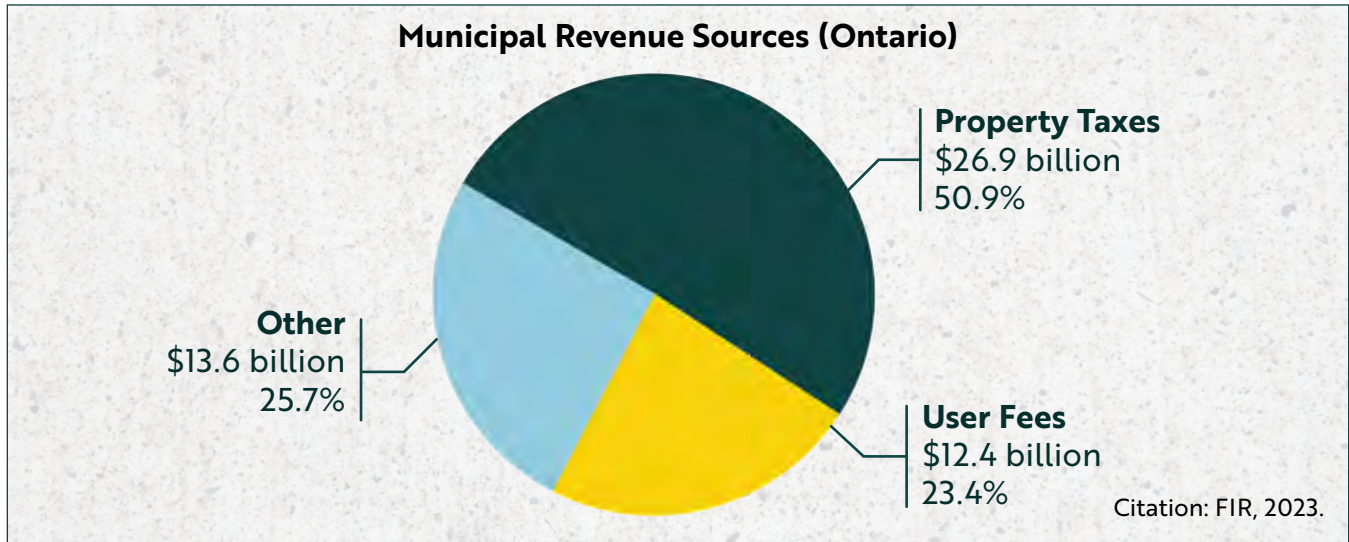
1 Ministry of Municipal Affairs and Housing, 2023. [Financial Information Return \(FIR\)](#)

2 Financial Accountability Office, 2021. [Municipal Infrastructure](https://fao-on.org/wp-content/uploads/2024/08/Municipal-Infrastructure-Review-EN.pdf)



### ***Municipal revenues do not grow with the economy***

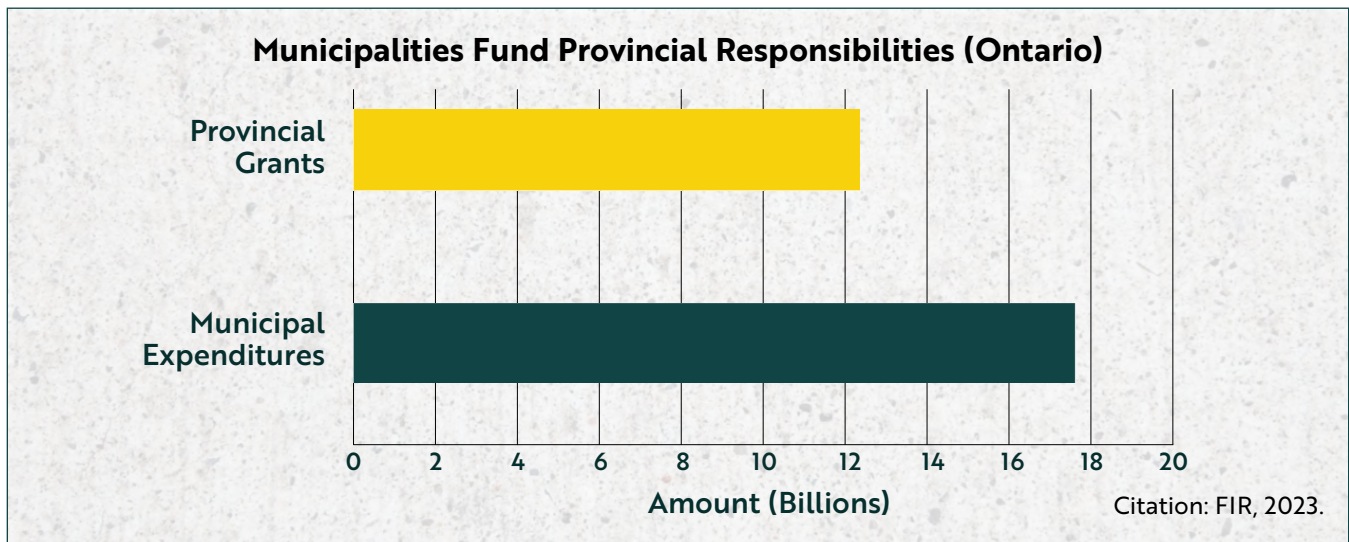
Municipalities rely on property taxes and user fees to generate most of the revenues needed to pay for important infrastructure and services.



Unlike income or sales taxes, property taxes don't grow with the economy or nominally with inflation. Ontario has been significantly impacted by inflation, which reached a historic high in 2022. In 2023, the average annual inflation was 3.9%, which is the second highest increase since the early 1990s.<sup>3</sup> While federal and provincial government revenues grow in real terms with economic activity and nominally with inflation, municipalities continue to contend with rising costs without a corresponding increase in revenues.

### ***Municipalities subsidize the provincial treasury by \$5 billion a year***

In 2023, Ontario's municipalities subsidized the province by more than \$5 billion in areas that everywhere else in Canada are provincial responsibilities, including community housing, social services, long-term care, public health, and ambulance services. This represents a 20% increase from 2022, equivalent to one billion dollars.<sup>4</sup>

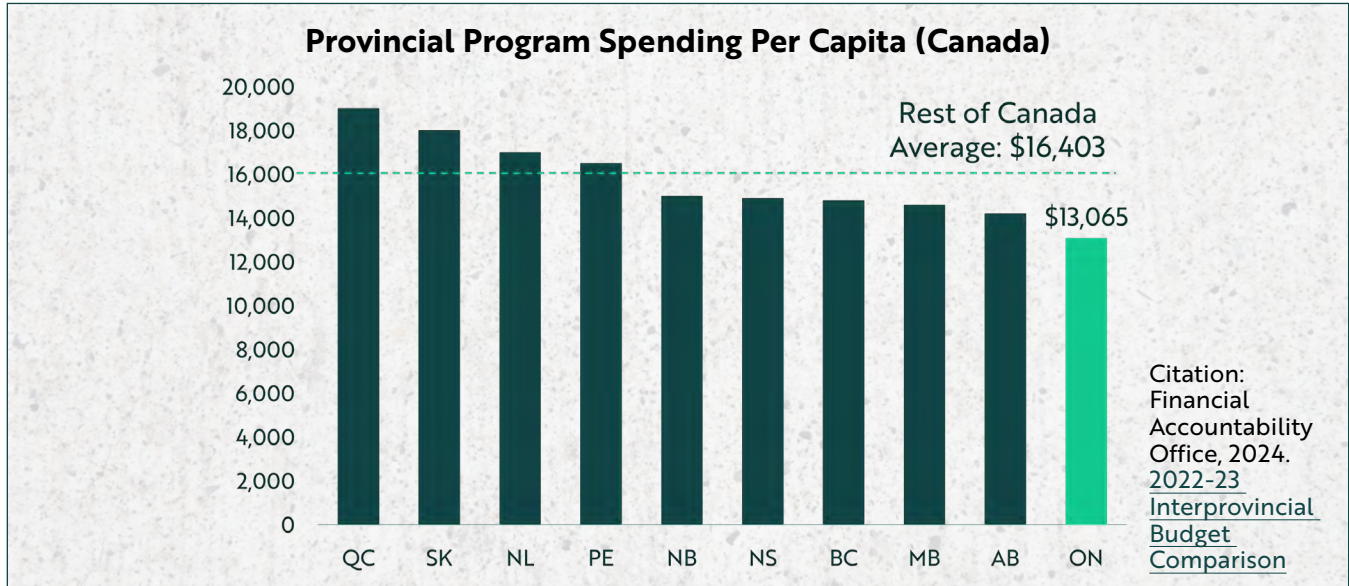


3 Statistics Canada, 2024, Consumer Price Index: Annual review, 2023

4 FIR, 2023.

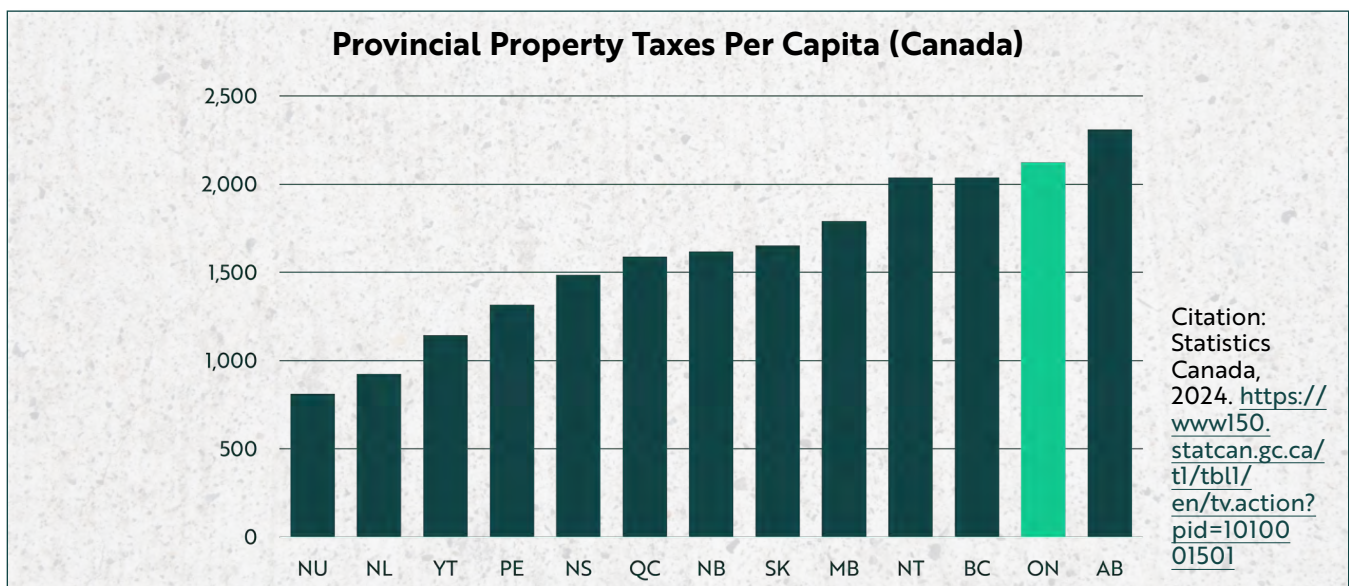
## Ontario continues to underinvest in program spending

Ontario continues to have the lowest program spending in Canada at \$13,065 per capita.<sup>5</sup> This is over \$3,000 lower than what other provinces are spending on average. Average per capita spending across the country grew by twice as much as Ontario's program spending between 2020 and 2022.



## Higher property taxes aren't the answer

Ontario has the second highest property taxes in Canada at \$2,100 per capita in 2023 as municipalities dealt with inflation, growth, ongoing subsidies to provincial responsibilities, and revenue gaps created by provincial policies.<sup>6</sup> With limited revenue tools at their disposal, any increase in financial need translates into an increase in property taxes. Property taxpayers – including seniors on fixed incomes and struggling small businesses – simply cannot afford to pay for more.



5 Financial Accountability Office, 2024. <https://fao-on.org/en/report/interprovincial-comparison-2024/>

6 Statistics Canada, 2024. <https://www150.statcan.gc.ca/tl/tbl/en/tv.action?pid=101001501>

## Alternatives to higher property taxes through sustainable funding solutions

There are many ways to address the fundamental municipal-provincial fiscal imbalance, but focusing on these three key actions will make a meaningful start to rebalancing the relationship.

**Ontario has the second highest property taxes in Canada.<sup>7</sup>**

### Request 1

#### Infrastructure funding for housing and the economy

Ontario must expand its public infrastructure to catch up to the recent population explosion and meet the growing needs of its residents. The province added 1.3 million people since 2021, a population increase bigger than the size of Ottawa.<sup>8</sup> To support this growth, municipalities are committed to doing everything they can to help meet the province's goal of building 1.5 million homes by 2031. These ambitious housing goals depend on essential municipal infrastructure and the public investment to support them – from water systems to sewers, roads and transit systems, emergency service stations, waste management facilities, parks and community centres.

Municipalities are planning for more than \$250 billion in capital expenditures over the next decade to support housing, address aging assets, and adapt to climate change.<sup>9</sup> While municipalities own and manage more infrastructure than the other two levels of government combined, they have the fewest resources and tools to fund capital needs, and significant investment is needed.

Development charges have been a cornerstone of Ontario's municipal fiscal framework for decades, providing a crucial mechanism to fund the infrastructure necessary to support housing and growth. However, recent challenges in the housing market, including affordability, have led to a reassessment of the "growth pays for growth" principle and the role of development charges. In response to these challenges, the province has implemented cuts to eligible development charge expenses, limiting municipalities' ability to recover the costs of essential infrastructure. AMO and Ontario municipalities recognize the need to explore different ways of funding and financing infrastructure in the face of historic growth. But that can't just mean putting everything on the property tax base.

**In 2022, property tax revenue would have had to increase about 20% to replace development charge revenues.<sup>10</sup>**

7 Statistics Canada, 2025, [Statement of government operations and balance sheet, government finance statistics](#)

8 Ontario Ministry of Finance, 2024, [Ontario Demographic Quarterly: highlights of second quarter](#)

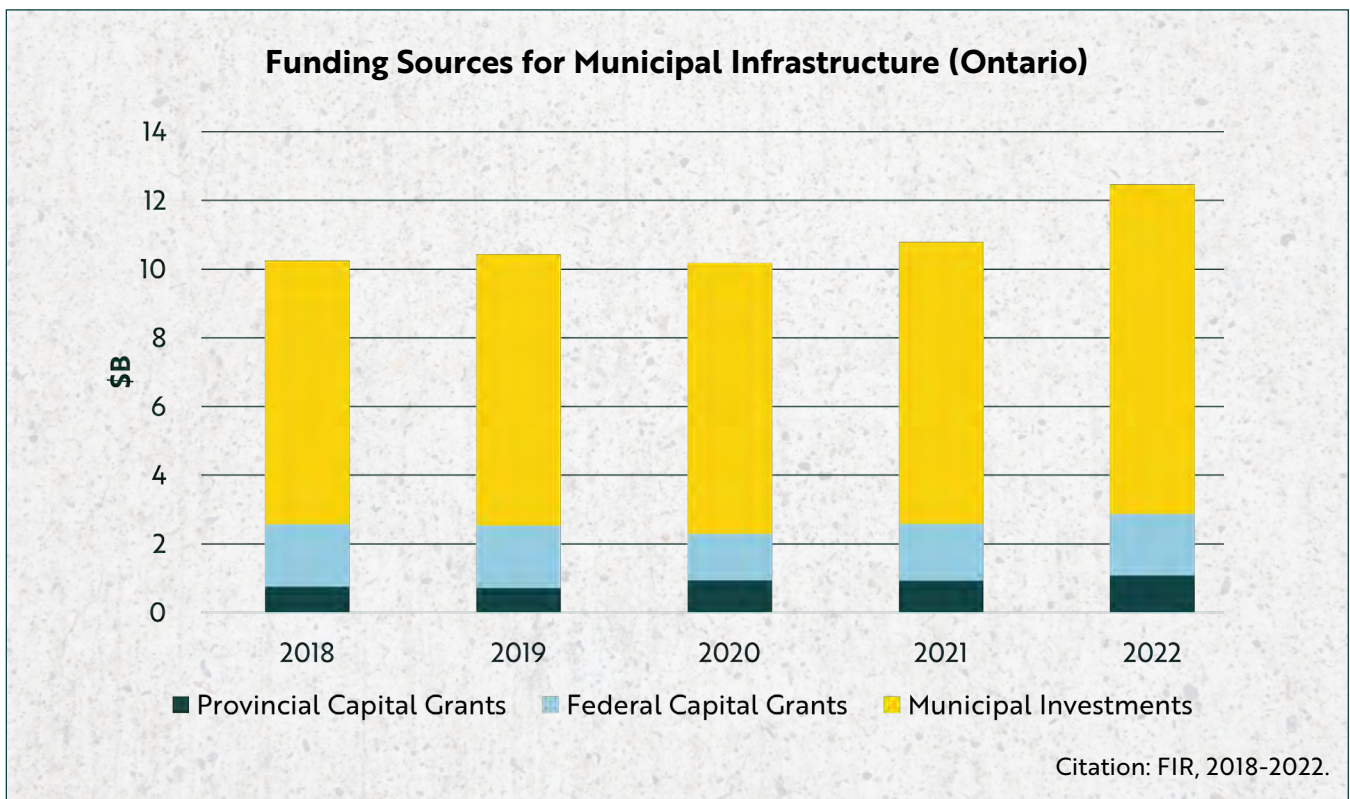
9 AMO, 2024.

10 FIR, 2023.



The bulk of investment for this critical, province-wide infrastructure comes directly from municipalities. For every \$1 invested in infrastructure there is up to \$6 return on investment, which significantly benefits the province and all Ontarians.<sup>11</sup> Despite these benefits, provincial and federal governments are not investing their fair share in municipal infrastructure, contributing less than 30% of annual funding.<sup>12</sup> Contributions from provincial and federal governments have not kept pace with the true costs of building – which have grown by an estimated 70% in the past 10 years.<sup>13</sup>

The \$3 billion in provincial investments in housing-enabling infrastructure are appreciated and have enabled municipalities to continue to invest in growth. But one-time, piecemeal programs don't replace a sustainable, predictable, long-term tool like development charges. There is an urgent need for the province and municipalities to come together to fundamentally rethink how we can support municipalities to manage growth and infrastructure needs.



**What municipalities need:** A new long-term, predictable, and substantial municipal infrastructure transfer.

11 The Centre for Spatial Economics, 2017, [The Economic Benefits of Public Infrastructure Spending in Ontario – utilized by Provincial Government in the Long-Term Report on Economy 2024](#)

12 Financial Information Return – over the last 5 years average annual revenue for financing capital has been \$10.8B dollars of which the average annual provincial capital grants was ~\$0.9B (~12%) and average annual federal capital grants was ~\$1.7B (15%)

13 Statistics Canada, 2024, [Building construction price indexes](#)

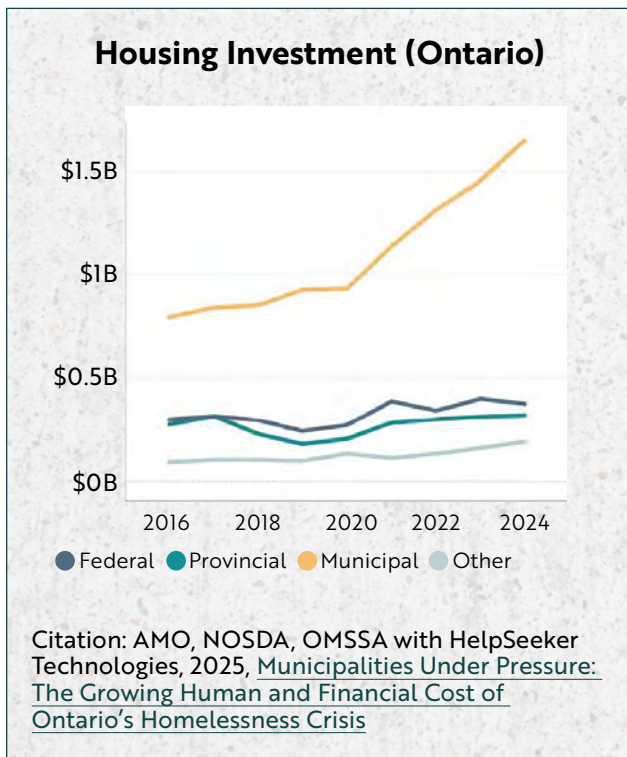
## Request 2

### Reduce reliance on municipal property tax subsidies

Municipalities must be allowed to keep more of their own revenues to drive sustainability and affordability in their own communities. Every municipal dollar that subsidizes provincial areas of responsibility is one less dollar for core municipal services like public safety, transportation, and community parks and recreation.

- **Maintaining current community housing to a state of *fair repair* would cost more than \$11 billion over the next 10 years**
- **Replacing this housing would cost approximately \$65 billion**
- **Almost 270,000 people were on the social housing waitlist in 2024**<sup>14</sup>

In 2024, municipalities spent approximately \$1.6 billion on deeply affordable housing. These investments have skyrocketed since 2020 resulting in municipalities funding more than 65% of affordable housing costs. These cost pressures will only continue to grow given significant future repair costs and growing waitlists for community housing units.<sup>15</sup>



Municipalities are also increasingly supporting access to healthcare within their communities. This takes many forms, from using \$830 million to fund half of all land ambulance costs in Ontario to using property taxes to attract physicians and nurses, to providing mental health and addictions supports in their communities.

In 2023, municipalities covered nearly 40% of public health costs – more than \$320 million more than their required share (25%) – to ensure critical public health standards are met.<sup>16</sup> The province is reviewing both Ontario's public health standards and the funding formula.<sup>17</sup> It is critical that the new formula ensure that municipalities can meet provincial standards without additional municipal subsidies.

14 Housing Services Corporation.

15 AMO, NOSDA, OMSSA with HelpSeeker Technologies, 2025, [Municipalities Under Pressure: The Growing Human and Financial Cost of Ontario's Homelessness Crisis](#)

16 FIR, 2023.

17 FIR, 2023.

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In 2023, municipalities covered nearly 40% of public health costs – more than \$320 million more than their required share (25%) – to ensure critical public health standards are met.<sup>18</sup> The province is reviewing both Ontario’s public health standards and the funding formula.<sup>19</sup> It is critical that the new formula ensure that municipalities can meet provincial standards without additional municipal subsidies.

Ontario municipalities are unique in Canada in their legislated requirement to create and maintain long-term care facilities in their communities. More than 16,000 beds are provided by 100 municipally operated long-term care homes across the province, accounting for 20% of all beds available.<sup>20</sup> These homes are integral to housing seniors in their communities. In 2023, municipalities invested more than \$1 billion into long-term care, a significant amount of which went to subsidizing insufficient provincial operating grants which are meant to fully cover the cost of meeting provincial standards.

**What municipalities need:** To keep more of their own revenues to drive sustainability and affordability in their own communities, through the province:

- fully uploading the cost of community housing;
- matching long-term care operating transfers with provincially-mandated standards of care; and
- completing the public health funding review to realize the existing commitment for a 25/75 cost-sharing ratio

### Request 3

#### Fix broken provincial systems to address homelessness

Decades of provincial underinvestment in income security, mental health and addictions, and community and supportive housing has contributed to a homelessness crisis that is having devastating impacts on people, communities and businesses across the province.

Along with key partners, AMO recently released groundbreaking research on Ontario’s homelessness crisis [“Municipalities Under Pressure: The Growing Human and Financial Cost of Ontario’s Homelessness Crisis.”](#) The homelessness crisis is now at a tipping point.

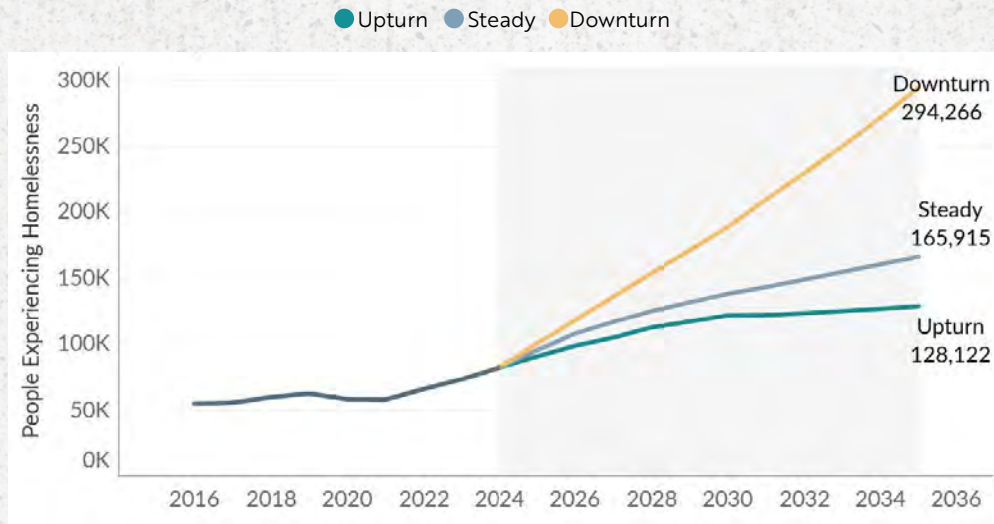
<sup>18</sup> FIR, 2023.

<sup>19</sup> FIR, 2023.

<sup>20</sup> AdvantAgeOntario, 2022, [Ontario Municipalities – Proud Partners in Long Term Care](#)



## People Experiencing Homelessness Projections (Ontario)



Citation: AMO, NOSDA, OMSSA with HelpSeeker Technologies, 2025, [Municipalities Under Pressure: The Growing Human and Financial Cost of Ontario's Homelessness Crisis](#)

More than 80,000 Ontarians experienced homelessness in 2024, a number that has grown by more than 25% since 2022. Without additional action, homelessness in Ontario could double in the next 10 years or more than triple if there is an economic downturn. The prospect of 300,000 homeless Ontarians in ten years is real if we don't act now.<sup>21</sup>

While most chronically homeless Ontarians live in urban centres in southern Ontario, homelessness in rural areas and northern Ontario are growing at a much faster rate.

Municipalities are on the frontlines of this crisis. Municipal governments see the human and social impact homelessness is having in their communities everyday and have stepped in, but the province and federal governments haven't done their part.

This problem will not go away on its own. It will continue to grow, resulting in increased human suffering and continued harms to the well-being of communities. It is more effective and cost-efficient to house someone, than to have them stay in a shelter, hospital or a jail.<sup>22</sup>

For an additional \$11 billion over 10 years, we can end chronic homelessness in Ontario.<sup>23</sup> To tackle the immediate priority of ensuring all encampment residents are appropriately housed, we need an additional investment of \$2 billion over 8 years. We can either invest in solving this problem now or we can pay more and more to simply manage the crisis through emergency measures and additional costs to our police, hospitals and other systems.

21 AMO, NOSDA, OMSSA with HelpSeeker Technologies, 2025, [Municipalities Under Pressure: The Growing Human and Financial Cost of Ontario's Homelessness Crisis](#)

22 Dr. Andrew Boozary. University Health Network

23 AMO, NOSDA, OMSSA with HelpSeeker Technologies, 2025, [Municipalities Under Pressure: The Growing Human and Financial Cost of Ontario's Homelessness Crisis](#)

**What municipalities need:** Commitment and action from the provincial government to address the root causes of homelessness, including:

- Improving income security and increasing rates;
- Investing in a comprehensive continuum of accessible community mental health and addictions supports; and
- Significantly increasing supportive, transitional and deeply affordable housing capacity.

## Conclusion

The municipal fiscal sustainability challenge is urgent, province-wide, and central to Ontario's social and economic prosperity. We need to work together to think differently about how we're funding services and infrastructure for the benefit of all Ontarians. Municipalities and the province are responsible to a single and shared taxpayer. We need solutions that match the scale of the investments required through partnership with municipalities and leadership from the provincial government to address growing concerns across the province. AMO will continue to advocate for policy choices that improve quality of life and cost of living and is ready to work with the government to achieve real results for Ontarians.



**Association of Municipalities of Ontario (AMO)**

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Website: [www.amo.on.ca](http://www.amo.on.ca)

**From:** [AMO Policy](#)  
**To:** [Amy Leclerc](#)  
**Subject:** AMO Policy Update - Vote Like Your Quality of Life Depends on It  
**Date:** Sunday, January 19, 2025 10:23:03 AM

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## **AMO Policy Update - Vote Like Your Quality of Life Depends on It**

Today, as elected officials from across Ontario gather at the 2025 Rural Ontario Municipal Association conference, the Association of Municipalities of Ontario will be launching a public affairs campaign in advance of a potential provincial election.

AMO's campaign, [Vote like your quality of life depends on it](#), seeks to ensure that voters know what provincial support municipalities need to deliver the quality of life they expect. It also seeks to ensure that provincial parties know what commitments are needed to appeal to people who live, work, and invest in Ontario's communities.

The non-partisan campaign focuses on three areas where provincial partnership can improve quality of life and community well-being:

- curbing reliance on municipal property taxes to fund provincial responsibilities;
- investing in local infrastructure to build housing; and,
- tackling homelessness.

You can find the [news release](#) and a [full communications toolkit](#) on the AMO website, with a template news release, key messages on the three priority areas and template social media cards.

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*This update is also available on [AMO's Website](#).*

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\*Disclaimer: The Association of Municipalities of Ontario (AMO) is unable to provide any warranty regarding the accuracy or completeness of third-party submissions. Distribution of these items does not imply an endorsement of the views, information or services mentioned.

Association of Municipalities of Ontario

To unsubscribe, please| [Opt Out](#)

155 University Ave Suite 800 | Toronto, ON M5H 3B7 CA



Ministry of the Environment, Conservation and Parks / Ministère de l'Environnement, de la Protection de la nature et des Parcs

Drinking Water and Environmental Compliance Division, Northern Region  
Timmins District, North Bay Office  
191 Booth Road, unit 16-17  
North Bay ON P1A 4K3  
Tel.: 705 497-6865  
Fax: 705 497-6866

Division de la conformité en matière d'eau potable et d'environnement, Direction régionale du Nord  
District de Timmins, Bureau de North Bay  
191, rue Booth, Unité 16-17  
North Bay ON P1A 4K3  
Tél. : 705 497-6865  
Télééc. : 705 497-6866

January 14<sup>th</sup>, 2025

by Email

Monique Malette, Process and Compliance Technician,  
Josh Dewaal, Operator/Mechanic,  
Tim Fraser, Sr. Operator,  
Paul Dyrda, Sr. Operations Manager  
Ontario Clean Water Agency

Paul Laperriere, Interim CAO  
The Corporation of the Town of Mattawa

**RE: Document Request for Mattawa Drinking Water System (No. 210001905) | Planned Event No. 1-328895921**

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The following is a list of documents required for review for the purpose of the announced, detailed inspection that will begin on **January 23<sup>rd</sup>, 2025 at 10 am**. All data should cover the time period of **February 9<sup>th</sup>, 2024 to January 23<sup>rd</sup>, 2025**. This information request is being made for the purpose of assessing compliance with relevant ministry approvals/permits, legislation, and guidelines.

Please provide the following information by **January 23<sup>rd</sup>, 2025**:

**Certification Records**

- A list of all operator licensing and certificate record (may be reviewed onsite)

**Municipal Drinking Water Licence and Orders**

- Completed Forms 1, 2, and 3 in accordance with the Drinking Water Works Permit
- Copies of any Director Notifications

**Manuals, Logbooks, Emergency/Contingency Planning**

- Operations and Maintenance Manual in accordance with Condition 16 of Schedule B of the Municipal Drinking Water Licence
- Procedures for monitoring, inspection, and evaluation of the processes and treatment equipment
- Logbooks or other record keeping mechanisms used to record required information
- Contingency plans and procedures for the provision of adequate material to deal with emergencies, upset conditions, and equipment breakdown

- Procedures for dealing with complaints related to the system, including the recording of the nature of the complaint and any investigation and corrective action taken in respect to the complaint
- Monthly off-spec reports for the UV disinfection units (i.e. monthly summary report meeting Condition 1.6.4 of the Licence)
- A copy of the certificate of accreditation for the operating authority
- A copy of the backflow prevention program, policy or bylaw
- Bylaw or policy limiting access to hydrants

### **Maps/Diagrams**

- Schematic/process diagram of the water treatment works depicting chemical application points, treatment of flow meters, sampling points, location of hazardous chemicals, continuous on-line analyzers, etc.

### **Operations and Maintenance**

- Flow data for raw and treated water including instantaneous flow rates and total daily volumes
- A copy of the Work Order Summary listing alarms and call outs and records of response for the inspection period,
- List of the most recent Mattawa WTP Alarm and Plant Shutdown Interlock set points with any associated delays listed.
- Calibration and verification records pertaining to flow meters, UV sensors, continuous on-line analyzers.
- Records pertaining to inspection, maintenance and cleanout procedures works equipment and components including disinfection records of watermain breaks or inspection, maintenance, or repair of water treatment equipment, water storage or distribution system.
- Copy of any well inspections (above or below) ground components completed during the inspection period.
- AWWA and ANSI certification for all chemicals and materials that came in contact with drinking water
- A copy of the 2023 Annual Report and Summary Report
- Records of maintenance and testing of standby power generation

### **Sampling/Monitoring Records**

- Records of all distribution chlorine residual logs,
- Daily round sheets, monthly process data reports, and 72 hour review sheets
- Turbidity monitoring for raw water samples.
- Weekly trending data for UV data including all occurrences of UV dosage dips below 40 mJ/cm<sup>2</sup> at the point of primary disinfection and any missing data.
- Chlorine dosing records
- Influent and effluent laboratory analytical test results (certificates of analysis)
- All regulatory sampling records – microbiological, chemical, and physical testing
- Records pertaining to adverse water quality incidents (AWQIs)
- Records of distribution pressure monitoring

Please note that other documents, including items not listed here, may be requested for review during the inspection. Information listed above may be reviewed onsite (ie. continuous trends where available).

Thank you for your co-operation. If you have any questions about the inspection process, including this information request, please contact me at (705) 358-1316 or by email at [erin.spires@ontario.ca](mailto:erin.spires@ontario.ca).

Sincerely,

A handwritten signature in black ink that reads "Erin Spires". The signature is written in a cursive style with a large, prominent "E" and "S".

Erin Spires  
Provincial Officer Badge #1540 and Water Inspector  
Drinking Water and Environmental Compliance Division  
Ministry of the Environment, Conservation and Parks' North Bay Area Office

### SYSTEM OVERVIEW

October 1<sup>st</sup> to December 31<sup>st</sup>, 2024

### OPERATIONAL HIGHLIGHTS

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#### *Drinking Water System*

- The water treatment system operated well during the third quarter.
- Generator was repaired and returned to service.

#### *Wastewater Treatment*

- The wastewater treatment system performed well during the third quarter.
- Generator was repaired and returned to service.

### CAPITAL PLAN PROGRESS

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#### Drinking Water System

- Generator that powers the wellhouse and main sewage lift station failed. Throttle body controller was rush ordered. Emergency repairs did not correct the problem. Ran off of the reservoir during scheduled hydro outage. Hydrovac truck assisted in keeping sewage levels down by pumping out several loads at the main lift station.
- Submitted 2025 capital forecast

#### Wastewater Treatment Lagoon

- Generator that powers the wellhouse and main sewage lift station failed. Throttle body controller was rush ordered. Emergency repairs did not correct the problem. Ran off of the reservoir during scheduled hydro outage. Hydrovac truck assisted in keeping sewage levels down by pumping out several loads at the main lift station.
- Submitted 2025 capital forecast

### ASSET MANAGEMENT

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See Appendix A - Work Order summary for water treatment plant (WTP)

See Appendix B - Work Order summary for wastewater treatment lagoon (WWTL)

### CALL-OUT SUMMARY

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See Appendix C - Call-out Report for WTP

See Appendix D - Call-out Report for WWTL

### REGULATORY

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- All drinking water samples required under O. Regulation 170/03 were collected and tested in the fourth quarter of 2024 and all results fell within regulatory limits.
- Quarterly trihalomethanes (THM), haloacetic acids (HAA), Nitrate and Nitrite sampling completed October 10, 2024.
- Summer Term lead, alkalinity and pH sampling completed October 10, 2024.
- Annual Capital and Major Maintenance Recommendations Report completed and submitted.
- Annual Hach instrument calibrations completed on October 29, 2024.
- THM running annual average below limit of 100 ug/L with a result of 4.00 ug/L in the past four quarters.
- HAA running annual average below limit of 80 ug/L (came into effect January 1, 2020) with a result of 5.00 ug/L in the past four quarters.
- ESA inspection completed at Mattawa WWTP on November 20, 2024. One deficiency identified, cover plate needed on blower room light switch.
- There were no Ministry of the Environment, Conservation and Parks (MECP) or Ministry of Labour (MOL) inspections conducted this quarter.
- DWQMS Management Review completed December 12, 2024.
- All required sewage samples required under the system’s Environmental Compliance Approval (ECA) were collected and tested in the fourth quarter of 2024.
- Lagoon sample results were well below ECA limits.

### INCIDENTS AND COMPLAINTS

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#### *Mattawa Drinking Water System*

<b>Incident</b>	n/a
<b>Date</b>	
<b>Details</b>	

#### *Mattawa Wastewater System*

<b>Incident</b>	n/a
<b>Date</b>	
<b>Details</b>	

### **HEALTH AND SAFETY**

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- Staff training completed on Asbestos Hazard Management.
- Staff training completed on Lockout/Tagout.
- Staff training completed on Holiday Safety at Home.

### **MATTAWA DRINKING WATER SYSTEM PERFORMANCE**

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See Appendix E – Performance Assessment Report Water

### **MATTAWA WASTEWATER TREATMENT LAGOON – WASTEWATER FLOW SUMMARY**

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See Appendix F – Performance Assessment Report Wastewater



**Appendix A - Work Order Summary for WTP**

## Workorder Summary Report

 Report Start Date: Oct 1, 2024 12:00 AM  
 Report End Date: Dec 31, 2024 11:59 PM  
 Location: 1517\*  
 Work Order Type: CAP,CORR,OPER,PM  
 Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finish	WorkLog Detail
<a href="#">4171441</a>	0000328760	GENERATOR ELECTRIC DIESEL	1517, Mattawa DWS	PM	Refurbish/ Replace/Repair	1	MONTHS	Generator Monthly Test (1m) 1517	COMP	10/1/24 12:00 AM	1/15/25 06:52 AM	1/15/25 06:52 AM	Generator Monthly Test (1m) 1517 - Generator ran under power outage conditions, transfered and on and off ok, no issues at the time of running
<a href="#">4171444</a>			1517, Mattawa DWS	PM	Calibration	1	MONTHS	UVR Reference Sensor check (UV#1) (1m / 1y) 1517	COMP	10/1/24 12:00 AM	1/15/25 06:53 AM	1/15/25 06:53 AM	UVR Reference Sensor check (UV#1) (1m / 1y) 1517 - UV 1 reference check completed, Passed
<a href="#">4171444</a>			1517, Mattawa DWS	PM	Calibration	1	MONTHS	UVR Reference Sensor check (UV#1) (1m / 1y) 1517	COMP	10/1/24 12:00 AM	1/15/25 06:53 AM	1/15/25 06:53 AM	UVR Reference Sensor check (UV#1) (1m / 1y) 1517 - UV 1 reference check completed, Passed
<a href="#">4171444</a>			1517, Mattawa DWS	PM	Calibration	1	MONTHS	UVR Reference Sensor check (UV#1) (1m / 1y) 1517	COMP	10/1/24 12:00 AM	1/15/25 06:53 AM	1/15/25 06:53 AM	UVR Reference Sensor check (UV#1) (1m / 1y) 1517 - UV 1 reference check completed, Passed
<a href="#">4171444</a>			1517, Mattawa DWS	PM	Calibration	1	MONTHS	UVR Reference Sensor check (UV#1) (1m / 1y) 1517	COMP	10/1/24 12:00 AM	1/15/25 06:53 AM	1/15/25 06:53 AM	UVR Reference Sensor check (UV#1) (1m / 1y) 1517 - UV 1 reference check completed, Passed
<a href="#">4171444</a>			1517, Mattawa DWS	PM	Calibration	1	MONTHS	UVR Reference Sensor check (UV#1) (1m / 1y) 1517	COMP	10/1/24 12:00 AM	1/15/25 06:53 AM	1/15/25 06:53 AM	UVR Reference Sensor check (UV#1) (1m / 1y) 1517 - UV 1 reference check completed, Passed
<a href="#">4171444</a>			1517, Mattawa DWS	PM	Calibration	1	MONTHS	UVR Reference Sensor check (UV#1) (1m / 1y) 1517	COMP	10/1/24 12:00 AM	1/15/25 06:53 AM	1/15/25 06:53 AM	UVR Reference Sensor check (UV#1) (1m / 1y) 1517 - UV 1 reference check completed, Passed
<a href="#">4171447</a>			1517, Mattawa DWS	PM	Calibration	1	MONTHS	UVR Reference Sensor check (UV#2) (1m / 1y) 1517	COMP	10/1/24 12:00 AM	1/15/25 06:54 AM	1/15/25 06:54 AM	UVR Reference Sensor check (UV#2) (1m / 1y) 1517 -UV 2 monthly reference check completed, Passed
<a href="#">4171450</a>	0000349404	ANALYZER UV REFERENCE #1	1517, Mattawa DWS	PM	Calibration	0		0000349404 ANALYZER UV REFERENCE #1	COMP	10/1/24 12:00 AM	1/15/25 06:54 AM	1/15/25 06:54 AM	
<a href="#">4171453</a>	0000349405	ANALYZER UV REFERENCE #2	1517, Mattawa DWS	PM	Calibration	0		0000349405 ANALYZER UV REFERENCE #2	COMP	10/1/24 12:00 AM	1/15/25 06:54 AM	1/15/25 06:54 AM	
<a href="#">4171456</a>	0000349406	ANALYZER UV #2 DUTY #1	1517, Mattawa DWS	PM	Calibration	0		0000349406 ANALYZER UV #2 DUTY #1	COMP	10/1/24 12:00 AM	1/15/25 06:54 AM	1/15/25 06:54 AM	
<a href="#">4171459</a>	0000349408	ANALYZER UV #2 DUTY #2	1517, Mattawa DWS	PM	Calibration	0		0000349408 ANALYZER UV #2 DUTY #2	COMP	10/1/24 12:00 AM	1/15/25 06:54 AM	1/15/25 06:54 AM	
<a href="#">4171519</a>			1517, Mattawa DWS	PM	Refurbish/ Replace/Repair	1	MONTHS	UVR Service (Spring & Fall ) 1517	COMP	10/1/24 12:00 AM	1/15/25 07:25 AM	1/15/25 07:25 AM	



## Workorder Summary Report

 Report Start Date: Oct 1, 2024 12:00 AM  
 Report End Date: Dec 31, 2024 11:59 PM  
 Location: 1517\*  
 Work Order Type: CAP,CORR,OPER,PM  
 Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
<a href="#">4171519</a>			1517, Mattawa DWS	PM	Refurbish/Replace/Repair	1	MONTHS	UVR Service (Spring & Fall ) 1517	COMP	10/1/24 12:00 AM	1/15/25 07:25 AM	1/15/25 07:25 AM	
<a href="#">4171519</a>			1517, Mattawa DWS	PM	Refurbish/Replace/Repair	1	MONTHS	UVR Service (Spring & Fall ) 1517	COMP	10/1/24 12:00 AM	1/15/25 07:25 AM	1/15/25 07:25 AM	
<a href="#">4171526</a>			1517, Mattawa DWS	PM	Inspection	3	MONTHS	Replace UV Air Filters 1517	COMP	10/1/24 12:00 AM	1/15/25 06:57 AM	1/15/25 06:57 AM	Replace UV Air Filters 1517 - UV panel air filters changed out on UV 1 and 2
<a href="#">4171526</a>			1517, Mattawa DWS	PM	Inspection	3	MONTHS	Replace UV Air Filters 1517	COMP	10/1/24 12:00 AM	1/15/25 06:57 AM	1/15/25 06:57 AM	Replace UV Air Filters 1517 - UV panel air filters changed out on UV 1 and 2
<a href="#">4171526</a>			1517, Mattawa DWS	PM	Inspection	3	MONTHS	Replace UV Air Filters 1517	COMP	10/1/24 12:00 AM	1/15/25 06:57 AM	1/15/25 06:57 AM	Replace UV Air Filters 1517 - UV panel air filters changed out on UV 1 and 2
<a href="#">4171534</a>	0000328767	ANALYZER UV PORTABLE	1517, Mattawa DWS	PM	Inspection	1	MONTHS	UVT Analyzer calibration to yellow box (1m) 1517	COMP	10/1/24 12:00 AM	1/15/25 06:58 AM	1/15/25 06:58 AM	UVT Analyzer calibration to yellow box (1m) 1517 - Optivew checked against the handheld, Passed within specs
<a href="#">4171558</a>			1517, Mattawa DWS	PM	Inspection	1	MONTHS	Critical Alarm Dialer Route (1m) - 1517	COMP	10/1/24 12:00 AM	1/15/25 06:59 AM	1/15/25 06:59 AM	Critical Alarm Dialer Route (1m) - 1517 - Various alarm conditions over the course of the month, the alarm dialer is working correctly
<a href="#">4171558</a>			1517, Mattawa DWS	PM	Inspection	1	MONTHS	Critical Alarm Dialer Route (1m) - 1517	COMP	10/1/24 12:00 AM	1/15/25 06:59 AM	1/15/25 06:59 AM	Critical Alarm Dialer Route (1m) - 1517 - Various alarm conditions over the course of the month, the alarm dialer is working correctly
<a href="#">4171558</a>			1517, Mattawa DWS	PM	Inspection	1	MONTHS	Critical Alarm Dialer Route (1m) - 1517	COMP	10/1/24 12:00 AM	1/15/25 06:59 AM	1/15/25 06:59 AM	Critical Alarm Dialer Route (1m) - 1517 - Various alarm conditions over the course of the month, the alarm dialer is working correctly
<a href="#">4171567</a>			1517, Mattawa DWS	PM	Health and Safety	1	MONTHS	Health And Safety Inspection (1m) 1517	COMP	10/1/24 12:00 AM	1/15/25 06:59 AM	1/15/25 06:59 AM	Health And Safety Inspection (1m) 1517 - Safety inspeciton completed, no findings at the time of the inspection

## Workorder Summary Report

 Report Start Date: Oct 1, 2024 12:00 AM  
 Report End Date: Dec 31, 2024 11:59 PM  
 Location: 1517\*  
 Work Order Type: CAP,CORR,OPER,PM  
 Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
<a href="#">4171567</a>			1517, Mattawa DWS	PM	Health and Safety	1	MONTHS	Health And Safety Inspection (1m) 1517	COMP	10/1/24 12:00 AM	1/15/25 06:59 AM	1/15/25 06:59 AM	Health And Safety Inspection (1m) 1517 - Safety inspeciton completed, no findings at the time of the inspection
<a href="#">4171567</a>			1517, Mattawa DWS	PM	Health and Safety	1	MONTHS	Health And Safety Inspection (1m) 1517	COMP	10/1/24 12:00 AM	1/15/25 06:59 AM	1/15/25 06:59 AM	Health And Safety Inspection (1m) 1517 - Safety inspeciton completed, no findings at the time of the inspection
<a href="#">4171567</a>			1517, Mattawa DWS	PM	Health and Safety	1	MONTHS	Health And Safety Inspection (1m) 1517	COMP	10/1/24 12:00 AM	1/15/25 06:59 AM	1/15/25 06:59 AM	Health And Safety Inspection (1m) 1517 - Safety inspeciton completed, no findings at the time of the inspection
<a href="#">4171580</a>	0000328758	VALVE REGULATING	1517, Mattawa DWS	PM	Inspection	1	MONTHS	Valve Regulating Inspection (1m) 1517	COMP	10/1/24 12:00 AM	1/15/25 07:00 AM	1/15/25 07:00 AM	Valve Regulating Inspection (1m) 1517 - All valves visually inspected during rounds, operated as needed. No issues to report at this time
<a href="#">4171585</a>	0000328754	WELL PRODUCING #2	1517, Mattawa DWS	PM	Inspection	1	YEARS	Well Producing (1y / 10y) Inspection 1517	COMP	10/1/24 12:00 AM	1/15/25 07:01 AM	1/15/25 07:01 AM	Well Producing (1y / 10y) Inspection 1517 - Visual inspection of wells completed during daily rounds, all ok at this time
<a href="#">4171800</a>			1517, Mattawa DWS	PM	Calibration	1	MONTHS	Analyzer Chlorine Inspection/ Service (1m) 1517	COMP	10/1/24 12:00 AM	1/15/25 07:05 AM	1/15/25 07:05 AM	Analyzer Chlorine Inspection/ Service (1m) 1517 - Chorine analyzer compaered to handheld, all ok within specs
<a href="#">4171800</a>			1517, Mattawa DWS	PM	Calibration	1	MONTHS	Analyzer Chlorine Inspection/ Service (1m) 1517	COMP	10/1/24 12:00 AM	1/15/25 07:05 AM	1/15/25 07:05 AM	
<a href="#">4171800</a>			1517, Mattawa DWS	PM	Calibration	1	MONTHS	Analyzer Chlorine Inspection/ Service (1m) 1517	COMP	10/1/24 12:00 AM	1/15/25 07:05 AM	1/15/25 07:05 AM	Analyzer Chlorine Inspection/ Service (1m) 1517 - Chorine analyzer compaered to handheld, all ok within specs
<a href="#">4171800</a>			1517, Mattawa DWS	PM	Calibration	1	MONTHS	Analyzer Chlorine Inspection/ Service (1m) 1517	COMP	10/1/24 12:00 AM	1/15/25 07:05 AM	1/15/25 07:05 AM	Analyzer Chlorine Inspection/ Service (1m) 1517 - Chorine analyzer compaered to handheld, all ok within specs

## Workorder Summary Report

 Report Start Date: Oct 1, 2024 12:00 AM  
 Report End Date: Dec 31, 2024 11:59 PM  
 Location: 1517\*  
 Work Order Type: CAP,CORR,OPER,PM  
 Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
<a href="#">4171800</a>			1517, Mattawa DWS	PM	Calibration	1	MONTHS	Analyzer Chlorine Inspection/ Service (1m) 1517	COMP	10/1/24 12:00 AM	1/15/25 07:05 AM	1/15/25 07:05 AM	Analyzer Chlorine Inspection/ Service (1m) 1517 - Chorine analyzer compaered to handheld, all ok within specs
<a href="#">4193976</a>	0000328765	ANALYZER CHLORINE UNIT #3 PORTABLE	1517, Mattawa DWS	PM	Calibration	1	YEARS	Chlorine Analyzers Calibration (1y) 1517	COMP	10/13/24 12:00 AM	1/15/25 07:06 AM	1/15/25 07:06 AM	Chlorine Analyzers Calibration (1y) 1517 - Portable analyzer cabilbrated by HACH
<a href="#">4193979</a>	0000328817	ANALYZER CHLORINE	1517, Mattawa DWS	PM	Calibration	1	YEARS	Chlorine Analyzers Calibration (1y) 1517	COMP	10/13/24 12:00 AM	1/15/25 07:06 AM	1/15/25 07:06 AM	Chlorine Analyzers Calibration (1y) 1517 - Portable analyzer cabilbrated by HACH
<a href="#">4193982</a>	0000328820	METER FLOW	1517, Mattawa DWS	PM	Calibration	1	YEARS	Meter Level Calibration (1y) 1517	COMP	10/13/24 12:00 AM	1/15/25 07:07 AM	1/15/25 07:07 AM	Meter Level Calibration (1y) 1517 - Reservoir level was verified at the reservoir site, all ok
<a href="#">4196261</a>	0000328804	ANALYZER CHLORINE / PH AIT 102	1517, Mattawa DWS	PM	Inspection	3	MONTHS	PH Analyzer Calibration (3m) 1517	COMP	10/26/24 12:00 AM	1/15/25 07:11 AM	1/15/25 07:11 AM	PH Analyzer Calibration (3m) 1517 - PH probe, was visually inspected and tested against standards, Test Passed
<a href="#">4196264</a>			1517, Mattawa DWS	PM	Inspection	3	MONTHS	PH Analyzer Calibration (POE) (3m) 1517	COMP	10/26/24 12:00 AM	1/15/25 07:12 AM	1/15/25 07:12 AM	
<a href="#">4217738</a>	0000349414	ANALYZER	1517, Mattawa DWS	PM	Refurbish/ Replace/Repair	3	MONTHS	UV Transmitter Optiview Calibration (3m) 1517	COMP	11/1/24 12:00 AM	1/15/25 07:12 AM	1/15/25 07:12 AM	UV Transmitter Optiview Calibration (3m) 1517 - Optivew checked against the yellow box, results passes 99.9/100%, all OK
<a href="#">4217749</a>	0000328760	GENERATOR ELECTRIC DIESEL	1517, Mattawa DWS	PM	Refurbish/ Replace/Repair	1	MONTHS	Generator Monthly Test (1m) 1517	COMP	11/1/24 12:00 AM	1/15/25 07:08 AM	1/15/25 07:08 AM	Generator Monthly Test (1m) 1517 - Gensator issues were had, Vals completed maintenance and found the issues, Generator is working OK
<a href="#">4217752</a>			1517, Mattawa DWS	PM	Calibration	1	MONTHS	UVR Reference Sensor check (UV#1) (1m / 1y) 1517	COMP	11/1/24 12:00 AM	1/15/25 06:55 AM	1/15/25 06:55 AM	UVR Reference Sensor check (UV#1) (1m / 1y) 1517 - Monthly reference sensor check for UV 1 completed and UV reactor Passed

## Workorder Summary Report

 Report Start Date: Oct 1, 2024 12:00 AM  
 Report End Date: Dec 31, 2024 11:59 PM  
 Location: 1517\*  
 Work Order Type: CAP,CORR,OPER,PM  
 Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finish	WorkLog Detail
<a href="#">4217752</a>			1517, Mattawa DWS	PM	Calibration	1	MONTHS	UVR Reference Sensor check (UV#1) (1m / 1y) 1517	COMP	11/1/24 12:00 AM	1/15/25 06:55 AM	1/15/25 06:55 AM	UVR Reference Sensor check (UV#1) (1m / 1y) 1517 - Monthly reference sensor check for UV 1 completed and UV reactor Passed
<a href="#">4217752</a>			1517, Mattawa DWS	PM	Calibration	1	MONTHS	UVR Reference Sensor check (UV#1) (1m / 1y) 1517	COMP	11/1/24 12:00 AM	1/15/25 06:55 AM	1/15/25 06:55 AM	UVR Reference Sensor check (UV#1) (1m / 1y) 1517 - Monthly reference sensor check for UV 1 completed and UV reactor Passed
<a href="#">4217752</a>			1517, Mattawa DWS	PM	Calibration	1	MONTHS	UVR Reference Sensor check (UV#1) (1m / 1y) 1517	COMP	11/1/24 12:00 AM	1/15/25 06:55 AM	1/15/25 06:55 AM	UVR Reference Sensor check (UV#1) (1m / 1y) 1517 - Monthly reference sensor check for UV 1 completed and UV reactor Passed
<a href="#">4217752</a>			1517, Mattawa DWS	PM	Calibration	1	MONTHS	UVR Reference Sensor check (UV#1) (1m / 1y) 1517	COMP	11/1/24 12:00 AM	1/15/25 06:55 AM	1/15/25 06:55 AM	UVR Reference Sensor check (UV#1) (1m / 1y) 1517 - Monthly reference sensor check for UV 1 completed and UV reactor Passed
<a href="#">4217755</a>			1517, Mattawa DWS	PM	Calibration	1	MONTHS	UVR Reference Sensor check (UV#2) (1m / 1y) 1517	COMP	11/1/24 12:00 AM	1/15/25 06:56 AM	1/15/25 06:56 AM	UVR Reference Sensor check (UV#2) (1m / 1y) 1517 - UV 2 monthly reference sensor check completed. UV 2 passed
<a href="#">4217758</a>	0000349404	ANALYZER UV REFERENCE #1	1517, Mattawa DWS	PM	Calibration	0		0000349404 ANALYZER UV REFERENCE #1	COMP	11/1/24 12:00 AM	1/15/25 06:56 AM	1/15/25 06:56 AM	
<a href="#">4217761</a>	0000349405	ANALYZER UV REFERENCE #2	1517, Mattawa DWS	PM	Calibration	0		0000349405 ANALYZER UV REFERENCE #2	COMP	11/1/24 12:00 AM	1/15/25 06:56 AM	1/15/25 06:56 AM	
<a href="#">4217764</a>	0000349406	ANALYZER UV #2 DUTY #1	1517, Mattawa DWS	PM	Calibration	0		0000349406 ANALYZER UV #2 DUTY #1	COMP	11/1/24 12:00 AM	1/15/25 06:56 AM	1/15/25 06:56 AM	
<a href="#">4217767</a>	0000349408	ANALYZER UV #2 DUTY #2	1517, Mattawa DWS	PM	Calibration	0		0000349408 ANALYZER UV #2 DUTY #2	COMP	11/1/24 12:00 AM	1/15/25 06:56 AM	1/15/25 06:56 AM	
<a href="#">4217823</a>	0000328767	ANALYZER UV PORTABLE	1517, Mattawa DWS	PM	Inspection	1	MONTHS	UVT Analyzer calibration to yellow box (1m) 1517	COMP	11/1/24 12:00 AM	1/15/25 07:13 AM	1/15/25 07:13 AM	
<a href="#">4217844</a>			1517, Mattawa DWS	PM	Refurbish/ Replace/Repair	1	YEARS	HVAC, Fans, Dehumidifiers, Heaters ,Louvres (1y) 1517	COMP	11/1/24 12:00 AM	1/15/25 07:13 AM	1/15/25 07:13 AM	HVAC, Fans, Dehumidifiers, Heaters ,Louvres (1y) 1517 - Visual inspection of all heaters, fans and vents, all ok

## Workorder Summary Report

 Report Start Date: Oct 1, 2024 12:00 AM  
 Report End Date: Dec 31, 2024 11:59 PM  
 Location: 1517\*  
 Work Order Type: CAP,CORR,OPER,PM  
 Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
<a href="#">4217844</a>			1517, Mattawa DWS	PM	Refurbish/ Replace/Repair	1	YEARS	HVAC, Fans, Dehumidifiers, Heaters ,Louvres (1y) 1517	COMP	11/1/24 12:00 AM	1/15/25 07:13 AM	1/15/25 07:13 AM	HVAC, Fans, Dehumidifiers, Heaters ,Louvres (1y) 1517 - Visual inspection of all heaters, fans and vents, all ok
<a href="#">4217844</a>			1517, Mattawa DWS	PM	Refurbish/ Replace/Repair	1	YEARS	HVAC, Fans, Dehumidifiers, Heaters ,Louvres (1y) 1517	COMP	11/1/24 12:00 AM	1/15/25 07:13 AM	1/15/25 07:13 AM	HVAC, Fans, Dehumidifiers, Heaters ,Louvres (1y) 1517 - Visual inspection of all heaters, fans and vents, all ok
<a href="#">4217844</a>			1517, Mattawa DWS	PM	Refurbish/ Replace/Repair	1	YEARS	HVAC, Fans, Dehumidifiers, Heaters ,Louvres (1y) 1517	COMP	11/1/24 12:00 AM	1/15/25 07:13 AM	1/15/25 07:13 AM	HVAC, Fans, Dehumidifiers, Heaters ,Louvres (1y) 1517 - Visual inspection of all heaters, fans and vents, all ok
<a href="#">4217844</a>			1517, Mattawa DWS	PM	Refurbish/ Replace/Repair	1	YEARS	HVAC, Fans, Dehumidifiers, Heaters ,Louvres (1y) 1517	COMP	11/1/24 12:00 AM	1/15/25 07:13 AM	1/15/25 07:13 AM	HVAC, Fans, Dehumidifiers, Heaters ,Louvres (1y) 1517 - Visual inspection of all heaters, fans and vents, all ok
<a href="#">4217844</a>			1517, Mattawa DWS	PM	Refurbish/ Replace/Repair	1	YEARS	HVAC, Fans, Dehumidifiers, Heaters ,Louvres (1y) 1517	COMP	11/1/24 12:00 AM	1/15/25 07:13 AM	1/15/25 07:13 AM	
<a href="#">4217844</a>			1517, Mattawa DWS	PM	Refurbish/ Replace/Repair	1	YEARS	HVAC, Fans, Dehumidifiers, Heaters ,Louvres (1y) 1517	COMP	11/1/24 12:00 AM	1/15/25 07:13 AM	1/15/25 07:13 AM	HVAC, Fans, Dehumidifiers, Heaters ,Louvres (1y) 1517 - Visual inspection of all heaters, fans and vents, all ok
<a href="#">4217844</a>			1517, Mattawa DWS	PM	Refurbish/ Replace/Repair	1	YEARS	HVAC, Fans, Dehumidifiers, Heaters ,Louvres (1y) 1517	COMP	11/1/24 12:00 AM	1/15/25 07:13 AM	1/15/25 07:13 AM	HVAC, Fans, Dehumidifiers, Heaters ,Louvres (1y) 1517 - Visual inspection of all heaters, fans and vents, all ok
<a href="#">4217844</a>			1517, Mattawa DWS	PM	Refurbish/ Replace/Repair	1	YEARS	HVAC, Fans, Dehumidifiers, Heaters ,Louvres (1y) 1517	COMP	11/1/24 12:00 AM	1/15/25 07:13 AM	1/15/25 07:13 AM	HVAC, Fans, Dehumidifiers, Heaters ,Louvres (1y) 1517 - Visual inspection of all heaters, fans and vents, all ok
<a href="#">4217857</a>			1517, Mattawa DWS	PM	Inspection	1	MONTHS	Critical Alarm Dialer Route (1m) - 1517	COMP	11/1/24 12:00 AM	1/15/25 07:15 AM	1/15/25 07:15 AM	Critical Alarm Dialer Route (1m) - 1517 - Dialers all working as they should, no missed calls

## Workorder Summary Report

 Report Start Date: Oct 1, 2024 12:00 AM  
 Report End Date: Dec 31, 2024 11:59 PM  
 Location: 1517\*  
 Work Order Type: CAP,CORR,OPER,PM  
 Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
<a href="#">4217857</a>			1517, Mattawa DWS	PM	Inspection	1	MONTHS	Critical Alarm Dialer Route (1m) - 1517	COMP	11/1/24 12:00 AM	1/15/25 07:15 AM	1/15/25 07:15 AM	Critical Alarm Dialer Route (1m) - 1517 - Dialers all working as they should, no missed calls
<a href="#">4217857</a>			1517, Mattawa DWS	PM	Inspection	1	MONTHS	Critical Alarm Dialer Route (1m) - 1517	COMP	11/1/24 12:00 AM	1/15/25 07:15 AM	1/15/25 07:15 AM	Critical Alarm Dialer Route (1m) - 1517 - Dialers all working as they should, no missed calls
<a href="#">4217866</a>			1517, Mattawa DWS	PM	Health and Safety	1	MONTHS	Health And Safety Inspection (1m) 1517	COMP	11/1/24 12:00 AM	1/15/25 07:16 AM	1/15/25 07:16 AM	Health And Safety Inspection (1m) 1517 - Health and safety inspection completed, no issues found at this time
<a href="#">4217866</a>			1517, Mattawa DWS	PM	Health and Safety	1	MONTHS	Health And Safety Inspection (1m) 1517	COMP	11/1/24 12:00 AM	1/15/25 07:16 AM	1/15/25 07:16 AM	Health And Safety Inspection (1m) 1517 - Health and safety inspection completed, no issues found at this time
<a href="#">4217866</a>			1517, Mattawa DWS	PM	Health and Safety	1	MONTHS	Health And Safety Inspection (1m) 1517	COMP	11/1/24 12:00 AM	1/15/25 07:16 AM	1/15/25 07:16 AM	Health And Safety Inspection (1m) 1517 - Health and safety inspection completed, no issues found at this time
<a href="#">4217866</a>			1517, Mattawa DWS	PM	Health and Safety	1	MONTHS	Health And Safety Inspection (1m) 1517	COMP	11/1/24 12:00 AM	1/15/25 07:16 AM	1/15/25 07:16 AM	
<a href="#">4217877</a>	0000328789	TANK STORAGE FUEL ELECTRIC GENERATOR	1517, Mattawa DWS	PM	Refurbish/ Replace/Repair	1	YEARS	Tank Storage Fuel Diesel Insp/ Service (1y) 1517	COMP	11/1/24 12:00 AM	1/15/25 07:17 AM	1/15/25 07:17 AM	
<a href="#">4217887</a>	0000328758	VALVE REGULATING	1517, Mattawa DWS	PM	Inspection	1	MONTHS	Valve Regulating Inspection (1m) 1517	COMP	11/1/24 12:00 AM	1/15/25 07:17 AM	1/15/25 07:17 AM	Valve Regulating Inspection (1m) 1517 - Vavles visually inspected during daily rounds, all ok, Manually worked the valves - No issues found at this time
<a href="#">4217976</a>			1517, Mattawa DWS	PM	Calibration	1	MONTHS	Analyzer Chlorine Inspection/ Service (1m) 1517	COMP	11/1/24 12:00 AM	1/15/25 07:19 AM	1/15/25 07:19 AM	Analyzer Chlorine Inspection/ Service (1m) 1517 - CHlorine analyzer checked against handheld, within specs all ok at this time



## Workorder Summary Report

 Report Start Date: Oct 1, 2024 12:00 AM  
 Report End Date: Dec 31, 2024 11:59 PM  
 Location: 1517\*  
 Work Order Type: CAP,CORR,OPER,PM  
 Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
<a href="#">4217976</a>			1517, Mattawa DWS	PM	Calibration	1	MONTHS	Analyzer Chlorine Inspection/ Service (1m) 1517	COMP	11/1/24 12:00 AM	1/15/25 07:19 AM	1/15/25 07:19 AM	Analyzer Chlorine Inspection/ Service (1m) 1517 - Chlorine analyzer checked against handheld, within specs all ok at this time
<a href="#">4217976</a>			1517, Mattawa DWS	PM	Calibration	1	MONTHS	Analyzer Chlorine Inspection/ Service (1m) 1517	COMP	11/1/24 12:00 AM	1/15/25 07:19 AM	1/15/25 07:19 AM	Analyzer Chlorine Inspection/ Service (1m) 1517 - Chlorine analyzer checked against handheld, within specs all ok at this time
<a href="#">4217976</a>			1517, Mattawa DWS	PM	Calibration	1	MONTHS	Analyzer Chlorine Inspection/ Service (1m) 1517	COMP	11/1/24 12:00 AM	1/15/25 07:19 AM	1/15/25 07:19 AM	Analyzer Chlorine Inspection/ Service (1m) 1517 - Chlorine analyzer checked against handheld, within specs all ok at this time
<a href="#">4217976</a>			1517, Mattawa DWS	PM	Calibration	1	MONTHS	Analyzer Chlorine Inspection/ Service (1m) 1517	COMP	11/1/24 12:00 AM	1/15/25 07:19 AM	1/15/25 07:19 AM	Analyzer Chlorine Inspection/ Service (1m) 1517 - Chlorine analyzer checked against handheld, within specs all ok at this time
<a href="#">4259538</a>	0000328760	GENERATOR ELECTRIC DIESEL	1517, Mattawa DWS	PM	Refurbish/ Replace/Repair	1	MONTHS	Generator Monthly Test (1m) 1517	COMP	12/1/24 12:00 AM	1/15/25 07:21 AM	1/15/25 07:21 AM	Generator Monthly Test (1m) 1517 - Monthly genertor test completed, all ran ok after november issues,
<a href="#">4259541</a>			1517, Mattawa DWS	PM	Calibration	1	MONTHS	UVR Reference Sensor check (UV#1) (1m / 1y) 1517	COMP	12/1/24 12:00 AM	1/15/25 06:55 AM	1/15/25 06:55 AM	UVR Reference Sensor check (UV#1) (1m / 1y) 1517 - Monthly reference sensor check for UV 1 completed and UV reactor Passed
<a href="#">4259541</a>			1517, Mattawa DWS	PM	Calibration	1	MONTHS	UVR Reference Sensor check (UV#1) (1m / 1y) 1517	COMP	12/1/24 12:00 AM	1/15/25 06:55 AM	1/15/25 06:55 AM	UVR Reference Sensor check (UV#1) (1m / 1y) 1517 - Monthly reference sensor check for UV 1 completed and UV reactor Passed
<a href="#">4259541</a>			1517, Mattawa DWS	PM	Calibration	1	MONTHS	UVR Reference Sensor check (UV#1) (1m / 1y) 1517	COMP	12/1/24 12:00 AM	1/15/25 06:55 AM	1/15/25 06:55 AM	UVR Reference Sensor check (UV#1) (1m / 1y) 1517 - Monthly reference sensor check for UV 1 completed and UV reactor Passed

## Workorder Summary Report

 Report Start Date: Oct 1, 2024 12:00 AM  
 Report End Date: Dec 31, 2024 11:59 PM  
 Location: 1517\*  
 Work Order Type: CAP,CORR,OPER,PM  
 Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
<a href="#">4259541</a>			1517, Mattawa DWS	PM	Calibration	1	MONTHS	UVR Reference Sensor check (UV#1) (1m / 1y) 1517	COMP	12/1/24 12:00 AM	1/15/25 06:55 AM	1/15/25 06:55 AM	UVR Reference Sensor check (UV#1) (1m / 1y) 1517 - Monthly reference sensor check for UV 1 completed and UV reactor Passed
<a href="#">4259541</a>			1517, Mattawa DWS	PM	Calibration	1	MONTHS	UVR Reference Sensor check (UV#1) (1m / 1y) 1517	COMP	12/1/24 12:00 AM	1/15/25 06:55 AM	1/15/25 06:55 AM	UVR Reference Sensor check (UV#1) (1m / 1y) 1517 - Monthly reference sensor check for UV 1 completed and UV reactor Passed
<a href="#">4259544</a>			1517, Mattawa DWS	PM	Calibration	1	MONTHS	UVR Reference Sensor check (UV#2) (1m / 1y) 1517	COMP	12/1/24 12:00 AM	1/15/25 06:56 AM	1/15/25 06:56 AM	UVR Reference Sensor check (UV#2) (1m / 1y) 1517 - UV 2 monthly reference sensor check completed. UV 2 passed
<a href="#">4259547</a>	0000349404	ANALYZER UV REFERENCE #1	1517, Mattawa DWS	PM	Calibration	0		0000349404 ANALYZER UV REFERENCE #1	COMP	12/1/24 12:00 AM	1/15/25 06:56 AM	1/15/25 06:56 AM	
<a href="#">4259550</a>	0000349405	ANALYZER UV REFERENCE #2	1517, Mattawa DWS	PM	Calibration	0		0000349405 ANALYZER UV REFERENCE #2	COMP	12/1/24 12:00 AM	1/15/25 06:56 AM	1/15/25 06:56 AM	
<a href="#">4259553</a>	0000349406	ANALYZER UV #2 DUTY #1	1517, Mattawa DWS	PM	Calibration	0		0000349406 ANALYZER UV #2 DUTY #1	COMP	12/1/24 12:00 AM	1/15/25 06:56 AM	1/15/25 06:56 AM	
<a href="#">4259556</a>	0000349408	ANALYZER UV #2 DUTY #2	1517, Mattawa DWS	PM	Calibration	0		0000349408 ANALYZER UV #2 DUTY #2	COMP	12/1/24 12:00 AM	1/15/25 06:56 AM	1/15/25 06:56 AM	
<a href="#">4259612</a>	0000328767	ANALYZER UV PORTABLE	1517, Mattawa DWS	PM	Inspection	1	MONTHS	UVT Analyzer calibration to yellow box (1m) 1517	COMP	12/1/24 12:00 AM	1/15/25 07:22 AM	1/15/25 07:22 AM	UVT Analyzer calibration to yellow box (1m) 1517 - Optiview checked against yellow box, all within standards, all OK
<a href="#">4259633</a>			1517, Mattawa DWS	PM	Inspection	1	MONTHS	Critical Alarm Dialer Route (1m) - 1517	COMP	12/1/24 12:00 AM	1/15/25 07:23 AM	1/15/25 07:23 AM	Critical Alarm Dialer Route (1m) - 1517 - Alarm dialer called out for various alarms over the month, all OK at this time
<a href="#">4259633</a>			1517, Mattawa DWS	PM	Inspection	1	MONTHS	Critical Alarm Dialer Route (1m) - 1517	COMP	12/1/24 12:00 AM	1/15/25 07:23 AM	1/15/25 07:23 AM	Critical Alarm Dialer Route (1m) - 1517 - Alarm dialer called out for various alarms over the month, all OK at this time



## Workorder Summary Report

 Report Start Date: Oct 1, 2024 12:00 AM  
 Report End Date: Dec 31, 2024 11:59 PM  
 Location: 1517\*  
 Work Order Type: CAP,CORR,OPER,PM  
 Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
<a href="#">4259633</a>			1517, Mattawa DWS	PM	Inspection	1	MONTHS	Critical Alarm Dialer Route (1m) - 1517	COMP	12/1/24 12:00 AM	1/15/25 07:23 AM	1/15/25 07:23 AM	Critical Alarm Dialer Route (1m) - 1517 - Alarm dialer called out for various alarms over the month, all OK at this time
<a href="#">4259642</a>	0000328755	PUMP CENT WELL #1	1517, Mattawa DWS	PM	Inspection	1	YEARS	Pump Cent Insp/Service (1y) - 1517	COMP	12/1/24 12:00 AM	1/15/25 07:24 AM	1/15/25 07:24 AM	Pump Cent Insp/Service (1y) - 1517 - Visually and audibly inspected the pump, no unusual noises, vibrations and heat found, all ok
<a href="#">4259650</a>	0000328756	PUMP CENT WELL #2	1517, Mattawa DWS	PM	Inspection	1	YEARS	Pump Cent Insp/Service (1y) - 1517	COMP	12/1/24 12:00 AM	1/15/25 07:24 AM	1/15/25 07:24 AM	Pump Cent Insp/Service (1y) - 1517 -Visually and audibly inspected the pump, no unusual noises, vibrations and heat found, all ok
<a href="#">4259658</a>			1517, Mattawa DWS	PM	Health and Safety	1	MONTHS	Health And Safety Inspection (1m) 1517	COMP	12/1/24 12:00 AM	1/15/25 07:25 AM	1/15/25 07:25 AM	Health And Safety Inspection (1m) 1517 - Health and safety inspection completed, no issues were seen
<a href="#">4259658</a>			1517, Mattawa DWS	PM	Health and Safety	1	MONTHS	Health And Safety Inspection (1m) 1517	COMP	12/1/24 12:00 AM	1/15/25 07:25 AM	1/15/25 07:25 AM	Health And Safety Inspection (1m) 1517 - Health and safety inspection completed, no issues were seen
<a href="#">4259658</a>			1517, Mattawa DWS	PM	Health and Safety	1	MONTHS	Health And Safety Inspection (1m) 1517	COMP	12/1/24 12:00 AM	1/15/25 07:25 AM	1/15/25 07:25 AM	
<a href="#">4259658</a>			1517, Mattawa DWS	PM	Health and Safety	1	MONTHS	Health And Safety Inspection (1m) 1517	COMP	12/1/24 12:00 AM	1/15/25 07:25 AM	1/15/25 07:25 AM	Health And Safety Inspection (1m) 1517 - Health and safety inspection completed, no issues were seen
<a href="#">4259671</a>	0000328758	VALVE REGULATING	1517, Mattawa DWS	PM	Inspection	1	MONTHS	Valve Regulating Inspection (1m) 1517	COMP	12/1/24 12:00 AM	1/15/25 07:26 AM	1/15/25 07:26 AM	Valve Regulating Inspection (1m) 1517 - All valving inspected during daily rounds, no issues found at this time
<a href="#">4259757</a>			1517, Mattawa DWS	PM	Calibration	1	MONTHS	Analyzer Chlorine Inspection/ Service (1m) 1517	COMP	12/1/24 12:00 AM	1/15/25 07:30 AM	1/15/25 07:30 AM	Analyzer Chlorine Inspection/ Service (1m) 1517 - Chlorine analyzer checked against handheld, all ok, no issues found at this time

## Workorder Summary Report

 Report Start Date: Oct 1, 2024 12:00 AM  
 Report End Date: Dec 31, 2024 11:59 PM  
 Location: 1517\*  
 Work Order Type: CAP,CORR,OPER,PM  
 Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
<a href="#">4259757</a>			1517, Mattawa DWS	PM	Calibration	1	MONTHS	Analyzer Chlorine Inspection/ Service (1m) 1517	COMP	12/1/24 12:00 AM	1/15/25 07:30 AM	1/15/25 07:30 AM	Analyzer Chlorine Inspection/ Service (1m) 1517 - Chlorine analyzer checked against handheld, all ok, no issues found at this time
<a href="#">4259757</a>			1517, Mattawa DWS	PM	Calibration	1	MONTHS	Analyzer Chlorine Inspection/ Service (1m) 1517	COMP	12/1/24 12:00 AM	1/15/25 07:30 AM	1/15/25 07:30 AM	Analyzer Chlorine Inspection/ Service (1m) 1517 - Chlorine analyzer checked against handheld, all ok, no issues found at this time
<a href="#">4259757</a>			1517, Mattawa DWS	PM	Calibration	1	MONTHS	Analyzer Chlorine Inspection/ Service (1m) 1517	COMP	12/1/24 12:00 AM	1/15/25 07:30 AM	1/15/25 07:30 AM	Analyzer Chlorine Inspection/ Service (1m) 1517 - Chlorine analyzer checked against handheld, all ok, no issues found at this time
<a href="#">4259757</a>			1517, Mattawa DWS	PM	Calibration	1	MONTHS	Analyzer Chlorine Inspection/ Service (1m) 1517	COMP	12/1/24 12:00 AM	1/15/25 07:30 AM	1/15/25 07:30 AM	Analyzer Chlorine Inspection/ Service (1m) 1517 - Chlorine analyzer checked against handheld, all ok, no issues found at this time

## Workorder Summary Report

 Report Start Date: Oct 1, 2024 12:00 AM  
 Report End Date: Dec 31, 2024 11:59 PM  
 Location: 1517\*  
 Work Order Type: CAP,CORR,OPER,PM  
 Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
<a href="#">4279546</a>			1517, Mattawa DWS	CAP	Refurbish/ Replace/Repair	0		Mattawa Tech Support for Water Plant and Reservoir Internet Communication Issues	COMP		12/17/24 03:20 PM	12/17/24 03:20 PM	Mattawa Tech Support for Water Plant Internet Issues - Internet troubleshooting. Communication to the reservoir is gone without internet communications.

## Workorder Summary Report

 Report Start Date: Oct 1, 2024 12:00 AM  
 Report End Date: Dec 31, 2024 11:59 PM  
 Location: 1517\*  
 Work Order Type: CAP,CORR,OPER,PM  
 Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
													<p>- Call for Help: it looks like they had Bell investigate the reason for the internet failure and they have not reached or found a problem. Josh and Dexture will now setup a 3G modem to re-establish a connection to the reservoir.</p> <p>Looking for Router: They were looking for router passwords for the RV042 and Reservoir. Get some explanation of how things are setup. They also need to change the PPPoE connection to Bell and make it an authentication for the 3G router they will use in the meantime.</p> <p>DDNS: Looks like the DDNS is not updating. Once they connected through the 3G Bell router. The DDNS did not update. Even though it was connected to Bell it seems as though the DDNS was being populated with an internal IP not the IP provided by ISP.</p> <p>Remove DDNS in Reservoir: Connected to the reservoir router and in the IPsec I removed the DDNS name and replaced it with the IP provided by 3G router. Still the connection did not want to work.</p> <p>Replace IP in DDNS account: I went to the DDNS for Mattawa water plant in the DynDns account and replace the IP with the one provided by Dexture. Still there no connection to the water plant. Seems as though the IP provided by Bell is private not public.</p> <p>Reservoir Connection: Request to connect to the Reservoir router and see if the IPsec is working.</p> <p>Also changed again the IP and tried to set it as DDNS and still no connection. The DDNS return was</p>

## Workorder Summary Report

 Report Start Date: Oct 1, 2024 12:00 AM  
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				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
													wrong. New Router: Dexture came back with a new router, he set it up and called me as the connection to the reservoir is still not working. DynDNS still not working properly on RV042. Maybe router is to old and now DDNS is no longer working. Changed DDNS: Went to my DDNS account and made the change to the STATIC IP that Dexture provided. Reservoir shows sign that Static IP is now OK to the plant. Still no connection on IPSEC. Verified IPSEC: Verified the IPSEC setting. First reset the password on the security. That did not make any changes. Asked Dexture if there was any setting he might have changed and he pointed out that he might have change the remote IP in the IPSEC setting of the RV042. Once I verified there was an error, once changed and saved the connection got established right away.

### Appendix B - Work Order Summary for WWTL

## Workorder Summary Report

 Report Start Date: Oct 1, 2024 12:00 AM  
 Report End Date: Dec 31, 2024 11:59 PM  
 Location: 1541\*  
 Work Order Type: CAP,CORR,OPER,PM  
 Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
<a href="#">4171426</a>	0000328854	UV LIGHT REACTOR SYSTEM	1541, Mattawa Wastewater System	PM	Inspection	6	MONTHS	UV Reactor service Fall (6m) 1541	COMP	10/1/24 12:00 AM	1/15/25 06:51 AM	1/15/25 06:51 AM	
<a href="#">4171433</a>	0000328854	UV LIGHT REACTOR SYSTEM	1541, Mattawa Wastewater System	PM	Inspection	6	MONTHS	UV Reactor service Spring (6m) 1541	COMP	10/1/24 12:00 AM	1/15/25 07:25 AM	1/15/25 07:25 AM	
<a href="#">4171594</a>	0000328878	BLOWER CENTRIFUGAL B01 AERATION	1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	YEARS	Blower Centrifugal Inspection/ Service (1y) 1541	COMP	10/1/24 12:00 AM	1/15/25 07:02 AM	1/15/25 07:02 AM	Blower Centrifugal Inspection/ Service (1y) 1541 - Blower visually inspected, checked belts and oil- All ok. No signs of any oil leaks
<a href="#">4171608</a>	0000328879	BLOWER CENTRIFUGAL B02 AERATION	1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	YEARS	Blower Centrifugal Inspection/ Service (1y) 1541	COMP	10/1/24 12:00 AM	1/15/25 07:03 AM	1/15/25 07:03 AM	Blower Centrifugal Inspection/ Service (1y) 1541 - Blower visually inspected, checked belts and oil- All ok. No signs of any oil leaks
<a href="#">4171621</a>			1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	YEARS	HVAC, Fans, Dehumidifiers, Heaters ,Louvres Route (1y) 1541	COMP	10/1/24 12:00 AM	1/15/25 07:04 AM	1/15/25 07:04 AM	HVAC, Fans, Dehumidifiers, Heaters ,Louvres Route (1y) 1541 - Town of mattawa had a third party come in and clean and inspect all heaters- no report given.
<a href="#">4171621</a>			1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	YEARS	HVAC, Fans, Dehumidifiers, Heaters ,Louvres Route (1y) 1541	COMP	10/1/24 12:00 AM	1/15/25 07:04 AM	1/15/25 07:04 AM	HVAC, Fans, Dehumidifiers, Heaters ,Louvres Route (1y) 1541 - Town of mattawa had a third party come in and clean and inspect all heaters- no report given.
<a href="#">4171621</a>			1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	YEARS	HVAC, Fans, Dehumidifiers, Heaters ,Louvres Route (1y) 1541	COMP	10/1/24 12:00 AM	1/15/25 07:04 AM	1/15/25 07:04 AM	
<a href="#">4171621</a>			1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	YEARS	HVAC, Fans, Dehumidifiers, Heaters ,Louvres Route (1y) 1541	COMP	10/1/24 12:00 AM	1/15/25 07:04 AM	1/15/25 07:04 AM	HVAC, Fans, Dehumidifiers, Heaters ,Louvres Route (1y) 1541 - Town of mattawa had a third party come in and clean and inspect all heaters- no report given.
<a href="#">4171621</a>			1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	YEARS	HVAC, Fans, Dehumidifiers, Heaters ,Louvres Route (1y) 1541	COMP	10/1/24 12:00 AM	1/15/25 07:04 AM	1/15/25 07:04 AM	HVAC, Fans, Dehumidifiers, Heaters ,Louvres Route (1y) 1541 - Town of mattawa had a third party come in and clean and inspect all heaters- no report given.



## Workorder Summary Report

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 Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
<a href="#">4171621</a>			1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	YEARS	HVAC, Fans, Dehumidifiers, Heaters ,Louvres Route (1y) 1541	COMP	10/1/24 12:00 AM	1/15/25 07:04 AM	1/15/25 07:04 AM	HVAC, Fans, Dehumidifiers, Heaters ,Louvres Route (1y) 1541 - Town of mattawa had a third party come in and clean and inspect all heaters- no report given.
<a href="#">4171621</a>			1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	YEARS	HVAC, Fans, Dehumidifiers, Heaters ,Louvres Route (1y) 1541	COMP	10/1/24 12:00 AM	1/15/25 07:04 AM	1/15/25 07:04 AM	HVAC, Fans, Dehumidifiers, Heaters ,Louvres Route (1y) 1541 - Town of mattawa had a third party come in and clean and inspect all heaters- no report given.
<a href="#">4171621</a>			1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	YEARS	HVAC, Fans, Dehumidifiers, Heaters ,Louvres Route (1y) 1541	COMP	10/1/24 12:00 AM	1/15/25 07:04 AM	1/15/25 07:04 AM	HVAC, Fans, Dehumidifiers, Heaters ,Louvres Route (1y) 1541 - Town of mattawa had a third party come in and clean and inspect all heaters- no report given.
<a href="#">4171621</a>			1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	YEARS	HVAC, Fans, Dehumidifiers, Heaters ,Louvres Route (1y) 1541	COMP	10/1/24 12:00 AM	1/15/25 07:04 AM	1/15/25 07:04 AM	
<a href="#">4171621</a>			1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	YEARS	HVAC, Fans, Dehumidifiers, Heaters ,Louvres Route (1y) 1541	COMP	10/1/24 12:00 AM	1/15/25 07:04 AM	1/15/25 07:04 AM	HVAC, Fans, Dehumidifiers, Heaters ,Louvres Route (1y) 1541 - Town of mattawa had a third party come in and clean and inspect all heaters- no report given.
<a href="#">4171621</a>			1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	YEARS	HVAC, Fans, Dehumidifiers, Heaters ,Louvres Route (1y) 1541	COMP	10/1/24 12:00 AM	1/15/25 07:04 AM	1/15/25 07:04 AM	HVAC, Fans, Dehumidifiers, Heaters ,Louvres Route (1y) 1541 - Town of mattawa had a third party come in and clean and inspect all heaters- no report given.
<a href="#">4171621</a>			1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	YEARS	HVAC, Fans, Dehumidifiers, Heaters ,Louvres Route (1y) 1541	COMP	10/1/24 12:00 AM	1/15/25 07:04 AM	1/15/25 07:04 AM	HVAC, Fans, Dehumidifiers, Heaters ,Louvres Route (1y) 1541 - Town of mattawa had a third party come in and clean and inspect all heaters- no report given.
<a href="#">4171621</a>			1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	YEARS	HVAC, Fans, Dehumidifiers, Heaters ,Louvres Route (1y) 1541	COMP	10/1/24 12:00 AM	1/15/25 07:04 AM	1/15/25 07:04 AM	HVAC, Fans, Dehumidifiers, Heaters ,Louvres Route (1y) 1541 - Town of mattawa had a third party come in and clean and inspect all heaters- no report given.

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 Report Start Date: Oct 1, 2024 12:00 AM  
 Report End Date: Dec 31, 2024 11:59 PM  
 Location: 1541\*  
 Work Order Type: CAP,CORR,OPER,PM  
 Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
<a href="#">4171621</a>			1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	YEARS	HVAC, Fans, Dehumidifiers, Heaters ,Louvres Route (1y) 1541	COMP	10/1/24 12:00 AM	1/15/25 07:04 AM	1/15/25 07:04 AM	HVAC, Fans, Dehumidifiers, Heaters ,Louvres Route (1y) 1541 - Town of mattawa had a third party come in and clean and inspect all heaters- no report given.
<a href="#">4171621</a>			1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	YEARS	HVAC, Fans, Dehumidifiers, Heaters ,Louvres Route (1y) 1541	COMP	10/1/24 12:00 AM	1/15/25 07:04 AM	1/15/25 07:04 AM	HVAC, Fans, Dehumidifiers, Heaters ,Louvres Route (1y) 1541 - Town of mattawa had a third party come in and clean and inspect all heaters- no report given.
<a href="#">4171621</a>			1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	YEARS	HVAC, Fans, Dehumidifiers, Heaters ,Louvres Route (1y) 1541	COMP	10/1/24 12:00 AM	1/15/25 07:04 AM	1/15/25 07:04 AM	HVAC, Fans, Dehumidifiers, Heaters ,Louvres Route (1y) 1541 - Town of mattawa had a third party come in and clean and inspect all heaters- no report given.
<a href="#">4171621</a>			1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	YEARS	HVAC, Fans, Dehumidifiers, Heaters ,Louvres Route (1y) 1541	COMP	10/1/24 12:00 AM	1/15/25 07:04 AM	1/15/25 07:04 AM	HVAC, Fans, Dehumidifiers, Heaters ,Louvres Route (1y) 1541 - Town of mattawa had a third party come in and clean and inspect all heaters- no report given.
<a href="#">4171621</a>			1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	YEARS	HVAC, Fans, Dehumidifiers, Heaters ,Louvres Route (1y) 1541	COMP	10/1/24 12:00 AM	1/15/25 07:04 AM	1/15/25 07:04 AM	HVAC, Fans, Dehumidifiers, Heaters ,Louvres Route (1y) 1541 - Town of mattawa had a third party come in and clean and inspect all heaters- no report given.
<a href="#">4171643</a>			1541, Mattawa Wastewater System	PM	Inspection	1	MONTHS	Alarm Dialer Route (1m) - 1541	CLOSE	10/1/24 12:00 AM	10/15/24 03:33 PM	10/15/24 03:33 PM	
<a href="#">4171643</a>			1541, Mattawa Wastewater System	PM	Inspection	1	MONTHS	Alarm Dialer Route (1m) - 1541	CLOSE	10/1/24 12:00 AM	10/15/24 03:33 PM	10/15/24 03:33 PM	
<a href="#">4171643</a>			1541, Mattawa Wastewater System	PM	Inspection	1	MONTHS	Alarm Dialer Route (1m) - 1541	CLOSE	10/1/24 12:00 AM	10/15/24 03:33 PM	10/15/24 03:33 PM	
<a href="#">4171643</a>			1541, Mattawa Wastewater System	PM	Inspection	1	MONTHS	Alarm Dialer Route (1m) - 1541	CLOSE	10/1/24 12:00 AM	10/15/24 03:33 PM	10/15/24 03:33 PM	
<a href="#">4171643</a>			1541, Mattawa Wastewater System	PM	Inspection	1	MONTHS	Alarm Dialer Route (1m) - 1541	CLOSE	10/1/24 12:00 AM	10/15/24 03:33 PM	10/15/24 03:33 PM	
<a href="#">4171650</a>			1541, Mattawa Wastewater System	PM	Health and Safety	1	MONTHS	Health And Safety Inspection (1m) 1541	CLOSE	10/1/24 12:00 AM	10/15/24 03:36 PM	10/15/24 03:36 PM	

## Workorder Summary Report

 Report Start Date: Oct 1, 2024 12:00 AM  
 Report End Date: Dec 31, 2024 11:59 PM  
 Location: 1541\*  
 Work Order Type: CAP,CORR,OPER,PM  
 Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
<a href="#">4171650</a>			1541, Mattawa Wastewater System	PM	Health and Safety	1	MONTHS	Health And Safety Inspection (1m) 1541	CLOSE	10/1/24 12:00 AM	10/15/24 03:36 PM	10/15/24 03:36 PM	
<a href="#">4171650</a>			1541, Mattawa Wastewater System	PM	Health and Safety	1	MONTHS	Health And Safety Inspection (1m) 1541	CLOSE	10/1/24 12:00 AM	10/15/24 03:36 PM	10/15/24 03:36 PM	
<a href="#">4175378</a>			1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	MONTHS	Pump Submersible Group Inspection (1m) 1541	CLOSE	10/1/24 12:00 AM	10/15/24 03:37 PM	10/15/24 03:37 PM	
<a href="#">4175378</a>			1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	MONTHS	Pump Submersible Group Inspection (1m) 1541	CLOSE	10/1/24 12:00 AM	10/15/24 03:37 PM	10/15/24 03:37 PM	
<a href="#">4175378</a>			1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	MONTHS	Pump Submersible Group Inspection (1m) 1541	CLOSE	10/1/24 12:00 AM	10/15/24 03:37 PM	10/15/24 03:37 PM	
<a href="#">4175378</a>			1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	MONTHS	Pump Submersible Group Inspection (1m) 1541	CLOSE	10/1/24 12:00 AM	10/15/24 03:37 PM	10/15/24 03:37 PM	
<a href="#">4175378</a>			1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	MONTHS	Pump Submersible Group Inspection (1m) 1541	CLOSE	10/1/24 12:00 AM	10/15/24 03:37 PM	10/15/24 03:37 PM	
<a href="#">4175378</a>			1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	MONTHS	Pump Submersible Group Inspection (1m) 1541	CLOSE	10/1/24 12:00 AM	10/15/24 03:37 PM	10/15/24 03:37 PM	
<a href="#">4175378</a>			1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	MONTHS	Pump Submersible Group Inspection (1m) 1541	CLOSE	10/1/24 12:00 AM	10/15/24 03:37 PM	10/15/24 03:37 PM	
<a href="#">4175378</a>			1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	MONTHS	Pump Submersible Group Inspection (1m) 1541	CLOSE	10/1/24 12:00 AM	10/15/24 03:37 PM	10/15/24 03:37 PM	
<a href="#">4175378</a>			1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	MONTHS	Pump Submersible Group Inspection (1m) 1541	CLOSE	10/1/24 12:00 AM	10/15/24 03:37 PM	10/15/24 03:37 PM	
<a href="#">4175378</a>			1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	MONTHS	Pump Submersible Group Inspection (1m) 1541	CLOSE	10/1/24 12:00 AM	10/15/24 03:37 PM	10/15/24 03:37 PM	
<a href="#">4175378</a>			1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	MONTHS	Pump Submersible Group Inspection (1m) 1541	CLOSE	10/1/24 12:00 AM	10/15/24 03:37 PM	10/15/24 03:37 PM	
<a href="#">4175378</a>			1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	MONTHS	Pump Submersible Group Inspection (1m) 1541	CLOSE	10/1/24 12:00 AM	10/15/24 03:37 PM	10/15/24 03:37 PM	
<a href="#">4175378</a>			1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	MONTHS	Pump Submersible Group Inspection (1m) 1541	CLOSE	10/1/24 12:00 AM	10/15/24 03:37 PM	10/15/24 03:37 PM	
<a href="#">4175378</a>			1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	MONTHS	Pump Submersible Group Inspection (1m) 1541	CLOSE	10/1/24 12:00 AM	10/15/24 03:37 PM	10/15/24 03:37 PM	
<a href="#">4175378</a>			1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	MONTHS	Pump Submersible Group Inspection (1m) 1541	CLOSE	10/1/24 12:00 AM	10/15/24 03:37 PM	10/15/24 03:37 PM	

## Workorder Summary Report

 Report Start Date: Oct 1, 2024 12:00 AM  
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 Location: 1541\*  
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				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
<a href="#">4175378</a>			1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	MONTHS	Pump Submersible Group Inspection (1m) 1541	CLOSE	10/1/24 12:00 AM	10/15/24 03:37 PM	10/15/24 03:37 PM	
<a href="#">4194598</a>	0000328888	TANK STORAGE ALUM	1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	MONTHS	Tank Alum Inspection (1m) - 1541	COMP	10/16/24 12:00 AM	1/15/25 07:02 AM	1/15/25 07:02 AM	Tank Alum Inspection (1m) - 1541 - Alum tank is inspected during morning rounds, no issues at this time
<a href="#">4195732</a>	0000328874	GENERATOR ELECTRIC DIESEL BACKUP POWER	1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	MONTHS	Generator Monthly Test (1m) 1541	COMP	10/23/24 12:00 AM	1/15/25 07:07 AM	1/15/25 07:07 AM	Generator Monthly Test (1m) 1541 - Monthly genertor test was completed, all OK no issues at this time
<a href="#">4195735</a>	0000328842	GENERATOR ELECTRIC DIESEL 601 MCKENZIE ST.	1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	MONTHS	Generator Monthly Test (1m) 1541	COMP	10/23/24 12:00 AM	1/15/25 07:10 AM	1/15/25 07:10 AM	Generator Monthly Test (1m) 1541 -Generator ran under no hydro conditions, Checked all ok , transfered all ok, No issues at this time
<a href="#">4195738</a>	0000328901	GENERATOR ELECTRIC DIESEL	1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	MONTHS	Generator Monthly Test (1m) 1541	COMP	10/23/24 12:00 AM	1/15/25 07:10 AM	1/15/25 07:10 AM	Generator Monthly Test (1m) 1541 -Generator ran under no hydro conditions, Checked all ok , transfered all ok, No issues at this time
<a href="#">4195783</a>			1541, Mattawa Wastewater System	PM	Inspection	1	MONTHS	TPM Inspection/Maintenance (1m) 1541	COMP	10/23/24 12:00 AM	1/15/25 07:10 AM	1/15/25 07:10 AM	
<a href="#">4195880</a>			1541, Mattawa Wastewater System	CAP	Predictive Maintenance	0		Mattawa Sewage Pump Stations: Wet Well Cleaning	COMP		11/29/24 09:32 AM	11/29/24 09:32 AM	
<a href="#">4217901</a>			1541, Mattawa Wastewater System	PM	Inspection	1	MONTHS	Alarm Dialer Route (1m) - 1541	COMP	11/1/24 12:00 AM	1/15/25 07:18 AM	1/15/25 07:18 AM	Alarm Dialer Route (1m) - 1541 - Alarm dialer checked, all seems ok,
<a href="#">4217901</a>			1541, Mattawa Wastewater System	PM	Inspection	1	MONTHS	Alarm Dialer Route (1m) - 1541	COMP	11/1/24 12:00 AM	1/15/25 07:18 AM	1/15/25 07:18 AM	
<a href="#">4217901</a>			1541, Mattawa Wastewater System	PM	Inspection	1	MONTHS	Alarm Dialer Route (1m) - 1541	COMP	11/1/24 12:00 AM	1/15/25 07:18 AM	1/15/25 07:18 AM	Alarm Dialer Route (1m) - 1541 - Alarm dialer checked, all seems ok,
<a href="#">4217901</a>			1541, Mattawa Wastewater System	PM	Inspection	1	MONTHS	Alarm Dialer Route (1m) - 1541	COMP	11/1/24 12:00 AM	1/15/25 07:18 AM	1/15/25 07:18 AM	Alarm Dialer Route (1m) - 1541 - Alarm dialer checked, all seems ok,
<a href="#">4217901</a>			1541, Mattawa Wastewater System	PM	Inspection	1	MONTHS	Alarm Dialer Route (1m) - 1541	COMP	11/1/24 12:00 AM	1/15/25 07:18 AM	1/15/25 07:18 AM	Alarm Dialer Route (1m) - 1541 - Alarm dialer checked, all seems ok,
<a href="#">4217908</a>			1541, Mattawa Wastewater System	PM	Health and Safety	1	MONTHS	Health And Safety Inspection (1m) 1541	COMP	11/1/24 12:00 AM	1/15/25 07:19 AM	1/15/25 07:19 AM	

## Workorder Summary Report

 Report Start Date: Oct 1, 2024 12:00 AM  
 Report End Date: Dec 31, 2024 11:59 PM  
 Location: 1541\*  
 Work Order Type: CAP,CORR,OPER,PM  
 Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
<a href="#">4217908</a>			1541, Mattawa Wastewater System	PM	Health and Safety	1	MONTHS	Health And Safety Inspection (1m) 1541	COMP	11/1/24 12:00 AM	1/15/25 07:19 AM	1/15/25 07:19 AM	Health And Safety Inspection (1m) 1541 - Walk around heath and safety inspection completed, no issues outstanding
<a href="#">4217908</a>			1541, Mattawa Wastewater System	PM	Health and Safety	1	MONTHS	Health And Safety Inspection (1m) 1541	COMP	11/1/24 12:00 AM	1/15/25 07:19 AM	1/15/25 07:19 AM	Health And Safety Inspection (1m) 1541 - Walk around heath and safety inspection completed, no issues outstanding
<a href="#">4221026</a>			1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	MONTHS	Pump Submersible Group Inspection (1m) 1541	COMP	11/1/24 12:00 AM	1/15/25 07:20 AM	1/15/25 07:20 AM	Pump Submersible Group Inspection (1m) 1541 - All pumps visuially inspected and ran in hand weekly, no issues found at this time
<a href="#">4221026</a>			1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	MONTHS	Pump Submersible Group Inspection (1m) 1541	COMP	11/1/24 12:00 AM	1/15/25 07:20 AM	1/15/25 07:20 AM	Pump Submersible Group Inspection (1m) 1541 - All pumps visuially inspected and ran in hand weekly, no issues found at this time
<a href="#">4221026</a>			1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	MONTHS	Pump Submersible Group Inspection (1m) 1541	COMP	11/1/24 12:00 AM	1/15/25 07:20 AM	1/15/25 07:20 AM	
<a href="#">4221026</a>			1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	MONTHS	Pump Submersible Group Inspection (1m) 1541	COMP	11/1/24 12:00 AM	1/15/25 07:20 AM	1/15/25 07:20 AM	Pump Submersible Group Inspection (1m) 1541 - All pumps visuially inspected and ran in hand weekly, no issues found at this time
<a href="#">4221026</a>			1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	MONTHS	Pump Submersible Group Inspection (1m) 1541	COMP	11/1/24 12:00 AM	1/15/25 07:20 AM	1/15/25 07:20 AM	Pump Submersible Group Inspection (1m) 1541 - All pumps visuially inspected and ran in hand weekly, no issues found at this time
<a href="#">4221026</a>			1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	MONTHS	Pump Submersible Group Inspection (1m) 1541	COMP	11/1/24 12:00 AM	1/15/25 07:20 AM	1/15/25 07:20 AM	Pump Submersible Group Inspection (1m) 1541 - All pumps visuially inspected and ran in hand weekly, no issues found at this time

## Workorder Summary Report

 Report Start Date: Oct 1, 2024 12:00 AM  
 Report End Date: Dec 31, 2024 11:59 PM  
 Location: 1541\*  
 Work Order Type: CAP,CORR,OPER,PM  
 Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
<a href="#">4221026</a>			1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	MONTHS	Pump Submersible Group Inspection (1m) 1541	COMP	11/1/24 12:00 AM	1/15/25 07:20 AM	1/15/25 07:20 AM	Pump Submersible Group Inspection (1m) 1541 - All pumps visually inspected and ran in hand weekly, no issues found at this time
<a href="#">4221026</a>			1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	MONTHS	Pump Submersible Group Inspection (1m) 1541	COMP	11/1/24 12:00 AM	1/15/25 07:20 AM	1/15/25 07:20 AM	Pump Submersible Group Inspection (1m) 1541 - All pumps visually inspected and ran in hand weekly, no issues found at this time
<a href="#">4221026</a>			1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	MONTHS	Pump Submersible Group Inspection (1m) 1541	COMP	11/1/24 12:00 AM	1/15/25 07:20 AM	1/15/25 07:20 AM	Pump Submersible Group Inspection (1m) 1541 - All pumps visually inspected and ran in hand weekly, no issues found at this time
<a href="#">4221026</a>			1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	MONTHS	Pump Submersible Group Inspection (1m) 1541	COMP	11/1/24 12:00 AM	1/15/25 07:20 AM	1/15/25 07:20 AM	Pump Submersible Group Inspection (1m) 1541 - All pumps visually inspected and ran in hand weekly, no issues found at this time
<a href="#">4221026</a>			1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	MONTHS	Pump Submersible Group Inspection (1m) 1541	COMP	11/1/24 12:00 AM	1/15/25 07:20 AM	1/15/25 07:20 AM	
<a href="#">4221026</a>			1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	MONTHS	Pump Submersible Group Inspection (1m) 1541	COMP	11/1/24 12:00 AM	1/15/25 07:20 AM	1/15/25 07:20 AM	
<a href="#">4221026</a>			1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	MONTHS	Pump Submersible Group Inspection (1m) 1541	COMP	11/1/24 12:00 AM	1/15/25 07:20 AM	1/15/25 07:20 AM	Pump Submersible Group Inspection (1m) 1541 - All pumps visually inspected and ran in hand weekly, no issues found at this time
<a href="#">4221026</a>			1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	MONTHS	Pump Submersible Group Inspection (1m) 1541	COMP	11/1/24 12:00 AM	1/15/25 07:20 AM	1/15/25 07:20 AM	Pump Submersible Group Inspection (1m) 1541 - All pumps visually inspected and ran in hand weekly, no issues found at this time
<a href="#">4221026</a>			1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	MONTHS	Pump Submersible Group Inspection (1m) 1541	COMP	11/1/24 12:00 AM	1/15/25 07:20 AM	1/15/25 07:20 AM	Pump Submersible Group Inspection (1m) 1541 - All pumps visually inspected and ran in hand weekly, no issues found at this time



## Workorder Summary Report

 Report Start Date: Oct 1, 2024 12:00 AM  
 Report End Date: Dec 31, 2024 11:59 PM  
 Location: 1541\*  
 Work Order Type: CAP,CORR,OPER,PM  
 Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
<a href="#">4221026</a>			1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	MONTHS	Pump Submersible Group Inspection (1m) 1541	COMP	11/1/24 12:00 AM	1/15/25 07:20 AM	1/15/25 07:20 AM	Pump Submersible Group Inspection (1m) 1541 - All pumps visually inspected and ran in hand weekly, no issues found at this time
<a href="#">4237302</a>	0000328888	TANK STORAGE ALUM	1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	MONTHS	Tank Alum Inspection (1m) - 1541	COMP	11/16/24 12:00 AM	1/15/25 07:21 AM	1/15/25 07:21 AM	Tank Alum Inspection (1m) - 1541 - Alum tank inspected during rounds, no issues found, no leaks or cracks found
<a href="#">4259676</a>	0000328859	ANALYZER GAS BUMP TEST	1541, Mattawa Wastewater System	PM	Calibration	6	MONTHS	Analyzer Gas C02 (6m) 1541	COMP	12/1/24 12:00 AM	1/15/25 07:26 AM	1/15/25 07:26 AM	Analyzer Gas C02 (6m) 1541 - Gas monitor is calibrated/bump tested before each use
<a href="#">4259687</a>			1541, Mattawa Wastewater System	PM	Inspection	1	MONTHS	Alarm Dialer Route (1m) - 1541	COMP	12/1/24 12:00 AM	1/15/25 07:27 AM	1/15/25 07:27 AM	Alarm Dialer Route (1m) - 1541 - Various alarms over the month, alarm dialer working correctly
<a href="#">4259687</a>			1541, Mattawa Wastewater System	PM	Inspection	1	MONTHS	Alarm Dialer Route (1m) - 1541	COMP	12/1/24 12:00 AM	1/15/25 07:27 AM	1/15/25 07:27 AM	Alarm Dialer Route (1m) - 1541 - Various alarms over the month, alarm dialer working correctly
<a href="#">4259687</a>			1541, Mattawa Wastewater System	PM	Inspection	1	MONTHS	Alarm Dialer Route (1m) - 1541	COMP	12/1/24 12:00 AM	1/15/25 07:27 AM	1/15/25 07:27 AM	Alarm Dialer Route (1m) - 1541 - Various alarms over the month, alarm dialer working correctly
<a href="#">4259687</a>			1541, Mattawa Wastewater System	PM	Inspection	1	MONTHS	Alarm Dialer Route (1m) - 1541	COMP	12/1/24 12:00 AM	1/15/25 07:27 AM	1/15/25 07:27 AM	Alarm Dialer Route (1m) - 1541 - Various alarms over the month, alarm dialer working correctly
<a href="#">4259687</a>			1541, Mattawa Wastewater System	PM	Inspection	1	MONTHS	Alarm Dialer Route (1m) - 1541	COMP	12/1/24 12:00 AM	1/15/25 07:27 AM	1/15/25 07:27 AM	Alarm Dialer Route (1m) - 1541 - Various alarms over the month, alarm dialer working correctly
<a href="#">4259694</a>			1541, Mattawa Wastewater System	PM	Health and Safety	1	MONTHS	Health And Safety Inspection (1m) 1541	COMP	12/1/24 12:00 AM	1/15/25 07:28 AM	1/15/25 07:28 AM	Health And Safety Inspection (1m) 1541 - Walk around health and safety inspection completed, no outstanding issues seen, all walkways ans steps taken care of by town of mattawa staff



## Workorder Summary Report

 Report Start Date: Oct 1, 2024 12:00 AM  
 Report End Date: Dec 31, 2024 11:59 PM  
 Location: 1541\*  
 Work Order Type: CAP,CORR,OPER,PM  
 Work Order Class:

WO #	Asset ID	Asset Description	Location Description	WorkOrder		PM Schedule		Workorder Details					WorkLog Detail
				Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	
<a href="#">4259694</a>			1541, Mattawa Wastewater System	PM	Health and Safety	1	MONTHS	Health And Safety Inspection (1m) 1541	COMP	12/1/24 12:00 AM	1/15/25 07:28 AM	1/15/25 07:28 AM	Health And Safety Inspection (1m) 1541 - Walk around health and safety inspection completed, no outstanding issues seen, all walkways ans steps taken care of by town of mattawa staff
<a href="#">4259694</a>			1541, Mattawa Wastewater System	PM	Health and Safety	1	MONTHS	Health And Safety Inspection (1m) 1541	COMP	12/1/24 12:00 AM	1/15/25 07:28 AM	1/15/25 07:28 AM	Health And Safety Inspection (1m) 1541 - Walk around health and safety inspection completed, no outstanding issues seen, all walkways ans steps taken care of by town of mattawa staff
<a href="#">4259716</a>	0000328828	UPS BATTERY BACKUP 451 BISSETT ST.	1541, Mattawa Wastewater System	PM	Inspection	1	YEARS	Ups Battery Bank Insp/Service (1y) 1541	COMP	12/1/24 12:00 AM	1/15/25 07:29 AM	1/15/25 07:29 AM	Ups Battery Bank Insp/Service (1y) 1541 - Visual inspection of backup batteries, no leaks or issues found at this time
<a href="#">4262780</a>			1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	MONTHS	Pump Submersible Group Inspection (1m) 1541	COMP	12/1/24 12:00 AM	1/15/25 07:30 AM	1/15/25 07:30 AM	Pump Submersible Group Inspection (1m) 1541 - All pumps visually inspected and ran in hand weekly, all ok, no issues at this time
<a href="#">4262780</a>			1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	MONTHS	Pump Submersible Group Inspection (1m) 1541	COMP	12/1/24 12:00 AM	1/15/25 07:30 AM	1/15/25 07:30 AM	Pump Submersible Group Inspection (1m) 1541 - All pumps visually inspected and ran in hand weekly, all ok, no issues at this time
<a href="#">4262780</a>			1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	MONTHS	Pump Submersible Group Inspection (1m) 1541	COMP	12/1/24 12:00 AM	1/15/25 07:30 AM	1/15/25 07:30 AM	Pump Submersible Group Inspection (1m) 1541 - All pumps visually inspected and ran in hand weekly, all ok, no issues at this time
<a href="#">4262780</a>			1541, Mattawa Wastewater System	PM	Refurbish/ Replace/Repair	1	MONTHS	Pump Submersible Group Inspection (1m) 1541	COMP	12/1/24 12:00 AM	1/15/25 07:30 AM	1/15/25 07:30 AM	Pump Submersible Group Inspection (1m) 1541 - All pumps visually inspected and ran in hand weekly, all ok, no issues at this time

## Workorder Summary Report

Report Start Date: Oct 1, 2024 12:00 AM

Report End Date: Dec 31, 2024 11:59 PM

Location: 1541\*

Work Order Type: CAP,CORR,OPER,PM

Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
<a href="#">4262780</a>			1541, Mattawa Wastewater System	PM	Refurbish/Replace/Repair	1	MONTHS	Pump Submersible Group Inspection (1m) 1541	COMP	12/1/24 12:00 AM	1/15/25 07:30 AM	1/15/25 07:30 AM	Pump Submersible Group Inspection (1m) 1541 - All pumps visually inspected and ran in hand weekly, all ok, no issues at this time
<a href="#">4262780</a>			1541, Mattawa Wastewater System	PM	Refurbish/Replace/Repair	1	MONTHS	Pump Submersible Group Inspection (1m) 1541	COMP	12/1/24 12:00 AM	1/15/25 07:30 AM	1/15/25 07:30 AM	Pump Submersible Group Inspection (1m) 1541 - All pumps visually inspected and ran in hand weekly, all ok, no issues at this time
<a href="#">4262780</a>			1541, Mattawa Wastewater System	PM	Refurbish/Replace/Repair	1	MONTHS	Pump Submersible Group Inspection (1m) 1541	COMP	12/1/24 12:00 AM	1/15/25 07:30 AM	1/15/25 07:30 AM	Pump Submersible Group Inspection (1m) 1541 - All pumps visually inspected and ran in hand weekly, all ok, no issues at this time
<a href="#">4262780</a>			1541, Mattawa Wastewater System	PM	Refurbish/Replace/Repair	1	MONTHS	Pump Submersible Group Inspection (1m) 1541	COMP	12/1/24 12:00 AM	1/15/25 07:30 AM	1/15/25 07:30 AM	Pump Submersible Group Inspection (1m) 1541 - All pumps visually inspected and ran in hand weekly, all ok, no issues at this time
<a href="#">4262780</a>			1541, Mattawa Wastewater System	PM	Refurbish/Replace/Repair	1	MONTHS	Pump Submersible Group Inspection (1m) 1541	COMP	12/1/24 12:00 AM	1/15/25 07:30 AM	1/15/25 07:30 AM	Pump Submersible Group Inspection (1m) 1541 - All pumps visually inspected and ran in hand weekly, all ok, no issues at this time
<a href="#">4262780</a>			1541, Mattawa Wastewater System	PM	Refurbish/Replace/Repair	1	MONTHS	Pump Submersible Group Inspection (1m) 1541	COMP	12/1/24 12:00 AM	1/15/25 07:30 AM	1/15/25 07:30 AM	Pump Submersible Group Inspection (1m) 1541 - All pumps visually inspected and ran in hand weekly, all ok, no issues at this time
<a href="#">4262780</a>			1541, Mattawa Wastewater System	PM	Refurbish/Replace/Repair	1	MONTHS	Pump Submersible Group Inspection (1m) 1541	COMP	12/1/24 12:00 AM	1/15/25 07:30 AM	1/15/25 07:30 AM	Pump Submersible Group Inspection (1m) 1541 - All pumps visually inspected and ran in hand weekly, all ok, no issues at this time
<a href="#">4262780</a>			1541, Mattawa Wastewater System	PM	Refurbish/Replace/Repair	1	MONTHS	Pump Submersible Group Inspection (1m) 1541	COMP	12/1/24 12:00 AM	1/15/25 07:30 AM	1/15/25 07:30 AM	Pump Submersible Group Inspection (1m) 1541 - All pumps visually inspected and ran in hand weekly, all ok, no issues at this time

## Workorder Summary Report

 Report Start Date: Oct 1, 2024 12:00 AM  
 Report End Date: Dec 31, 2024 11:59 PM  
 Location: 1541\*  
 Work Order Type: CAP,CORR,OPER,PM  
 Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
<a href="#">4262780</a>			1541, Mattawa Wastewater System	PM	Refurbish/Replace/Repair	1	MONTHS	Pump Submersible Group Inspection (1m) 1541	COMP	12/1/24 12:00 AM	1/15/25 07:30 AM	1/15/25 07:30 AM	Pump Submersible Group Inspection (1m) 1541 - All pumps visually inspected and ran in hand weekly, all ok, no issues at this time
<a href="#">4262780</a>			1541, Mattawa Wastewater System	PM	Refurbish/Replace/Repair	1	MONTHS	Pump Submersible Group Inspection (1m) 1541	COMP	12/1/24 12:00 AM	1/15/25 07:30 AM	1/15/25 07:30 AM	Pump Submersible Group Inspection (1m) 1541 - All pumps visually inspected and ran in hand weekly, all ok, no issues at this time
<a href="#">4262780</a>			1541, Mattawa Wastewater System	PM	Refurbish/Replace/Repair	1	MONTHS	Pump Submersible Group Inspection (1m) 1541	COMP	12/1/24 12:00 AM	1/15/25 07:30 AM	1/15/25 07:30 AM	Pump Submersible Group Inspection (1m) 1541 - All pumps visually inspected and ran in hand weekly, all ok, no issues at this time
<a href="#">4262780</a>			1541, Mattawa Wastewater System	PM	Refurbish/Replace/Repair	1	MONTHS	Pump Submersible Group Inspection (1m) 1541	COMP	12/1/24 12:00 AM	1/15/25 07:30 AM	1/15/25 07:30 AM	Pump Submersible Group Inspection (1m) 1541 - All pumps visually inspected and ran in hand weekly, all ok, no issues at this time
<a href="#">4279093</a>	0000328888	TANK STORAGE ALUM	1541, Mattawa Wastewater System	PM	Refurbish/Replace/Repair	1	MONTHS	Tank Alum Inspection (1m) - 1541	COMP	12/16/24 12:00 AM	1/15/25 07:32 AM	1/15/25 07:32 AM	Tank Alum Inspection (1m) - 1541 - Alum tank visually inspected, issues found



**Appendix C – Call-out Report for WTP**

## Workorder Summary Report

 Report Start Date: Oct 1, 2024 12:00 AM  
 Report End Date: Dec 31, 2024 11:59 PM  
 Location: 1517\*  
 Work Order Type: CALL,EMER  
 Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
<a href="#">4192093</a>			1517, Mattawa DWS	CALL	Compliance	0		Mattawa WTP UV 2 fault	CLOSE		9/30/24 11:30 AM	9/30/24 01:00 PM	Mattawa WTP UV 2 fault - September 30th 2024 Got called by true steel at 11:30am for UV fault alarm. Arrived on site 11:35am. exercised valve and reset UV 2 fault. Noticed while i was there that the chlorine day tank was almost empty. so I completed the daily rounds and checked chlorine analyzers. Also made a new batch of Chlorine. Reviewed weekend trending back to September 27th 2024 at 0700. Signed out at 1300.

## Workorder Summary Report

 Report Start Date: Oct 1, 2024 12:00 AM  
 Report End Date: Dec 31, 2024 11:59 PM  
 Location: 1517\*  
 Work Order Type: CALL,EMER  
 Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
<a href="#">4192494</a>			1517, Mattawa DWS	CALL	Compliance	0		Mattawa PUMP 1 Faulted, POE analyzer low, UVT LOW,	CLOSE		10/5/24 07:15 PM	10/5/24 10:05 PM	Mattawa PUMP 1 Faulted, POE analyzer low, UVT LOW, - October 5th 2024 21:10 Arrived on site, to 4 separate issues. POE analyzer reading 0.44mg/l, pump 1 for well 1 faulted, UVT system reading below 95% and low reservoir level. 21:30 Confirmed that the chlorine at POE was actually low, analyzer reading 0.34mg/l and pocket colorimeter 0.33mg/l. Primed both chlorine pumps to bring chlorine up 21:35 Dropped breaker for pump 1 for well 1. And hit reset on scada and cleared that alarm. 21:45 For the UVT system I dropped the breaker and took the coupling off and wiped the lense with acticlean, and restarted unit after everything was put back together. After clearing alarm for that, the water plant started again. The unit was reading back to normal. 22:05 Monitored plant and switched back to pump 1, reservoir was still dropping. Reservoir started coming up so left site. Signed out.  Kyle Michaud

## Workorder Summary Report

 Report Start Date: Oct 1, 2024 12:00 AM  
 Report End Date: Dec 31, 2024 11:59 PM  
 Location: 1517\*  
 Work Order Type: CALL,EMER  
 Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
<a href="#">4192495</a>			1517, Mattawa DWS	CALL	Compliance	0		Mattawa PUMP 1 Faulted	CLOSE		10/6/24 02:15 PM	10/6/24 02:35 PM	Mattawa PUMP 1 Faulted - October 6th 2024  14:30 Called in for pump 1 uncommanded stop and faulted. Reset it, and switched back to pump 1 so reservoir could catch up. There's no way pump 2 would have kept up with demand. Most likely would have been called out for low reservoir later on. Everything else looked in good working order.  Kyle Michaud



## Workorder Summary Report

 Report Start Date: Oct 1, 2024 12:00 AM  
 Report End Date: Dec 31, 2024 11:59 PM  
 Location: 1517\*  
 Work Order Type: CALL,EMER  
 Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
<a href="#">4192496</a>			1517, Mattawa DWS	CALL	Compliance	0		Mattawa PUMP 1 Faulted	CLOSE		10/6/24 02:15 PM	10/6/24 02:35 PM	Mattawa PUMP 1 Faulted - October 6th 2024  14:30 Called in for pump 1 uncommanded stop and faulted. Reset it, and switched back to pump 1 so reservoir could catch up. There's no way pump 2 would have kept up with demand. Most likely would have been called out for low reservoir later on. Everything else looked in good working order.  Kyle Michaud
<a href="#">4192909</a>			1517, Mattawa DWS	CALL	Refurbish/ Replace/Repair	0		Emergency Water Off 453 Valois Dr	CLOSE		9/29/24 02:30 PM	10/7/24 02:39 PM	Emergency Water Off 453 Valois Dr - Called for water leaking into basement pooling. Responded and was asked to shut off water as it was leaking from outside filling the basement.  Called back at 1952 saying the leak was repaired and water was needed back on.
<a href="#">4195680</a>			1517, Mattawa DWS	CALL	Inspection	0		Power outage in Mattawa	COMP		10/15/24 04:15 AM	10/15/24 05:00 AM	Power outage in Mattawa - Received generator run alarm at 0422. Logged in remotely, found generator running. Triggered a plant start by increasing set point, Plant running fine on well pump 2 with uv1. Monitored remotely, looks fine.

## Workorder Summary Report

 Report Start Date: Oct 1, 2024 12:00 AM  
 Report End Date: Dec 31, 2024 11:59 PM  
 Location: 1517\*  
 Work Order Type: CALL,EMER  
 Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
<a href="#">4195681</a>			1517, Mattawa DWS	CALL	Refurbish/ Replace/Repair	0		UV faults	COMP		10/20/24 06:00 PM	10/20/24 07:00 PM	UV faults - Called at 1800 for uv1 and uv2 fault alarm. Both were faulted and reservoir in low low state. Was able to reset uv1 but wiper location unknown. Reset uv2 and plant started on well pump 1. Monitored process, running fine.

## Workorder Summary Report

Report Start Date: Oct 1, 2024 12:00 AM  
 Report End Date: Dec 31, 2024 11:59 PM  
 Location: 1517\*  
 Work Order Type: CALL,EMER  
 Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
<a href="#">4195868</a>			1517, Mattawa DWS	EMER	Refurbish/ Replace/Repair	0		Mattawa Generator: Emergency Repair	COMP		11/27/24 08:04 AM	11/27/24 08:04 AM	Mattawa Generator: Emergency Repair - Troubleshooting by technician found that the throttle body controller is malfunctioning which causes the generator to rev up and down.  Replacement part is on order.

## Workorder Summary Report

 Report Start Date: Oct 1, 2024 12:00 AM  
 Report End Date: Dec 31, 2024 11:59 PM  
 Location: 1517\*  
 Work Order Type: CALL,EMER  
 Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
													Technician Repair Notes - During annual service Genset was running rough and hunting engine speed. Tech on site tried adjusting governor setting to smooth out RPM. But with no luck. Contacted client and was able to get a new governor controller.  Returned to site to install governor controller. Once installed tested system. Engine started and ran fine, but after a few minutes start to hunt engine speed again. Tried adjusting setting, but no luck. Proceeded to check over governor system. Removed MPU that reads speed from flywheel, to see if it was dirty or damaged. Tested MPU and voltage was in the low range. Contacted Sommers service department to see if there was anything else to try. They had us check a few things and recommend replacing MPU.  Returned to site with new MPU. Installed and new MPU and still running rough. Hooked up our 100Kw load bank to see if taking some load would stop it from hunting and didn't make a difference. Called Sommers service department, told to check new MPU voltage and was told MPU voltage seems low and try installing new direct wire from MPU to governor controller. Once wire was installed tested system and generator ran perfect. Performed full transfer test and made

## Workorder Summary Report

 Report Start Date: Oct 1, 2024 12:00 AM  
 Report End Date: Dec 31, 2024 11:59 PM  
 Location: 1517\*  
 Work Order Type: CALL,EMER  
 Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
													sure pumps turn on. Everything working again.
<a href="#">4196746</a>			1517, Mattawa DWS	CALL	Compliance	0		UV1 fault, UV2 fault, PLC Fault	COMP		10/26/24 12:30 AM	10/26/24 01:15 AM	UV1 fault, UV2 fault, PLC Fault - Oct 25th 2024  Called in from true steel for UV 1 and UV2 fault and PLC fault. Arrived on site and no such alarms on panel, looked and signed in to UV units. Nothing for those types of alarms, not sure if they miss read the dates or not and called for the alarms last night for the power outage. But called them back and confirmed no alarms on panel besides the 2 generator alarms that are postponed until Monday October 28th 2024.  Kyle Michaud

## Workorder Summary Report

 Report Start Date: Oct 1, 2024 12:00 AM  
 Report End Date: Dec 31, 2024 11:59 PM  
 Location: 1517\*  
 Work Order Type: CALL,EMER  
 Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
<a href="#">4234904</a>			1517, Mattawa DWS	CALL	Compliance	0		Hydro Outage 1517/1541	COMP		11/2/24 10:15 PM	11/4/24 08:59 AM	Hydro Outage 1517/1541 - Called at 2023 for multiple alarms across mattawa all indicating power outage. Responded to Mattawa WTP first as the generator has still not been fixed. Switched the generator on and made a temporary repair to force the generator to run. water in the plant was at 2.1M when i started the plant. Will continue to monitor until the power is restored.  Power restored at approx 1100, checked the generator was off and plant was operating as it should.
<a href="#">4234905</a>			1517, Mattawa DWS	CALL	Refurbish/ Replace/Repair	0		Emergency Water off 655 Valois Dr.	COMP		11/2/24 11:30 AM	11/4/24 09:02 AM	Emergency Water off 655 Valois Dr. - called by town of mattawa call centre for emergency water off at 655 valois dr.  Arrived to find owner had 2 ft of water in his basment. shut off the curbstop to allow him to pump it out and get to his shutoff. once he had his main shut off i turned the curbstop back on.



**Appendix D - Call-out Report for WWTL**



## Workorder Summary Report

 Report Start Date: Oct 1, 2024 12:00 AM  
 Report End Date: Dec 31, 2024 11:59 PM  
 Location: 1541\*  
 Work Order Type: CALL,EMER  
 Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
<a href="#">4196080</a>			1541, Mattawa Wastewater System	EMER	Refurbish/ Replace/Repair	0		Emergency Pump Out During Power Outage	COMP		10/25/24 11:33 AM	10/25/24 11:33 AM	Emergency Pump Out During Power Outage - Generator failed and station requires pump out during scheduled power outage.

## Workorder Summary Report

 Report Start Date: Oct 1, 2024 12:00 AM  
 Report End Date: Dec 31, 2024 11:59 PM  
 Location: 1541\*  
 Work Order Type: CALL,EMER  
 Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
													Emergency Pump Out During Power Outage - Oct 24th/25th 2024  20:00 prepare equipment and unlock all gates and lids from 451 Bissett street lift station. due to backup generator not functioning properly. 20:30 Hydrovac company arrived on site to setup equipment. 20:45 manually pump station down to prepare for power outage. 21:05 power outage started and Muskoka hydro vac started making trips to lagoons with raw sewage. 23:45 power came back on, put all equipment back away and reset all faults on pumps. 23:55 pumps back in auto and cycling properly. 00:10 headed to the WTP. reservoir was 1.85, acknowledged a bunch of alarms due to power outage. 00:20 started WTP manually by changing setpoints, return setpoints back to where they were after startup. 00:30 Communicated with ORO and Town Fire chief about the WTP startup for fire suppression. 00:45 Contacted True steel alarms about any further alarms. Put Generator Fault alarm on disregard until Monday October 28th.  Kyle Michaud

## Workorder Summary Report

 Report Start Date: Oct 1, 2024 12:00 AM  
 Report End Date: Dec 31, 2024 11:59 PM  
 Location: 1541\*  
 Work Order Type: CALL,EMER  
 Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
<a href="#">4236787</a>			1541, Mattawa Wastewater System	CALL	Inspection	0		1101 Bissett LS high level	COMP		11/9/24 08:00 AM	11/9/24 11:30 AM	1101 Bissett LS high level - Alarm for alarm level at 1101 Bissett LS at 0800. On site found level at inlet. P#2 tripped on overload. Reset P#2 and ran both pumps. Pump 2 reading higher amps than Pump 1. Station pumped down successfully.



**Appendix E - Performance Assessment Report Water**



**1517 MATTAWA DRINKING WATER SYSTEM 210001905**

	10 / 2024	11 / 2024	12 / 2024	<--Total-->	<--Avg-->	<--Max-->	<--Min-->
--	-----------	-----------	-----------	-------------	-----------	-----------	-----------

**Flows**

Raw Flow: Monthly Total - RW1 - Well #1 (m³)	45,557.34	35,252.87	13,646.01	94,456.22			
Raw Flow: Monthly Total - RW2 - Well #2 (m³)	4,336.84	11,800.38	31,007.22	47,144.43			
Raw Flow: Monthly Avg - RW1 - Well #1 (m³)	1,469.59	1,175.10	440.19		1,028.29		
Raw Flow: Monthly Avg - RW2 - Well #2 (m³)	139.90	393.35	1,000.23		511.16		
Raw Flow: Monthly Max - RW1 - Well #1 (m³)	2,106.49	1,482.33	1,242.44			2,106.487	
Raw Flow: Monthly Max - RW2 - Well #2 (m³)	402.32	1,574.17	1,534.36			1,574.165	
Raw Flow: Monthly Total - RWT - Raw Water - Total (m³)	49,894.17	47,053.25	44,653.23	141,600.66			
Raw Flow: Monthly Avg - RWT - Raw Water - Total (m³)	1,609.49	1,568.44	1,440.43		1,539.45		
Raw Flow: Monthly Max - RWT - Raw Water - Total (m³)	2,117.98	1,933.43	1,593.61			2,117.982	

**Turbidity**

Raw: Max Turbidity - RW1 - Well #1 (NTU)	0.350					0.350	
Raw: Max Turbidity - RW2 - Well #2 (NTU)	0.300					0.300	

**Chemical Parameters**

Treated: Max Nitrite - TW - TW (mg/L)	< 0.003				<	< 0.003	<
Treated: Max Nitrate - TW - TW (mg/L)	1.670					1.670	
Distribution: Max THM - DW - DW (µg/l)	4.400					4.400	
Distribution: Max HAA - DW - DW (µg/l)	< 5.300				<	< 5.300	<

**Chlorine Residuals**

Treated: Min Free Cl2 Resid - TW - TW (mg/L)	0.136	0.115	0.456				0.115
Treated: Max Free Cl2 Resid - TW - TW (mg/L)	3.943	3.883	2.293			3.943	
Dist: Min Free Cl2 Resid - DW - DW (mg/L)	0.618	0.410	0.527				0.410
Dist: Max Free Cl2 Resid - DW - DW (mg/L)	2.153	1.339	0.725			2.153	

**Bacti Samples Collected**

Raw Bacti: # of samples - RW1 - Well #1	5	4	5	14			
Raw Bacti: # of samples - RW2 - Well #2	5	4	5	14			
Treated Bacti: # of samples - TW - TW	5	4	5	14			
Dist Bacti: # of samples - DW - DW	15	12	15	42			



Dist HPC: # of samples - DW - DW

Treated Bacti: # of TC exceedances - TW - TW

Treated Bacti: # of EC exceedances - TW - TW

Dist Bacti: # of TC exceedances - DW - DW

Dist Bacti: # of EC exceedances - DW - DW

	5	4	5	14			
	0	0	0	0			
	0	0	0	0			
	0	0	0	0			
	0	0	0	0			



**Appendix F - Performance Assessment Report Wastewater**





**1541 MATTAWA WASTEWATER TREATMENT FACILITY 110000436**

10 / 2024      11 / 2024      12 / 2024      <--Total-->      <--Avg-->      <--Max-->

**Flows**

Raw Flow: Total - Raw m³/d	20,646.13	27,341.99	20,625.58	68,613.71		
Raw Flow: Avg - Raw m³/d	666.00	911.40	665.34		745.80	
Raw Flow: Max - Raw m³/d	781.94	1,318.34	947.90			1,318.34
Raw Flow: Count - Raw m³/d	31.00	30.00	31.00	92.00		
Eff. Flow: Total - Eff m³/d	20,646.13	27,341.99	20,625.58	68,613.71		
Eff. Flow: Avg - Eff m³/d	666.00	911.40	665.34		745.80	
Eff. Flow: Max - Eff m³/d	781.94	1,318.34	947.90			1,318.34
Eff Flow: Count - Eff m³/d	31.00	30.00	31.00	92.00		

**Carbonaceous Biochemical Oxygen Demand: CBOD**

Eff: Avg cBOD5 - Eff mg/L	6.00	4.00	7.00		5.67	7.00
Eff: # of samples of cBOD5 - Eff	1.00	1.00	1.00	3.00		
Loading: cBOD5 - Eff kg/d	3.996	3.646	4.657		4.23	4.66

**Biochemical Oxygen Demand: BOD5**

Raw: Avg BOD5 - Raw mg/L	88.00	123.00	80.00		97.00	123.00
Raw: # of samples of BOD5 - Raw	1.00	1.00	1.00	3.00		
Eff: Avg BOD5 - Eff mg/L	10.00	6.00	7.00		7.67	10.00
Eff: # of samples of BOD5 - Eff	1.00	1.00	1.00	3.00		
Loading: BOD5 - Eff kg/d	6.660	5.468	4.657		5.72	6.66
Percent Removal: BOD5 - Raw %	0.00	0.00	0.00		0.00	

**Total Suspended Solids: TSS**

Raw: Avg TSS - Raw mg/L	116.00	112.00	129.00		119.00	129.00
Raw: # of samples of TSS - Raw	1.00	1.00	1.00	3.00		
Eff: Avg TSS - Eff mg/L	4.00	2.27	2.90		3.06	4.00
Eff: # of samples of TSS - Eff	1.00	1.00	1.00	3.00		
Loading: TSS - Eff kg/d	2.664	2.069	1.929		2.28	2.66
Percent Removal: TSS - Raw %	0.00	0.00	0.00		0.00	

**Total Phosphorus: TP**



Raw: Avg TP - Raw mg/L

	3.20	2.50	2.22		2.64	3.20
Raw: # of samples of TP - Raw	1.00	1.00	1.00	3.00		
Eff: Avg TP - Eff mg/L	0.62	0.70	0.27		0.52	0.70
Eff: # of samples of TP - Eff	5.00	4.00	5.00	14.00		
Loading: TP - Eff kg/d	0.410	0.640	0.178		0.39	0.64
Percent Removal: TP - Raw %	0.00	0.00	0.00		0.00	

**Nitrogen Series**

Eff: Avg TAN - Eff mg/L

	13.29	16.05	19.28		16.22	19.28
Eff: Avg NO3-N - Eff mg/L	0.07	0.14	0.09		0.10	0.14
Eff: # of samples of NO3-N - Eff	1.00	1.00	1.00	3.00		
Eff: Avg NO2-N - Eff mg/L	0.03	0.02	0.02		0.02	0.03
Eff: # of samples of NO2-N - Eff	1.00	1.00	1.00	3.00		

From: [Info](#)  
To: [Amy Leclerc](#)  
Subject: FW: Industrial Inquiry Commission Reviewing Canada Post  
Date: Tuesday, January 21, 2025 2:07:53 PM  
Attachments: [01-13-25\\_Notes\\_on\\_the\\_submission\\_for\\_108\\_PDF\\_E.pdf](#)  
[Canada Post and the Industrial Inquiry Commission.pdf](#)

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**From:** Marty Le Gallez <mlegallez@cupw-sttp.org>  
**Sent:** January 21, 2025 12:01 PM  
**To:** Info <info@mattawa.ca>  
**Subject:** Industrial Inquiry Commission Reviewing Canada Post

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-  
**BY EMAIL AND MAIL**

January 16, 2025

Raymond A. Belanger, Mayor  
Town of Mattawa  
PO Box 390 160 Water St  
Mattawa, ON P0H 1V0

Dear Raymond A. Belanger:

**RE: Industrial Inquiry Commission Reviewing Canada Post**

As you may know, the Canada Industrial Relations Board, as instructed by the Minister of Labour, Steven MacKinnon, ordered the resumption of mail service at Canada Post on December 17, 2024, under Section 107 of the *Canada Labour Code*. What many do not know is that under Section 108, he also created an Industrial Inquiry Commission led by William Kaplan that will work with CUPW and Canada Post to examine the future of the public post office with a very broad scope.

The Commission has been tasked with reviewing the obstacles to negotiated collective agreements, as well as making recommendations about the future structure of Canada Post. The Commission has until May 15, 2025, to submit its final report to the government.

While time is extremely short, the good news is that there is an opportunity for you to make a submission as part of the Commission’s public review. CUPW would like to ensure that the views of municipalities are considered. Therefore, if at all possible, we would like you to provide input to the Commission.

During the last public review on the mandate of Canada Post in 2016, the active engagement of municipalities was critical in the decision to maintain door-to-door delivery and immediately stop the further rollout of community mailboxes. However, there is nothing to stop the Commission from making recommendations to bring that back or to suggest other cutbacks.

We have enclosed a sample resolution that your municipality can adopt about making a submission to the Commission, expanding services at the public post office, and the need for more robust public stakeholder consultation. We have also included a document with some suggested themes to consider for your written submission. If you can, please let us know if you plan to participate, pass a resolution, and can send us copies of the materials you submit.

**Upcoming Federal Election**

We also find ourselves in a period of federal political uncertainty, with the possibility of a federal election only months away. This will raise public discussion and debates on many issues affecting the public and all municipalities.

In all likelihood, it will be the next federal government that will determine what will be done with the Commission’s report.

In the run-up to the federal election, we urge you to question the political parties on their intentions for Canada Post, and insist they make clear their public commitments regarding the following issues:

- Preserving our universal and public postal service;
- Maintaining the moratorium on post office closures;
- Maintaining door-to-door mail delivery; and,
- Establishing postal banking to offset the loss of financial services in many communities.

Thank you very much for considering our request. There's a lot at stake and we appreciate anything you can do to help. CUPW is confident that we can build on our past success and convince the Commission to recommend against service cuts, to maintain good jobs in our communities, expand services that generate additional revenues to keep Canada Post self-sustaining and allow us to build a universal, affordable and green public postal system for future generations.

For more information, please visit [deliveringcommunitypower.ca](http://deliveringcommunitypower.ca) or contact Brigitte Klassen at [bklassen@cupw-sttp.org](mailto:bklassen@cupw-sttp.org).

Sincerely,

Jan Simpson  
National President

Encl.

c.c. National Executive Committee, Regional Executive Committees, Regional and National Union Representatives, CUPW Locals, Specialists



## Canada Post is Under Review through Section 108 of the *Canada Labour Code*

As you may know, the Minister of Labour, Steven MacKinnon, ordered the resumption of mail service at Canada Post just before the holiday break, ordering CUPW members to return to work under Section 107 of the *Canada Labour Code*. What many do not know is that under Section 108, he also created an Industrial Inquiry Commission lead by William Kaplan that will work with CUPW and Canada Post to examine the future of the public post office with a very broad scope.

It will review Canada Post's financial situation, the possible diversification or alteration of delivery models, Canada Post's viability as it is currently configured, as well as bargaining issues, including full-time employment, health and safety and job security and produce a report not later than May 15, 2025. Accordingly, Kaplan's "recommendations may include amendments to the collective agreement, and any other changes to be implemented, including the structures, rights and responsibilities of the parties in the collective bargaining process."

### The Commission is Seeking Input

We have an incredibly short timeline to follow. Hearings will begin January 27 with statements from both CUPW and Canada Post. The good news is that there is an opportunity for third parties to send in a written submission to the Commission as part of its public review. CUPW and Canada Post must have their bilingual submissions in to the commission by end of day Monday, January 20. We do not have a date or mechanism yet for third-party submissions, but it could be very soon. CUPW would like to ensure that the views of community groups, municipalities, allied organizations and labour are also considered. Therefore, if at all possible, we would like you to provide input to the Commission.

**Please let us know if you will be making a submission. Please contact Brigitte Klassen at [bklassen@cupw-sttp.org](mailto:bklassen@cupw-sttp.org), so we can provide you with more details on how to send it to the Commission as soon as we have more information.**

**As time is of the essence and to help get you started on your submission, here are some suggested themes to consider that are important supplements to CUPW's bargaining demands.**

- Keep Canada Post a Public Service
- Maintain universal service at a uniform price
- Expanded services to diversify and generate new revenue streams, no service cuts
  - add financial services
  - maintain the moratorium on post office closures to enable community hubs (meeting spaces, sales of local crafts, community gardens, government services for all levels of government)
  - maintain door-to-door delivery and increase where financially viable
- Major changes to Canada Post should not be made without full public consultation conducted through a mandate review involving all stakeholders

## Keep Canada Post a Public Service

The Commission will examine the financial situation at Canada Post. Currently, the Crown Corporation is required only to be self-sufficient. It is completely user-funded and does not rely on taxpayer dollars. Canada Post still tends to prioritize major, high-profit customers over the public and providing a public service. Canada Post must not lose sight of its public interest objectives.

Major changes to Canada Post and the *Canadian Postal Service Charter* should not be made without full public consultation and hearings conducted through a mandate review involving all stakeholders. There is simply not enough time to do this under the Labour Minister's *Canada Labour Code* Section 108 order.

## Maintain universal service at a uniform price

There have also been calls in the media and by various think tanks to privatize or deregulate Canada Post with little regard for the impact on public service or working conditions. Though transaction mail has been in decline, there are still over 2 billion letters delivered every year to an increasing number of addresses. Canada Post has an exclusive privilege (a monopoly) to handle letters so that it is able to generate enough money to provide affordable postal service to everyone, no matter where they live, be it a large urban centre or a rural or isolated community. There is no comparison in the world of a deregulated or privatized post office that serves anything near Canada's vast size and geography.

It will become increasingly difficult for our public post office to provide universal postal service if the exclusive privilege is eroded or eliminated. The exclusive privilege funds its universality. If parts of the service are deregulated or privatized, competitors will leave it to Canada Post alone to provide increasingly expensive delivery service to rural and remote communities, while they compete in profitable urban areas.

Providing Canada Post with an exclusive privilege to handle addressed letters is a form of regulation. Reducing or eliminating this privilege is deregulation. We have this regulation for a reason.

## Expanded services to diversify and generate new revenue streams, no service cuts

For years, CUPW has been advocating for new and expanded services to help diversify and create new revenue streams as a direct means to handling decline in letter volumes. Many of these services, such as postal banking, already exist in many other post offices around the world and they generate significant revenue. Around the world, more than 1.2 billion people hold postal bank accounts.

Providing new services through the existing corporate retail network ensures that good jobs remain for workers and their families in the communities in which they live.

## Financial Services

Given Canada Post's vast retail network, postal banking would offer in-community service for those who are underbanked or who have had their financial institutions close and leave town. Today, there are many rural communities with post offices, but no banks or credit unions. Very few Indigenous communities are served by local bank branches. Hundreds of thousands of low-income Canadians don't have bank

accounts at all, and almost 2 million Canadians rely on predatory payday lenders for basic financial services.

Postal banking is relatively straightforward. Like commercial banks, post offices would provide everyday financial services like chequing and savings accounts, loans and insurance. Postal banking could also be used to deliver government loans, grants and subsidies to boost renewable energy projects and energy-saving retrofits.

In many countries, postal banking is also mandated to provide financial access for all citizens and to play a role in addressing social inequalities. Postal banking could provide reliable financial services that everyone needs at affordable rates.

## Community Hubs and Moratorium on Post Office Closures

We have also advocated community hubs (provide government services for all levels of government, meeting space, sales of local crafts, community gardens) and EV charging stations.

One of Canada Post's demands during Negotiations was to have the *flexibility* to close more than 130 of the 493 corporate Retail Post Offices that are protected under the current CUPW-Canada Post Urban Postal Operations collective agreement. These are post offices that are run by Canada Post and are not franchises located inside another host business.

While about three-quarters of these are also covered by an additional 1994 moratorium on closures, for those that are not, they could end up being privatized or disappear altogether if we lose this contract language. Residents may then have to travel further for their postal needs. No franchise host business is going to give up retail space for community hubs, nor parking space for charging stations that generate revenue for Canada Post. Longstanding, good-paying, full-time jobs in our communities could be replaced with low-wage, part-time work.

You can find a list of the post offices under the moratorium and how they are protected here:

<https://www.tpsgc-pwgsc.gc.ca/examendepostescanada-canadapostreview/rapport-report/bureaux-outlets-eng.html>

## Senior Check-Ins

We have proposed creating a senior check-in service as well. Senior check-ins could bring peace of mind to loved ones and relatives who don't live nearby. Japan, France and Jersey in the British Isles currently offer effective and successful senior check-in services through their national postal services. Door-to-door postal workers are already watchful for signs that something isn't quite right. They could be allotted extra time on their routes to simply check in on seniors or people with mobility issues who sign up for the service to make sure everything is okay and deliver peace of mind.

Find out more about our service expansion proposals at <https://www.deliveringcommunitypower.ca>

## Canada Post and the Industrial Inquiry Commission

**Whereas** the Canada Industrial Relations Board, as instructed by the Federal Minister of Labour, Steven MacKinnon, ordered the end to the postal strike and the resumption of mail service at Canada Post on December 17, 2024, under Section 107 of the *Canada Labour Code*.

**Whereas** the Federal Minister of Labour, Steven MacKinnon, created an *Industrial Inquiry Commission* under Section 108 of *Canada Labour Code*, led by William Kaplan, that will work with the Canadian Union of Postal Workers (CUPW) and Canada Post to examine the future of the public post office, including possible changes to the *Canadian Postal Service Charter*.

**Whereas** Canada Post is, first and foremost, a public service.

**Whereas** the *Commission* has been tasked with reviewing the obstacles to negotiated collective agreements between CUPW and Canada Post, the financial situation of Canada Post, Canada Post's expressed need to diversify and/or alter its delivery models in the face of current business demands, the viability of the business as it is currently configured, CUPW's negotiated commitments to job security, full-time employment, and the need to protect the health and safety of workers.

**Whereas** the *Commission* only has until May 15, 2025, to submit its final report to the government and make recommendations about the future structure of Canada Post.

**Whereas** while there is room for written input, the *Commission* process is not widely publicized, nor equivalent to a full and thorough public service review of Canada Post's mandate allowing for all stakeholder input, as has been undertaken by previous governments.

**Whereas** it will be crucial for the *Commission* to hear our views on key issues, including maintaining Canada Post as a public service, the importance of maintaining the moratorium on post office closures, improving the *Canadian Postal Service Charter*, home mail delivery, parcel delivery, keeping daily delivery, adding postal banking, greening Canada Post, EV charging stations, food delivery, improving delivery to rural, remote and Indigenous communities, and developing services to assist people with disabilities and help older Canadians to remain in their homes for as long as possible – and at the same time, helping to ensure Canada Post's financial self-sustainability.

**Therefore, be it resolved** that (name of municipality) provide input to the *Commission* in the form of a written submission.

**Therefore, be it resolved** that (name of municipality) will write the Federal Minister of Labour, Steven MacKinnon, and the Federal Minister of Public Services and Procurement of Canada, Jean-Yves Duclos, who is responsible for Canada Post, to demand that no changes be made to the *Canada Post Corporation Act*, Canada Post's mandate or the *Canadian Postal Service Charter* without a full, thorough, public review of Canada Post, including public hearings, with all key stakeholders, in every region of Canada.

**PLEASE SEE THE MAILING INFORMATION FOR RESOLUTIONS ON REVERSE SIDE**



## MAILING INFORMATION

1) Please send your resolution to the Commission:

- We do not have a mailing address at this time. As we understand it, this is the email address that will collect the documents on behalf of the Commission:  
edsc.cdi-iic.esdc@labour-travail.gc.ca

2) Please send your resolution to the Ministers responsible for Labour and Canada Post, and your Member of Parliament:

- Steven MacKinnon, Federal Minister of Labour, House of Commons, Ottawa, Ontario, K1A 0A6
- Jean-Yves Duclos, Federal Minister of Public Services and Procurement of Canada, House of Commons, Ottawa, Ontario, K1A 0A6
- Your Member of Parliament

Note: Mail may be sent postage-free to any member of Parliament. You can get your MP's name, phone number and address by going to the Parliament of Canada website at <https://www.ourcommons.ca/Members/en>

3) Please send copies of your resolution to:

- Jan Simpson, President, Canadian Union of Postal Workers, 377 Bank Street, Ottawa, Ontario, K2P 1Y3
- Rebecca Bligh, President, Federation of Canadian Municipalities, 24 Clarence St, Ottawa, Ontario K1N 5P3

**From:** [Info](#)  
**To:** [Amy Leclerc](#)  
**Subject:** FW: Support Needed for Fixing Municipal Funding - Soutien nécessaire pour réparer le financement municipal  
**Date:** Thursday, January 16, 2025 2:42:39 PM  
**Attachments:** [Outlook-qrfbq5wr.png](#)  
[Draft\\_Resolution.docx](#)  
[Letter to Minister.pdf](#)  
[Prosperity Review At a Glance.pdf](#)  
[Social and Economic Prosperity Review.pdf](#)

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**From:** Geneviève Lajoie <glajoie@casselman.ca>  
**Sent:** January 16, 2025 2:31 PM  
**To:** Info <info@mattawa.ca>  
**Subject:** Support Needed for Fixing Municipal Funding - Soutien nécessaire pour réparer le financement municipal

**Version française ci-dessous.**

Dear Mayor Raymond Belanger, Deputy Mayor Mathew Gardiner and Councillors Fern Levesque, Garry Thibert, Loren Mick, Laura Ross,

I urge your council to support the resolution calling on the provincial government to undertake a Social and Economic Prosperity Review.

**Municipalities like ours provide essential services that people rely on every day, but the way we're funded is broken. Here's why:**

- **We're asked to do more with less.**
- **Property taxes can't keep up.**
- **Costs are rising while funding falls short.**

The province continues to offload more responsibilities onto municipalities without enough funding to cover the costs. Unlike income or sales taxes, property taxes don't grow with the economy or inflation. They are based on fixed property values and don't automatically increase as economic conditions change. This leaves municipalities struggling to fund services, while families, seniors, and small businesses shoulder an unsustainable burden.

-

**Our communities are being squeezed. Families and businesses are paying the price as we fight to maintain basic services. The system is broken, and it's time we fix it—property taxpayers can't keep carrying this weight alone.**

The Association of Municipalities of Ontario (AMO) is calling on the province to sit down with municipalities to review this funding system and find fair solutions. More than 150 municipalities have already joined this effort, and we have a chance to stand with them.

By passing this resolution, we're sending a clear message: enough is enough. It's time to fix this broken system and ensure fair funding for our communities.

-

**Supporting and sharing this resolution means advocating for a system that:**

-

- **Invests in what people care about—housing, public safety, and essential services.**
- **Reduces the burden on property taxpayers.**
- **Gives municipalities the tools to meet their communities' needs.**

**Let's stand up for the people who rely on us to fight for their future. Be part of the solution by supporting this resolution and helping spread the message. Together, we can create real, lasting change.**

Included in the attachments are resources like a draft resolution, a detailed review, and a one-pager to help your council take action.

For more details, visit: <https://www.amo.on.ca/policy/social-and-economic-prosperity-review>

Sincerely,

**Genevieve Lajoie**

**Mayor/Mairesse**

—

Chers Maire Raymond Belanger, Maire Adjointe Mathew Gardiner et Conseillers Fern Levesque, Garry Thibert, Loren Mick, Laura Ross,

Je vous demande d'appuyer la résolution appelant le gouvernement provincial à entreprendre un Examen de la prospérité sociale et économique.

**Les municipalités comme la nôtre fournissent des services essentiels sur lesquels les gens comptent au quotidien, mais le système de financement est défaillant. Voici pourquoi :**

- **On nous demande de faire plus avec moins.**
- **Les taxes foncières ne suivent pas le rythme.**
- **Les coûts augmentent, mais le financement reste insuffisant.**

La province continue de transférer de plus en plus de responsabilités aux municipalités sans fournir un financement suffisant pour couvrir les coûts. Contrairement aux taxes sur le revenu ou les ventes, les taxes foncières ne croissent pas naturellement avec l'économie ou l'inflation. Elles sont basées sur des valeurs foncières fixes et n'augmentent pas automatiquement en fonction des changements économiques. Cela laisse les municipalités en difficulté pour financer les services, tandis que les familles, les aînés et les petites entreprises supportent un fardeau insoutenable.

**Nos communautés sont sous pression. Les familles et les entreprises en paient le prix pendant que nous nous battons pour maintenir les services de base. Le système est cassé, et il est temps de le réparer—les contribuables fonciers ne peuvent pas continuer à tout porter seuls.**

L'Association des municipalités de l'Ontario (AMO) demande à la province de s'asseoir avec les municipalités pour examiner ce système de financement et trouver des solutions équitables. Plus de 150 municipalités se sont déjà jointes à cet effort, et nous avons la chance de nous tenir à leurs côtés.

En adoptant cette résolution, nous envoyons un message clair : ça suffit. Il est temps de réparer ce système défaillant et de garantir un financement équitable pour nos communautés.

**Appuyer et partager cette résolution signifie défendre un système qui :**

- **Investit dans ce qui tient à cœur aux gens—le logement, la sécurité publique et les services essentiels.**
- **Réduit le fardeau des contribuables fonciers.**
- **Donne aux municipalités les outils nécessaires pour répondre aux besoins de leurs communautés.**

Levons-nous pour défendre ceux qui comptent sur nous pour leur avenir. Soyons partie prenante de la solution en soutenant cette résolution et en aidant à faire passer le message. Ensemble, nous pouvons créer un changement réel et durable.

Les pièces jointes incluent des ressources telles qu'un projet de résolution, une analyse détaillée et un résumé en une page pour aider votre conseil à agir.

Pour plus de détails, visitez : <https://www.amo.on.ca/policy/social-and-economic-prosperity-review>

Sincèrement,

**Genevieve Lajoie**

**Mayor/Mairesse**



Municipalité de/Municipality of Casselman

751 rue St. Jean Street

C.P./P.O. Box 710

Casselman, ON

K0A 1M0

Tel: (613) 764-3139 Poste / Ext: 204

Cel : (613) 793-1017

Fax: (613) 764-5709

[glajoie@casselman.ca](mailto:glajoie@casselman.ca)

[casselman.ca](http://casselman.ca)

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*Follow us! Visit our Website, our Facebook page and sign up for our new Telmatik communication system on our Website's homepage.*

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## **Draft Resolution**

WHEREAS current provincial-municipal fiscal arrangements are undermining Ontario's economic prosperity and quality of life

WHEREAS nearly a third of municipal spending in Ontario is for services in areas of provincial responsibility and expenditures are outpacing provincial contributions by nearly \$4 billion a year

WHEREAS municipal revenues, such as property taxes, do not grow with the economy or inflation

WHEREAS unprecedented population and housing growth will require significant investments in municipal infrastructure

WHEREAS municipalities are being asked to take on complex health and social challenges – like homelessness, supporting asylum seekers and addressing the mental health and addictions crises

WHEREAS inflation, rising interest rates, and provincial policy decisions are sharply constraining municipal fiscal capacity

WHEREAS property taxpayers – including people on fixed incomes and small businesses – can't afford to subsidize income re-distribution programs for those most in need

WHEREAS the province can, and should, invest more in the prosperity of communities

WHEREAS municipalities and the provincial government have a strong history of collaboration

THEREFORE, BE IT RESOLVED THAT the Province of Ontario commit to undertaking with the Association of Municipalities of Ontario a comprehensive social and economic prosperity review to promote the stability and sustainability of municipal finances across Ontario

AND FURTHER THAT a copy of this motion be sent to the Premier of Ontario ([premier@ontario.ca](mailto:premier@ontario.ca)); Minister of Municipal Affairs and Housing ([minister.mah@ontario.ca](mailto:minister.mah@ontario.ca)); the Minister of Finance ([minister.fin@ontario.ca](mailto:minister.fin@ontario.ca)); and to the Association of Municipalities of Ontario ([amo@amo.on.ca](mailto:amo@amo.on.ca)).

## Template Form Letter – MMAH/MOI/MOF

The Honourable Paul Calandra  
Minister of Municipal Affairs and Housing  
College Park, 17th Floor  
777 Bay Street  
Toronto, Ontario M7A 2J3  
[Minister.mah@ontario.ca](mailto:Minister.mah@ontario.ca)

The Honourable Kinga Surma  
Minister of Infrastructure  
777 Bay Street  
5<sup>th</sup> Floor, Room 5E200  
Toronto, ON M7A 2J3  
[Minister.MOI@ontario.ca](mailto:Minister.MOI@ontario.ca)

The Honourable Peter Bethlenfalvy  
Minister of Finance  
Frost Building South, 7th Floor  
7 Queen's Park Crescent  
Toronto, Ontario  
M7A 1Y7  
[Minister.fin@ontario.ca](mailto:Minister.fin@ontario.ca)

Dear Ministers,

As you know, municipalities provide the services that Ontarians rely on every day. The fiscal framework that enables municipalities to do this work is broken. Failing to fix this problem fails residents, small businesses, health and public safety partners, and major industries.

Since last fall, AMO has called on your government to commit to working with municipalities on a Social and Economic Prosperity Review to put municipalities on solid fiscal footing for the benefit of Ontario's competitiveness and quality of life . The review calls on the provincial government to sit down with municipalities and work together to conduct a joint review of revenues, costs and financial risks, as well as an analysis of Ontario's infrastructure investment and service delivery needs. Since its launch, more than 150 municipalities and organizations have supported this work – *and counting*.

AMO and its members remain committed to this important initiative. The review is critical to Ontario's ability to make progress on the issues people care about most, including housing, healthcare, cost of living and public safety. The municipal fiscal sustainability

challenge is urgent, province-wide, and central to Ontario's social and economic prosperity.

*[Insert a sentence or two about your local circumstances, such as above average property tax increases, key financial pressures, and complex challenges that make this important to your municipality/organization]*

This work has received support from the opposition, who recognize the importance and urgency of a conversation on the state of municipal finances and the need for a comprehensive review of provincial-municipal fiscal arrangements. All three opposition leaders have committed to a New Deal for municipalities if elected in the next election.

Municipalities continue to call on Premier Ford to do what taxpayers expect – work together with municipal governments to get it done for Ontarians. **We urge your government to commit to this review at the upcoming AMO conference.** Working together, we can build a better Ontario.

Sincerely,

cc. Association of Municipalities of Ontario, [policy@amo.on.ca](mailto:policy@amo.on.ca)



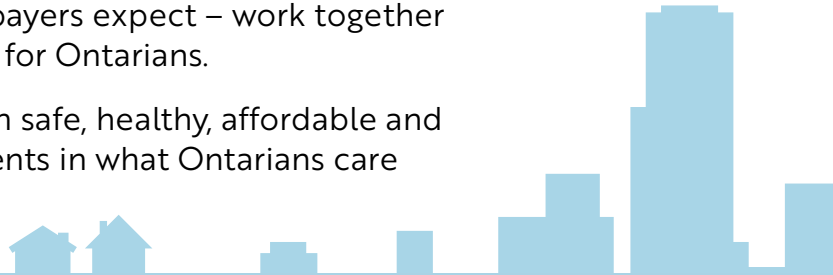
# A Social and Economic Prosperity Review: Let's Build a Stronger Ontario



Municipalities provide the services that Ontarians rely on every day. The fiscal framework that enables municipalities to do this work is broken. Failing to fix this problem fails residents, small businesses, health and public safety partners, and major industries.

AMO calls on Premier Ford to do what taxpayers expect – work together with municipal governments to get it done for Ontarians.

Strong and sustainable municipalities mean safe, healthy, affordable and prosperous communities through investments in what Ontarians care about most, including:



## Housing

### Addressing housing affordability and supporting growth

Municipalities own and operate half a trillion dollars of public infrastructure. Over the next 10 years, they are planning for more than \$250 billion of capital expenditures – with around \$100 billion related to growth.



## Healthcare

### Shortchanging municipalities shortchanges healthcare

In 2022, municipalities across Ontario spent \$3.3 billion on health despite only receiving \$1.8 in provincial grants. When public health, long-term care, and ambulance funding don't keep pace with need, we see the impacts in hospitals across the province.



## Cost of Living

### Higher property taxes aren't the answer

Ontario has the second highest property taxes in Canada and they continued to rise in 2024 as municipalities dealt with inflation, growth, and issues like homelessness. Property taxpayers – including seniors on fixed incomes and struggling small businesses – simply cannot afford to pay for more.



## Public Safety

### Maintaining public safety is a top priority

Municipal resources fund police forces. The impacts of inadequate approaches to mental health, addictions and homelessness challenges put police resources under strain.



# Ontario municipalities need a strong provincial partner to help us meet the challenge.

AMO continues to ask the provincial government to sit down with municipalities and work together on a social and economic prosperity review. This should include a joint review of revenues, costs and financial risks, as well as an analysis of Ontario's infrastructure investment and service delivery needs.



The goal is to update the provincial-municipal fiscal relationship to support strong economic foundations, sustainable communities, and quality of life. While these conversations are already happening in the media and at dinner tables, AMO's Memorandum of Understanding with the provincial government is the ideal framework for a formal collaboration where we can work together to achieve real results for Ontarians. The municipal fiscal sustainability challenge is urgent, province-wide, and central to Ontario's social and economic prosperity.

Join Ontario's municipalities in this important initiative.



Working together, we can build a better Ontario.



Housing



Healthcare



Cost of Living



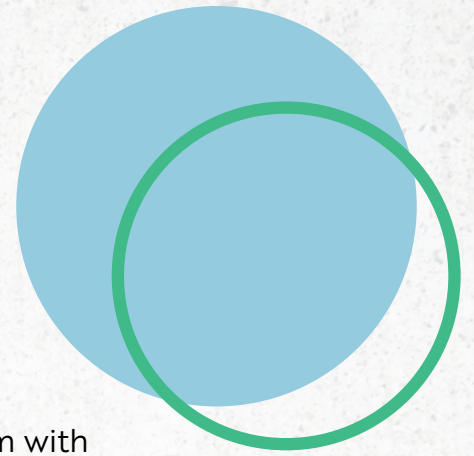
Public Safety

# Social and Economic Prosperity Review



Association of  
Municipalities  
of Ontario





## **Executive Summary**

Concern about the financial sustainability of municipal government in Ontario is nothing new. It's a systemic problem with a direct line to decisions made in the 1990s when the province downloaded a big portion of its budget deficit onto the shoulders of property taxpayers, including homeowners with fixed incomes and small businesses. In 2008, new arrangements bought some time for the province and municipalities, but time has now run out. The predictable consequences of the 1990s downloading, mixed with historic growth pressures and inflation, are playing out in municipal budgets across the province in 2024 and beyond.

These fiscal arrangements are not working for communities or the businesses and industries at the foundation of local economies. They are not working for property taxpayers during an affordability crisis. They are not working for the people experiencing homelessness, gridlock and declining infrastructure. They are not working for communities stepping up to prepare for the massive impacts of climate change. The province has recognized the unsustainable nature of current arrangements with its New Deal for Toronto. But these structural challenges extend well beyond Toronto's borders and impact every municipality – big and small – across the province.

That is why AMO wants to undertake a Social and Economic Prosperity Review. We are proposing a detailed and objective analysis of the current fiscal arrangements for services and infrastructure investment that is affordable for both orders of government and for taxpayers.

The current provincial government did not create this problem, but it has the resources and the wherewithal to solve it. People expect all orders of government to work together to tackle complex problems, make tough decisions and to provide the services people and businesses rely on. AMO is calling on the province to make this commitment in its 2024 Budget.



## **Ontario's municipalities are critical to economy and quality of life**

A strong relationship between the Government of Ontario and its 444 municipal governments is the foundation for our collective prosperity. Municipal governments are a key partner in a resilient economy, investing revenues of almost \$65 billion in important public services and infrastructure each year. These investments in Ontario are equivalent to roughly one third of annual provincial spending.

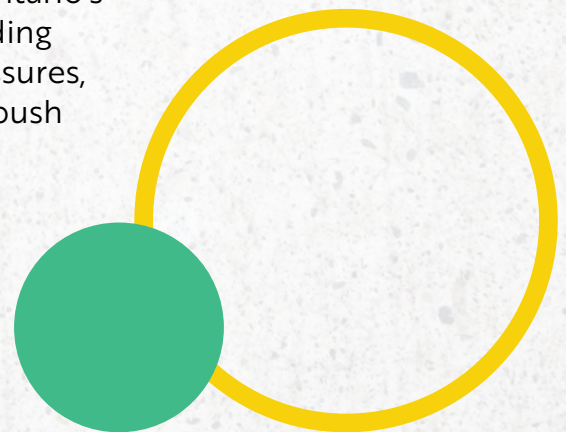
Ontario's municipalities own and operate nearly half a trillion dollars of infrastructure – more than both the provincial and federal governments – that is foundational to Ontario's economy and quality of life. Engaging in long-term processes to make the best possible decisions to manage these assets is a core municipal focus. Municipalities are constantly looking to the future to understand what infrastructure will be needed to support residents and the economy, and planning and investing to meet evolving needs.

Municipal governments provide critical services that Ontario's residents and businesses rely on most every day. They are responsible for land-use planning and development to build safe and complete communities with sound environmental management. They oversee important energy distribution and conservation activities that power communities. They fund the emergency services that keep residents and businesses safe.

As the level of government closest to the people, municipalities respond to increasing social pressures by delivering programs and services to support their residents at all ages and stages of life, including public health, long-term care, childcare and parks and recreation. These critical services drive inclusive growth and build the vibrant communities that make Ontario a great place to live, work and invest.

## **Ontario's municipal fiscal framework is failing residents, businesses and major industry**

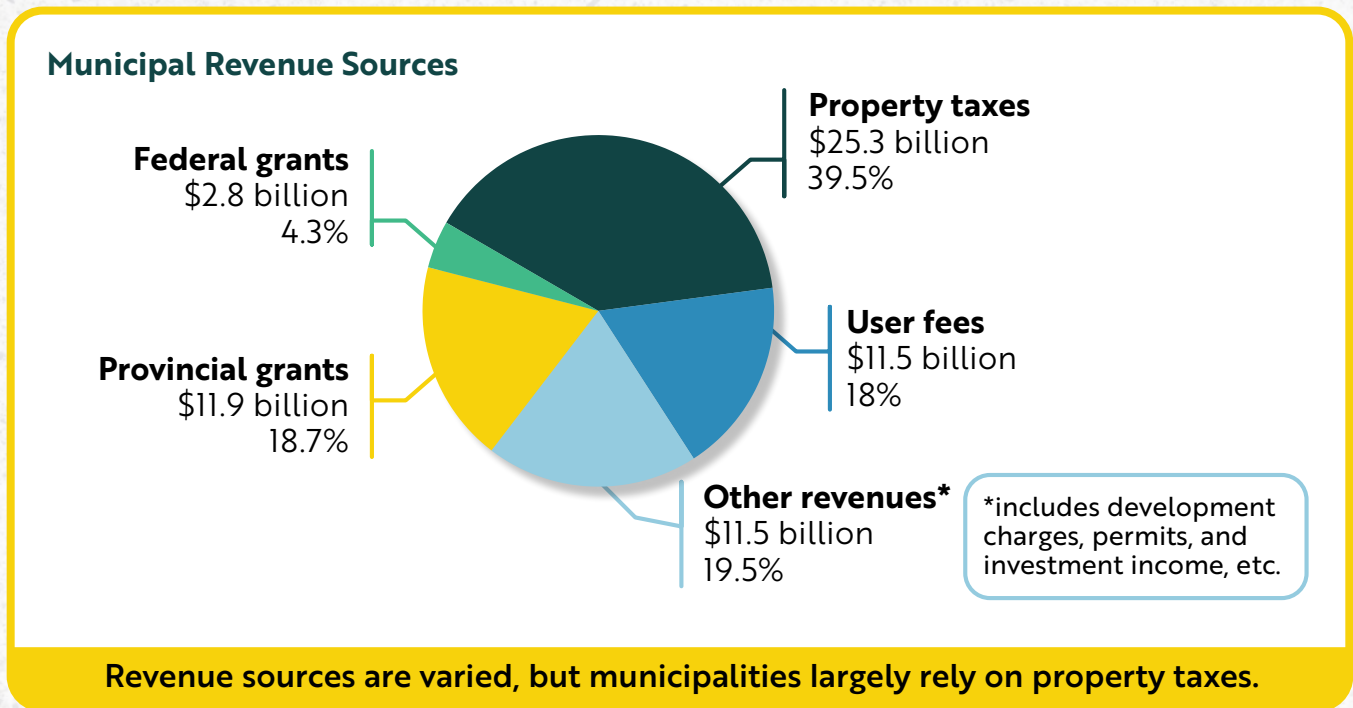
The fiscal framework that underpins municipalities' ability to deliver the infrastructure and services critical to Ontario's economic and social prosperity is broken. Long-standing structural problems have combined with growth pressures, economic factors, and provincial policy decisions to push municipalities to the brink.





## Municipal revenues do not grow with the economy or inflation

Municipalities rely primarily on property taxes and user fees to generate the revenues needed to pay for important infrastructure and services.



Unlike income or sales taxes, property taxes don't grow with the economy or nominally with inflation. In 2022, annual average inflation was a historical 6.8%. While federal and provincial governments saw record revenue growth in 2022 driven by inflation and economic activity, municipalities were left to contend with the rising costs of labour, construction materials, and interest rates without a corresponding increase in revenues.

Most federal and provincial grants to municipalities don't grow with inflation either. Provincial funding for programs like the Ontario Municipal Partnership Fund (OMPF) help to support stronger, more resilient communities across Ontario. Since 2019, OMPF funding has remained stagnant at \$500 million a year and has not kept pace with inflationary pressures.

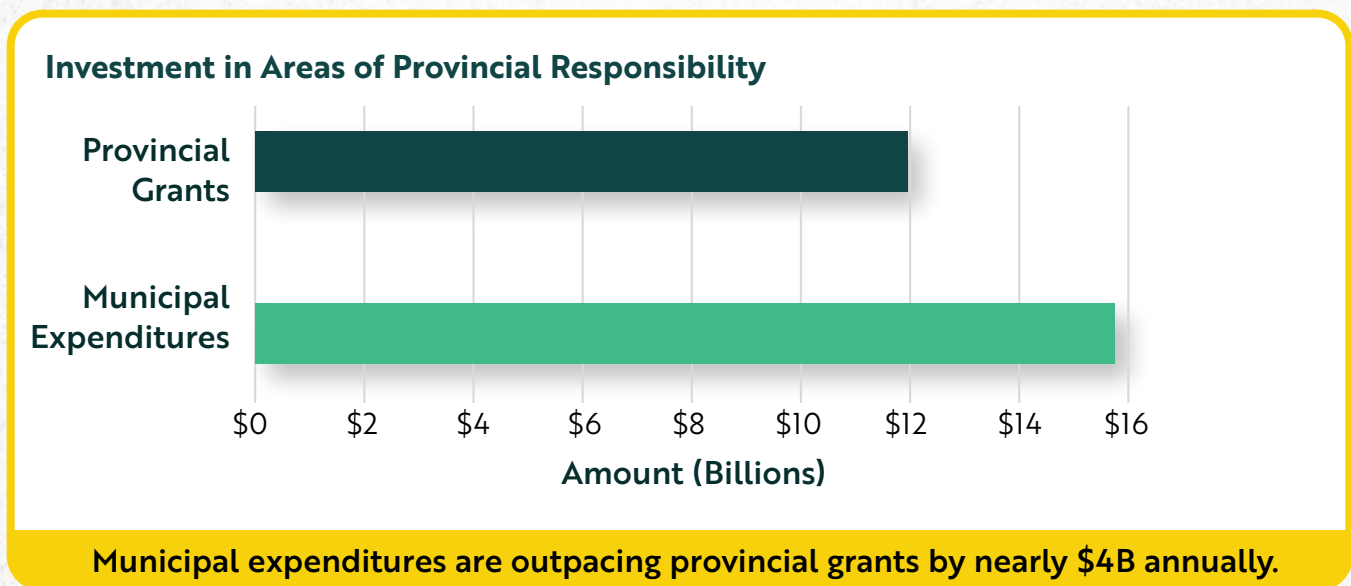


## Municipalities subsidize the provincial treasury by almost \$4 billion a year

Almost one third of municipal annual expenditures pay for services that typically fall under provincial jurisdiction in other provinces.

Service	Municipal Expenditures (2022)
Housing	\$2.7 billion
Health services	\$3.3 billion
Social services	\$9.7 billion

Provincial contributions offset these costs – but only in part. As a result, in 2022, municipal expenditures in these areas outpaced provincial grants by \$3.8 billion *and growing*.



Municipal subsidies continue to accumulate. For example, communities in Ontario must cover 10% of hospital capital construction costs, and 100% of the costs of furniture, fixtures and equipment for new hospitals. AMO estimates that municipalities and property taxpayers are currently on the hook for more than \$400 million in hospital capital and equipment costs that should rightfully be funded by the provincial treasury.



## Major investments from all orders of government are needed to fund unprecedented growth

Ontario's population is surging and will continue to grow as the federal government targets 500,000 new immigrants per year by 2025. To support this growth, municipalities are committed to doing everything they can to help the province's goal of building 1.5 million homes by 2031. This ambitious housing target depends on essential municipal infrastructure and the public investment to support it – from water systems to sewers, roads and transit systems, emergency service stations, waste management facilities, parks and community centres.

Municipalities across Ontario are working to plan what infrastructure is needed to support this growth and how to pay for it. Ontario's municipalities are planning for \$250 - \$290 billion in capital expenditures over the next decade – with around \$100 billion of that investment being connected to growth.

In the fall of 2022, Bill 23 fundamentally undermined municipal tools to finance growth, creating a \$1 billion annual hole in municipal balance sheets. In November 2022, the government committed to "keep municipalities whole" from the fiscal impacts of the bill. Unless fully offset, this will result in property tax increases, user fee hikes, and/or service reductions.

### York Region's 2024 budget illustrates how growing needs and provincial policies are squeezing municipalities:

- **2024 Capital Budget: \$1 billion**
- **10-Year Capital Plan: \$11.6 billion**
- **Impact of Bill 23: \$700 million decrease in revenues over 10 years**
- **Impact of provincial housing targets: \$1.7 billion growth in 10-year capital plan to meet 60% of targets**
- **Unfunded capital to meet 100% of provincial housing targets: \$2.6 billion**

Growth is not the only infrastructure pressure that municipalities across the province face. In 2021, the Financial Accountability Office estimated that the cost to bring *existing* municipal assets to a state of good repair was approximately \$52 billion.<sup>1</sup> Municipalities have worked hard to make significant progress in the way that existing infrastructure assets are managed. The pressure to support growth cannot undermine the sound long-term management of existing assets.



<sup>1</sup>Financial Accountability Office, Municipal Infrastructure (2021)



## **Municipalities can't – and shouldn't – fix Ontario's fraying social safety net on the backs of property taxpayers**

Increasing demands on finances have not stopped municipalities from stepping up to address challenges as the government closest to the people. However, the financial tools available to municipalities were never intended to support income redistribution, resulting in growing unmet needs that are undermining Ontario's economic and social prosperity.

Homelessness has reached disastrous proportions in Ontario, with devastating impacts on people, communities, and businesses across the province. The challenge continues to grow in the face of skyrocketing food and shelter costs and a reluctance to reverse the policy choices of successive provincial governments over the past three decades that have contributed to the current crisis. Homelessness remains a challenge felt most by municipal governments, where municipalities are left to manage the symptoms of systemic challenges without the means to address root causes. This approach is both costly and ineffective.

While municipalities continue to spend approximately \$1 billion each year on community housing, there is existing – and growing – unmet needs for additional community housing stock. The Canadian Housing and Renewal Association recently determined that approximately 140,000 new deeply affordable units are needed in Ontario to approach the OECD average.<sup>2</sup> Investing in community housing is just that, an investment that pays returns in the form of economic productivity – but municipalities cannot do it alone.

Property tax is not an appropriate or sufficient revenue tool to generate funds for income redistribution programs such as social housing. Property taxpayers, including people on fixed incomes and struggling small businesses cannot afford to subsidize income redistribution for those most in need.

**Demand outpaces housing options for our most vulnerable Ontarians.**

**There are now nearly**

**1,400 encampments**

**in municipalities across Ontario.**

**In the last five years, property taxpayers have seen a**

**200% increase**

**in costs to support homelessness services in their communities.**



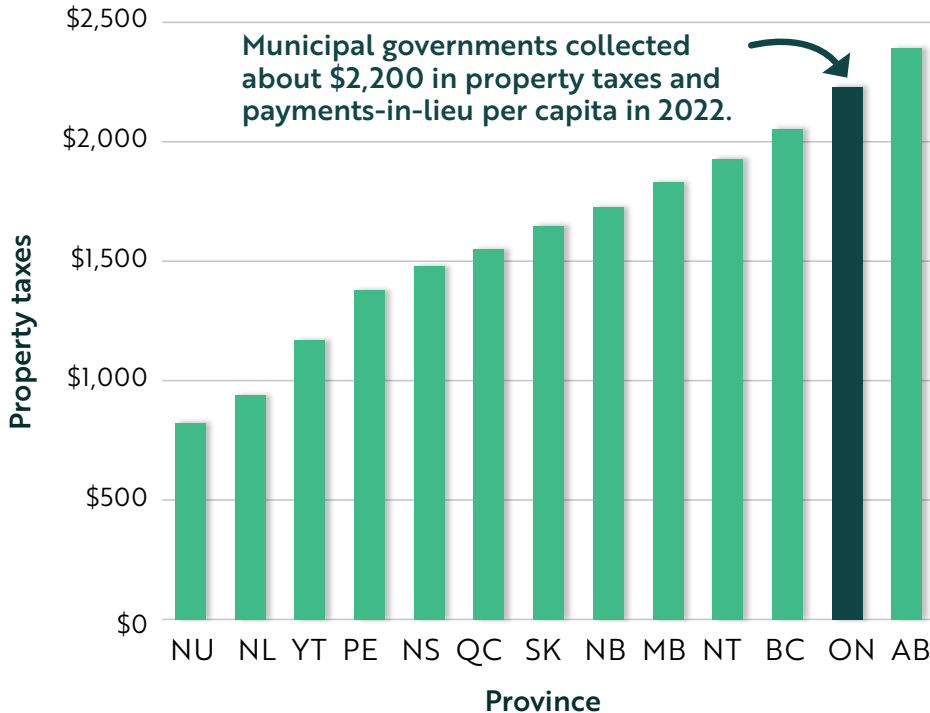
<sup>2</sup>The Impact of Community Housing on Productivity, Canadian Housing and Renewal Association (2023)



## The time to update the provincial-municipal fiscal relationship is long overdue

As of 2022, property taxes in Ontario were already amongst the highest in the country at \$2,200 per capita.

### Property Taxes Across Canada



**Ontario's property tax rates already stand out amongst other provinces.**

In 2024, many municipalities will be compelled to raise property taxes to address a “perfect storm” of factors – including inflation, interest rates, growth, ongoing subsidies to provincial responsibilities, and revenue gaps created by provincial policies. These increases will feed housing affordability challenges and will not be sufficient to put municipalities on a sustainable path.

The province has suggested that municipalities are sitting on billions of dollars of reserve funds that can be exhausted to address pressures. The province knows this is false. Municipal reserves are mostly regulated by legislation and help ensure that municipalities can build and sustain critical infrastructure over the long term without significant fluctuations to property taxes. They are an important factor that enable municipalities to maintain overall fiscal health and access the limited borrowing that is allowable when appropriate. They cannot sustainably cover current commitments, new investments and ongoing fiscal needs.

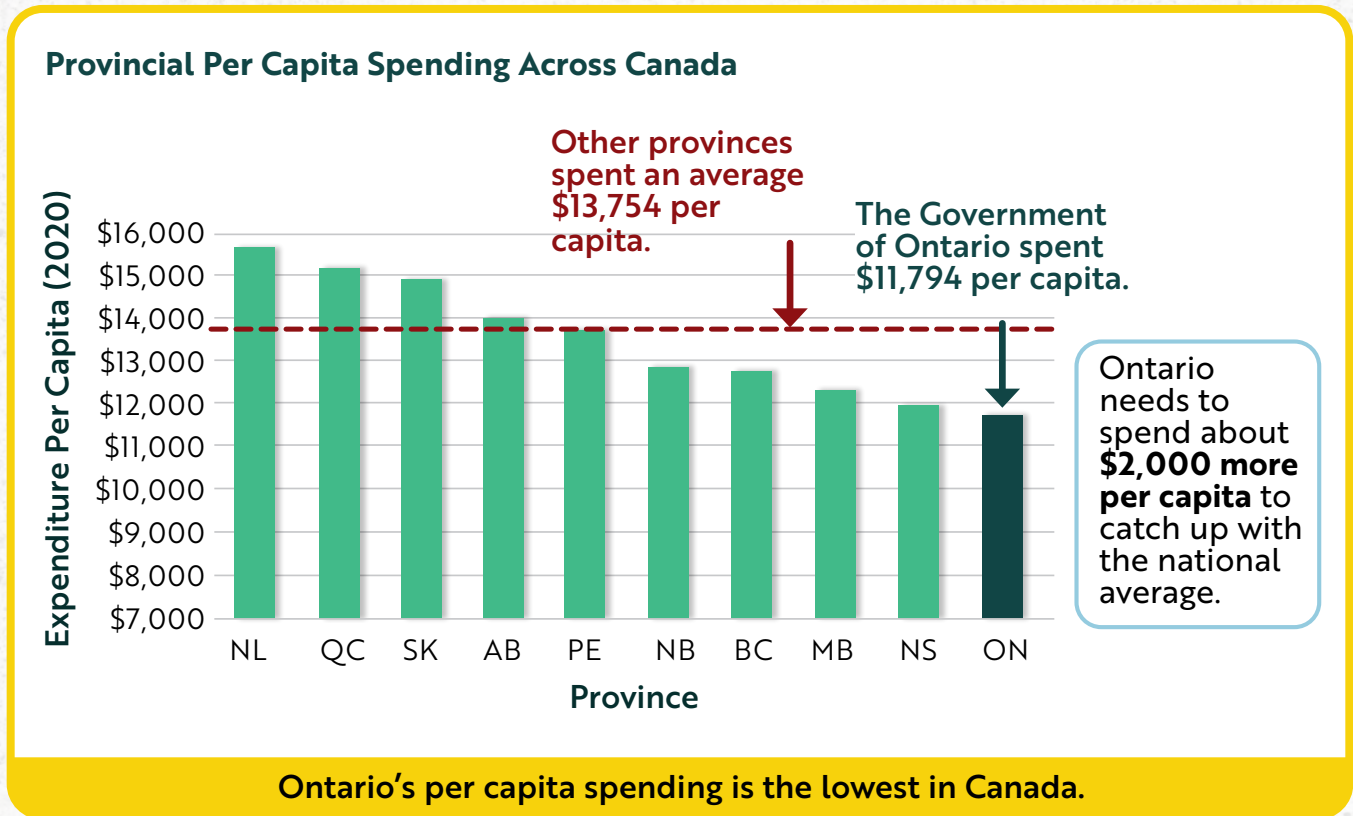
The system is broken and needs to be fixed, or Ontario risks undermining the foundations of its prosperity.

*The province can – and should – invest more in Ontario's prosperity.*



## Ontario has been under-investing in programs for years

Ontario's program spending is already the lowest in Canada at \$11,974 per capita. This is nearly \$2,000 lower than what other provinces are spending on average. In areas like post-secondary education, children and social services, and education – the foundations of economic competitiveness in a knowledge economy – the province's real per capita spending have all declined by over 10% since 2018.



The 2021 Ontario Fall Economic Statement projected a 3% increase in year-over-year program expense growth. By contrast, Ontario's municipalities saw an 8% increase in operating expenses year-over-year over the same period, from 2021 to 2022.

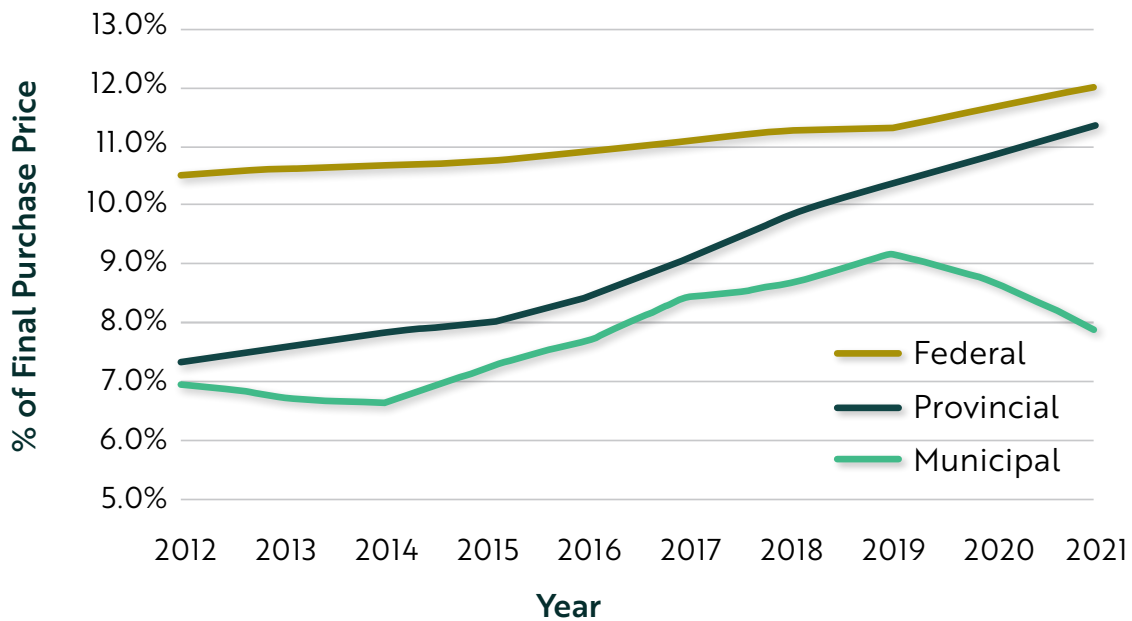


## Despite projected deficits, Ontario fiscal fundamentals remain strong

The Ontario government continues to maintain a strong fiscal position. For 2023-2024, the projected \$5.6 billion deficit includes a \$5.4 billion contingency fund and \$1 billion in reserves. According to the Canadian Centre for Policy Alternatives, deficit, debt-to-GDP ratios and the percent of revenues going towards interest payments are all at 10-year lows.<sup>3</sup> Unlike municipalities, the province benefits from strong year-over-year revenue growth that grows with the economy.

The province continues to be a key beneficiary of housing market growth. For each new home built in Ontario, the federal and provincial governments take a share of 39% and 37% respectively of total taxes, compared to local governments' 24%.<sup>4</sup> This includes the \$4.48 billion in provincial revenues from Land Transfer Taxes alone in 2022. As illustrated in the graph below, the provincial government's share of the purchase price of a new home has climbed steeply over the past 10 years – increasing by 55% compared to local governments' 13%.

**Total Government Taxes in New Build Purchase Price**



**Municipalities in Ontario retain the lowest share of the total purchase price of a home.**

<sup>3</sup>Canadian Centre for Policy Alternatives, Fall Update: Ontario's Projected Deficit is an Accounting Fiction (2023)

<sup>4</sup>Canadian Centre for Economic Analysis, An Uncomfortable Contradiction: Taxation of Ontario Housing (2023)



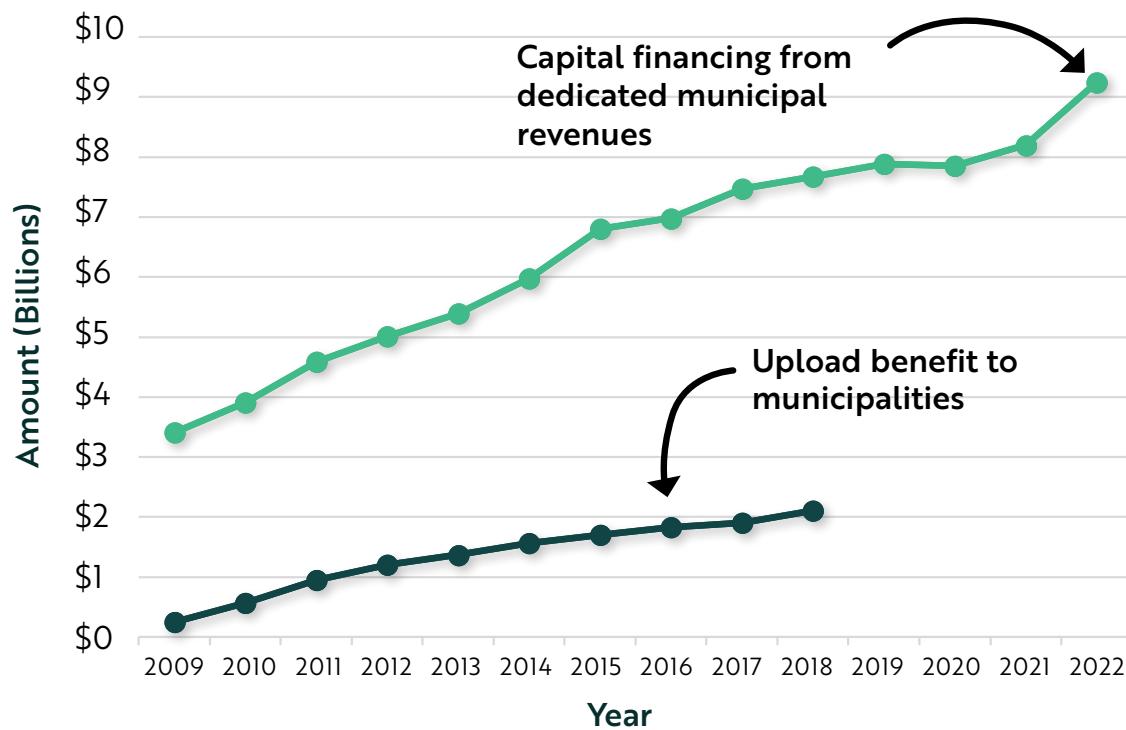
## A Social and Economic Prosperity Review will put Ontario on a sustainable path

Ontario's provincial and municipal governments have a strong history of collaboration.

Municipalities and the provincial government have a strong history of working together to solve complex challenges and develop sound public policy. Throughout the COVID-19 pandemic, the provincial-municipal partnership saved lives and stabilized the provincial economy during unprecedented times.

In 2008, the province and municipalities listened and learned from one another as a part of the Provincial-Municipal Fiscal and Service Delivery Review to develop a shared vision to help rebalance roles, responsibilities and finances. Following the upload of \$2 billion in annual expenditures to the province, municipalities increased investments in infrastructure and put assets on a more sustainable path.

### Municipal Investments in Infrastructure



Municipalities have invested upload savings into infrastructure.



## ***A Social and Economic Prosperity Review***

In October 2023, AMO asked the Premier, the Minister of Finance, and the Minister of Municipal Affairs and Housing to sit down with municipalities and work together on a social and economic prosperity review: a joint review of revenues, costs and financial risks and a detailed analysis of Ontario's infrastructure investment and service delivery needs.

This process would have the goal of updating the provincial-municipal fiscal relationship to support strong economic foundations, sustainable communities, and quality of life. It would be guided by the principles of:

- Fiscal sustainability for both orders of government
- Fairness and affordability for taxpayers and equity for communities
- Coordinated and timely infrastructure investment resilient to climate realities
- Increased housing supply and affordability
- Robust health and social services supporting increased economic participation
- Long term economic development and prosperity for Ontario and its communities
- Modern, effective and streamlined service delivery

The AMO vision would see provincial and municipal governments coming together to guide robust, joint analysis that considers evidence, balances different perspectives, and ultimately generates consensus on a path forward. AMO's Memorandum of Understanding with the provincial government provides an ideal framework under which this collaboration can occur.

AMO is calling on the provincial government to commit to this review as part of Budget 2024, with a view to developing a consensus report with recommendations by 2025. This review would build on the success of the Ontario-Toronto New Deal that recognized the unsustainability of current municipal-provincial relationships grounded in the downloading of the 1990s.



## Conclusion

The municipal fiscal sustainability challenge is urgent, province-wide, and central to Ontario's ability to solve the housing and affordability crisis.

In the context of long-standing structural issues, current economic factors, and investments needed for growth, this conversation is overdue.

It will take leadership and resources from the province and municipalities to do this important work. But the benefits for sustainable communities, stronger economic foundations, and a better quality of life for all Ontarians are indisputable.

Join Ontario's municipalities in this important initiative. Working together, we can build a better Ontario.



**Association of Municipalities of Ontario (AMO)**

155 University Ave., Suite 800, Toronto, ON M5H 3B7

Telephone direct: 416-971-9856  
Fax: 416-971-6191  
Toll-free in Ontario: 1-877-426-6527  
E-mail: [amo@amo.on.ca](mailto:amo@amo.on.ca)  
Websites: [www.amo.on.ca](http://www.amo.on.ca)



# PROPERTY MANAGEMENT REPORT



**PROPERTY LOCATION:**  
231 Tenth Street, Mattawa, ON

**PROPERTY OWNER:**  
Corporation of the town of Mattawa

**REPORTING PERIOD:**  
December 31<sup>st</sup>, 2024

**PREPARED BY:**  
Descon Management Group Ltd.

## **OCCUPANCY & LEASING**

As of December 31 , 2024, a total of 85 applications have been received of which 30 tenants have been selected. Current occupancy is as follows:

- VACANT UNITS – none, all 30 units are fully leased and are occupied.
- Rental inquiries continue to come in regularly.

## **MAINTENANCE.**

- Replace 3 smoke detectors
- Minor leaks waiting for warmer temperatures to repair
- TransCanada safety inspected the sprinklers and found a valve that was leaking, they did replace the hose valve for 1017.00 in December

## **TENANT COMMUNICATIONS**

- Want to provide and place a piece of plastic to block the cold in the pavilion
- All Rent increases were implemented Nov 1, 2024

## **FINANCIAL**

- DELIQUENCIES – None
- PROPERTY INCOME STATEMENT – See attached
- PROPERTY CASH FLOW STATEMENT – See attached
- OPERATING AND CAPITAL RESERVES – Operating Reserves continue to be accumulated each period. The 4% Capital Reserve has been deferred until operating reserves accumulated.

# Rosemount Valley Suites

## Profit and Loss

April - December, 2024

	TOTAL
<b>INCOME</b>	
Air Conditioning Income	1,410.00
Laundry Income	5,815.22
Misc. Fee Income	650.00
Parking Income	3,985.00
Rent Income	227,524.00
<b>Total Income</b>	<b>\$239,384.22</b>
<b>GROSS PROFIT</b>	<b>\$239,384.22</b>
<b>EXPENSES</b>	
Alarm, Internet, Telephone	5,288.65
Bank charges	95.00
Management Fees	15,439.10
Repairs and Maintenance	6,303.23
On Site Cleaner	3,600.00
Repairs	1,698.63
<b>Total Repairs and Maintenance</b>	<b>11,601.86</b>
Utilities	
Gas	9,693.02
Hydro	19,082.54
Water	6,773.27
<b>Total Utilities</b>	<b>35,548.83</b>
<b>Total Expenses</b>	<b>\$67,973.44</b>
<b>OTHER EXPENSES</b>	
Mortgage Interest	143,445.42
<b>Total Other Expenses</b>	<b>\$143,445.42</b>
<b>PROFIT</b>	<b>\$27,965.36</b>

# Rosemount Valley Suites

## Balance Sheet

As of December 31, 2024

	TOTAL
<b>Assets</b>	
Current Assets	
Cash and Cash Equivalent	
Caisse Populaire	92,075.26
Undeposited Funds	42.00
<b>Total Cash and Cash Equivalent</b>	<b>\$92,117.26</b>
Accounts Receivable (A/R)	
Accounts Receivable (A/R)	-10,199.90
<b>Total Accounts Receivable (A/R)</b>	<b>\$ -10,199.90</b>
Caisse Shares	10.00
Due From Descon	30,503.00
<b>Total Current Assets</b>	<b>\$112,430.36</b>
<b>Total Assets</b>	<b>\$112,430.36</b>
<b>Liabilities and Equity</b>	
Liabilities	
Current Liabilities	
Accounts Payable (A/P)	
Accounts Payable (A/P)	8,314.77
<b>Total Accounts Payable (A/P)</b>	<b>\$8,314.77</b>
Deferred Revenue	25,699.00
<b>Total Current Liabilities</b>	<b>\$34,013.77</b>
<b>Total Liabilities</b>	<b>\$34,013.77</b>
Equity	
Owner Draw	-5,000.00
Retained Earnings	55,451.23
Profit for the year	27,965.36
<b>Total Equity</b>	<b>\$78,416.59</b>
<b>Total Liabilities and Equity</b>	<b>\$112,430.36</b>

**Solicitor General**

Office of the Solicitor General

25 Grosvenor Street, 18<sup>th</sup> Floor  
 Toronto ON M7A 1Y6  
 Tel: 416 326-5000  
 Toll Free: 1 866 517-0571  
 Minister.SOLGEN@ontario.ca

**Solliciteur général**

Bureau du solliciteur général

25, rue Grosvenor, 18<sup>e</sup> étage  
 Toronto ON M7A 1Y6  
 Tél. : 416 326-5000  
 Sans frais : 1 866 517-0571  
 Minister.SOLGEN@ontario.ca



November 29, 2024

His Worship Raymond A. Belanger  
 Mayor  
 Town of Mattawa  
 mayor.belanger@mattawa.ca

Dear Mayor Belanger:

Our government is proud to have a strong working relationship with both our municipal partners and the police services that keep our communities safe. The collective agreement that was reached between the province and the Ontario Provincial Police Association (OPPA) earlier this year reflects this strong relationship and will support our brave women and men in uniform across Ontario.

At the same time, we understand the impact these changes are having on the budgets of municipalities that are served by the OPP, including your own, which is why we are stepping up with additional provincial support. With that in mind, I am pleased to share with you the following proposed billing changes:

- A 3.75 per cent reduction of the total 2023 reconciled costs to all communities to approximate the full (100 per cent) impact of the Ontario Provincial Police Association (OPPA) salary increases, excluding the 1 per cent increase that was built into the 2023 estimates; and
- A 44 per cent reduction on overtime 2023 reconciled costs to all communities;
- A 10 per cent reduction of 2025 invoice amounts to all communities to approximate the full (100 per cent) impact of the OPPA salary increases excluding the 1 per cent increase that was already built into the 2023 estimate.

These changes would provide over \$77 million in relief to OPP-policed municipalities.

The total billing statement that was initially provided to you for 2025, inclusive of the increases resulting from the new collective agreement, was \$685,495. Today's proposed billing changes will provide an estimated \$103,885 in financial relief for your municipality, bringing the new total for OPP services being billed to your municipality in 2025 to \$581,611.

In addition to these changes, the Government of Ontario is continuing its annual \$125 million Court Security & Prisoner Transportation Transfer Payment Program for the 2025 calendar year.

The province will also be examining options for reviewing the OPP billing model to ensure that it meets the needs of communities across the province.

If you have any questions, please contact Ryan Whealy, Deputy Director of Issues and Legislative Affairs, at [Ryan.Whealy@ontario.ca](mailto:Ryan.Whealy@ontario.ca).

Thank you for your continued collaboration, valuable relationship, input and dedication to ensuring the safety and well-being of your community.

Sincerely,

A handwritten signature in black ink, appearing to read "Michael Kerzner". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Michael Kerzner  
Solicitor General



## Corporation of the Town of Mattawa

8.10

Telephone: (705) 744-5611 ~ Fax: (705) 744-0104  
160 Water Street, P. O. Box 390  
Mattawa, ON P0H 1V0  
[www.mattawa.ca](http://www.mattawa.ca)

January 13, 2025

Honorable Kinga Surma, MPP  
Minister of Infrastructure  
College Park, 5<sup>th</sup> Floor Room 5E200  
777 Bay Street  
Toronto, ON M7A 2J3

[Minister.MOI@ontario.ca](mailto:Minister.MOI@ontario.ca)

**Re: Housing-Enabling Water Systems Fund (HEWSF)  
Ministry of Infrastructure at the 2025 ROMA Conference**

Dear Minister Kinga,

The Ontario Government announced funding over three years for the new Housing-Enabling Water Systems Fund (HEWSF). The program targets critical water projects to help unlock more housing in Ontario, bringing us one step closer to the government's goal of building 1.5 million homes by 2031.

The Town of Mattawa would like to contribute to achieving this goal!

All municipalities that own water infrastructure were eligible to submit one application, with a maximum project provincial contribution cost of \$35 million or less.

The first intake of HEWSF received significant interest with over 200 applications received, requesting more than \$2.5 billion in provincial support. On August 7, 2024, Ontario announced the allocation of \$970 million to 54 projects across 60 municipalities under HEWSF.

Projects were evaluated based on technical merits and outcomes, including housing, project readiness, and health and safety.

Despite the fact that the Town of Mattawa is developing infrastructure to allow for up to 300 units (1/3 of the current household in Mattawa), its application of approximately \$11 million was declined. I truly believe that our size and being from Northern Ontario brought us up to bat with two strikes against us!

Due to high demand for funding, Ontario is investing an additional \$250 million for a second intake of applications which opened on August 14, 2024. The second intake is available to municipalities that were either unsuccessful or did not apply during the first round. Our second application has been reduced to \$5 million.





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It is a disappointing thing that we can't move our municipality forward because of multiple increases that we must pay for. Small urban and rural municipalities face insurmountable challenges trying to fund maintenance and capital costs. Operating needs consume most property tax revenue sources and small communities like Mattawa face monumental infrastructure deficits that cannot be adequately addressed through property tax alone.

Sincerely,

Mayor Raymond A. Bélanger  
Town of Mattawa

c.c. Honorable Victor Fedeli, MPP  
Minister of Economic Development, Job Creation and Trade Chair of Cabinet





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8.11

January 10, 2025

Honorable Natalia Kusendova-Bashta,  
MPP Minister of Long-Term Care  
6<sup>th</sup> Floor 400 University Avenue,  
Toronto, ON M5G 1S5

Re: **Cassellholme (East Nipissing Home for the Aged Board of Management)  
Delegation at the 2025 ROMA Conference**

Dear Minister Kusendova-Bashta,

The Long-Term Care Home Act, 2007, provides for the establishment of boards of management for long-term care homes in territorial districts in Ontario.

Schedule 4 of Ontario 79/10 of the Long-Term Care Homes Act sets the legislative requirements for the Board of Management of Cassellholme, the East Nipissing District Home for the Aged.

There are more than 600 Long-Term Care homes in Ontario and only six of them are legislated to be directed by a Board of Management. For many years now, certain municipalities under the board of management of CASSELLHOLME, EAST NIPISSING DISTRICT HOME FOR THE AGED, have requested the Ministry not only to amend the Act, but to release our municipalities entirely from the Act.

We have been patient in waiting for a response, we need the Ministry to deal with the Cassellholme debacle once and for all! I'm sure that other concerned municipalities are looking forward to the Ministry taking a deep dive and to resolve this issue.

It is a disappointing thing that we can't move our municipality forward because of multiple increases that we must pay for. Small urban and rural municipalities face insurmountable challenges trying to fund maintenance and capital costs. Operating needs consume most property tax revenue sources and small communities like Mattawa face monumental infrastructure deficits that cannot be adequately addressed through property tax alone.



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Sincerely,

Mayor Raymond A. Bélanger  
Town of Mattawa

c.c. Honorable Victor Fedeli, MPP  
Minister of Economic Development, Job Creation and Trade Chair of Cabinet



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8.12

January 13, 2025

Honorable Michael Kerzner, MPP  
Minister of the Solicitor General  
25 Grosvenor Street  
Toronto, ON M7A 1Y6

[Minister.SOLGEN@ontario.ca](mailto:Minister.SOLGEN@ontario.ca)

Re: **OPP Services to Municipalities**  
**Ministry of the Solicitor General at the 2025 ROMA Conference**

Dear Minister Kerzner,

The OPP provided the Town of Mattawa with its budget request for 2025, an increase of \$154,448 or 29%. This amount would have represented a 6.7% increase to the general taxation levy. We are aware that ROMA and AMO have their policy advisors working on this file and are advocating on our behalf.

The Town of Mattawa is grateful to the Ontario Government for providing immediate relief for the 2025 budgeting purposes. These changes would provide over \$77 million in relief to OPP-policed municipalities.

The total billing statement that was initially provided to the Office of the Solicitor General for 2025, inclusive of the increases resulting from the new collective agreement, was \$685,495. Today's proposed billing changes will provide an estimated \$103,885 in financial relief for our municipality, bringing the new total for OPP services being billed to our municipality in 2025 to \$581,611.

The province confirmed that it will also be examining options for reviewing the OPP billing model to ensure that it meets the needs of communities across the province. Thank you for your continued collaboration, valuable relationship, input and dedication to ensuring the safety and well-being of our community.

The Council of the Town of Mattawa is asking the Provincial Government to absorb policing costs into the provincial budget, specifically for small urban and rural communities of 10,000 people or less.





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The Council of the Town of Mattawa did pass and circulate a resolution calling on the province to "immediately implement sustainable funding" for small urban and rural municipalities "by reabsorbing the cost of the Ontario Provincial Police back into the Provincial budget with no recovery to municipalities".

It is a disappointing thing that we cannot move our municipality forward because of multiple increases that we must pay for. Small urban and rural municipalities face unsurmountable challenges trying to fund maintenance and capital costs. Operating needs consume most property tax revenue sources, and small communities like Mattawa face monumental infrastructure deficits that cannot be adequately addressed through property tax alone.

Sincerely,

Mayor Raymond A. Bélanger  
Town of Mattawa

c.c. Honorable Victor Fedeli, MPP  
Minister of Economic Development, Job Creation and Trade Chair of Cabinet



## INFORMATION REPORT

**PREPARED FOR: MAYOR BÉLANGER AND MEMBERS OF COUNCIL**

**PREPARED BY: PAUL LAPERRIERE, CAO/TREASURER**

**TITLE: UPDATES FROM CAO**

**DATE: MONDAY JANUARY 27, 2025**

**REPORT NO: 25-03R**

---

### **BACKGROUND**

General update 2025 - #1

### **ANALYSIS & DISCUSSION**

#### **TOWNHALL:**

The 2024 taxation year came to an end on December 31, 2024. We are currently in the midst of completing year end close.

The tax accounts were rolled forward, and staff are beginning the process of preparing the 2025 interim tax billing which will go out the first week of February and water billings which will go out the first week of March.

Effective January 1, 2025, our employee benefits carrier changed from Claim Secure to Greenshield. The transition had various speed bumps, but the plan went live January 15, 2025.

A full summary of all 2024 cheques/EFTs was sent out after the January 6, 2025, Council meeting. Those who are interested in receiving monthly versions of this report can let Melody know and we will provide you with a copy. Any questions can be directed to CAO/Treasurer. Quarterly financial reports will be presented to Council as previously discussed.

We have essentially completed our work on the administrative policy and procedures and will be coming to Council with a report in February.

The audited financial statements for 2022 and 2023 were received (final copies) and the auditors are working on finalizing the FIRS.

We are looking at advancing the 2024 audit to late March rather than June as previously scheduled.

Mayor Belanger and Councillors Mick and Bigelow along with myself attended ROMA January 19 – 21, 2025. As part of this conference, we had a delegation meeting with the staff from the Ministry of the Solicitor General re: OPP Municipal Policing Budget and with Minister Calandra (Municipal Affairs) who represented the Minister of Long-Term Care, Natalia Kusendova-Bashtawho, who is currently on leave. Both ministries claim to have heard our pleas which we will continue to make at both FONOM and AMO.

#### **BUILDING DEPARTMENT:**

The new Ontario building code, 2024, came into effect January 1, 2025. Our CBO will be attending training seminars/webinars as they become available.

Currently, there is one pending new building permit application (3rd street), and we've received one demolition permit application.

### FIRE DEPARTMENT:

The new fire chief truck was picked up a few weeks ago. The vehicle is currently being prepped with Town of Mattawa decals, lights, etc.

The "burn" unit has arrived and is now on site at the lagoon. The department has been working with "test" fires in this tailored train car designed for "real" firefighting training. Once our firefighters are all trained on this unit, we will offer to train regional firefighters which will provide networking opportunities while generating income for the department. The total investment on this unit was \$11,026, and the Association covered the entire cost.

The clothing order for the firefighters (see September 2024 report to Council) is nearly fulfilled and will soon be handed out. This initiative, an investment of \$16,724.71, jointly paid by the Town and the Association was well received and builds positive employee morale.

### COMMUNITY SERVICES:

Staffing shortages have plagued community services during and since the Christmas break. Two permanent staff are on extended leave due to illness or injury while one just returned from suspension and is on a gradual return to work schedule.

We have hired 3 temporary labourers as a stop gap measure.

The snow accumulation to date has been relatively favourable to our winter maintenance budget.

Our CAT grader needs repairs, and preliminary estimates indicate an approximate cost of \$7,500 for parts and labour.

The Parks and Recreation Supervisor posting has been left open as we have not received any applications from qualified individuals.

The arena operations and those of the Information Centre are experiencing normal activity.

### LIBRARY:

We have completed our meetings with our neighbouring municipalities and on January 28, 2025, we will be holding our first stakeholder group meeting. In addition to Mayor Belanger and myself, this group includes one individual from each of Papineau-Cameron, Mattawan, the Museum Board and the Library Board. Calvin declined to participate. The purpose of the meeting is to determine next steps.

### LEGAL SERVICES:

As agreed with Papineau-Cameron, Calvin and Mattawan, the Town of Mattawa will share equally in the legal services of Hammond LLP, the total retainer for which is \$20,000. Mattawa's share will be \$5,000.

### ROSEMOUNT VALLEY SUITES:

Discussions are on-going with the current interested party, and we have a meeting scheduled for this Friday to confirm their continued interest.

**OFFICIAL PLAN:**

We held our special public meeting to launch our official plan process on November 20<sup>th</sup>, 2024, and since then, through our planners of record, Jp2g, have had meetings with the Ministries of Municipal Affairs, Transportation, Natural Resources, Mines, Agriculture, Environment, Economic Development and the NBMCA.

The special public meeting held in November did not have a quorum of Council and as such, we've been advised by MMHA that we need to have another special public meeting with a quorum of Council in attendance.

This meeting needs to be posted twice in the Mattawa Recorder with the last one being no less than 30 days before the meeting. The plan is to post in the Recorder the first 2 weeks of February and hold the meeting on Monday March 17, 2025 at 5:00 pm.

**FINANCIAL IMPLICATIONS**

**RELEVANT POLICY/LEGISLATION**

**ATTACHMENTS**

**RECOMMENDATIONS/RESOLUTION**

It is recommended that Council for the Town of Mattawa receives and approves this report.

**BE IT RESOLVED THAT** Council of the Town of Mattawa receives Report # 25-03R titled Updates from CAO.



## INFORMATION REPORT

**PREPARED FOR:** MAYOR BÉLANGER AND MEMBERS OF COUNCIL  
**PREPARED BY:** WAYNE CHAPUT, CHIEF BUILDING OFFICIAL/BY-LAW ENFORCEMENT OFFICER  
**TITLE:** PURCHASE OF RANKIN STREET UNOPENED ROAD ALLOWANCE  
**DATE:** MONDAY JANUARY 27, 2025  
**REPORT NO:** 25-04R

---

### **BACKGROUND**

On April 9, 2025, staff received A letter from two property owners, requesting to purchase an unopened parcel of Rankin Street Road allowance that is adjacent to their properties on Second Street. The property owners own 390 Second Street, lot 21 and the vacant Lot 22 that lies to the northwest of the unopened portion of Rankin Street Road allowance. The 33' x 165' parcel of unopened Road allowance they are requesting to buy is between their two properties.

### **ANALYSIS & DISCUSSION**

In The past residents have made similar requests to purchase parcels of Unopened Road Allowances and have been granted. Our records through MPAC show that half of the unopened road allowance has been purchased and added to lot 21. There is a process that must be followed through Schedule "B" of By-law No. 16-17 which is the Closing and Sales of Municipal Road Allowances Policy.

Council has to consider if the unopened road allowance is deemed to be not required for current or future municipal use. If Council decides the closing and sale of the municipal road allowance a By-law will be brought to Council for formal approval.

The abutting property owners have paid all fees required to date.

### **FINANCIAL IMPLICATIONS**

The parcel will be appraised of the fair market value and an appraised value will be given for sale of the land.

Tax revenue

### **RELEVANT POLICY/LEGISLATION**

Section 270(1) of the Municipal Act, 2001 as amended.

Town of Mattawa By-law No. 16-17 Schedule "B" Closing and Sales of Municipal Road Allowances Policy

### **ATTACHMENTS**

Letter of request from interest purchaser, location map and Closing & Sales of Municipal Road Allowance Policy.



## **RECOMMENDATIONS/RESOLUTION**

It is recommended that Council for the Town of Mattawa receives this report.

This lot has been the site of recreational winter activities for many years. Notwithstanding this fact, Council should confirm its interest in pursuing this transaction and if yes, that Council directs the CBO to obtain comments from Jp2g, the Town's Planners of Record and return to Council with a final recommendation.

**BE IT RESOLVED THAT** Council of the Town of Mattawa receives Report # 25-04R titled Purchase of Ranin Street Unopened Road Allowance.

**AND FURTHER THAT** Council directs the Chief Building Official to send all information to Jp2g Consultants Inc. and request comments on this and return to Council with final comments and recommendations on this property.

2015/

Neil Richardson and Tana White  
390 Second Street  
Mattawa, ON P0H1V0

April 9, 2024

Town of Mattawa  
160 Water Street Box 390  
Mattawa, ON P0H1V0

We would like to request purchase of the unopened road allowance described as "**Part of Rankin Street between Lot 21 and Lot 22 off Second Street**", abutting between the two properties that we currently own as described below.

Lot 21 Legal Description  
PLAN 2 LOT 21 AND RP 36R13774 PART 1 REG 16352.11SF 99.11FR 164.99D

Lot 22 Legal Description  
PLAN 2 LOT 22 REG 0.25AC 66FR 165.00D



Our interest in this purchase is to have our properties contiguous.

We understand there is a non-refundable fee of \$300.00 to make this application and a \$2,000.00 cost associated for administrative, legal, and land value costs.

Please advise as to process.

Thank you,

Neil Richardson and Tana White

PIECE OF UNOPENED ROAD  
ALLOWANCE 33' X 165' TO  
BE PURCHASED.





<b>POLICY:</b>	<b>CLOSING AND SALE OF MUNICIPAL ROAD ALLOWANCES SCHEDULE "B" TO BY-LAW 16-17</b>
Committee:	Planning Services Department
Effective Date:	September 26, 2016
Most Recent Revision:	September 23, 2016

**SCOPE**

This policy applies to the closure and sale of road allowances by the Corporation of the Town of Mattawa.

The Municipal Act provides that a Council of a Municipality may pass by-laws for stopping up all or part of a highway and for selling the same. A highway includes any road under the **municipality's jurisdiction.**

**POLICY**

The municipality will consider requests to stop-up, close and sell municipally owned road allowances provided:

- a) The unopened road allowance is deemed to be not required for current or future municipal use;
- b) **Council's policy is that where road allowances abut the shores of rivers and are not required for public access to the water, such road allowances may be closed by the municipality;**
- c) all costs (survey costs, legal fees, etc.) are borne by the applicant and/or to those persons whom the lands are to be sold. There shall be no expense to the municipality.
- d) Section 34(7) of the Municipal Act, 2001 c.25, provides that a By-law which has the effect of permanently closing or altering a highway is not valid if the result is a person having **no motor vehicle access to and from the person's land over any highway, unless the person agrees to such by-law.**

It is specifically noted unopened road allowances which lead to waterbodies are of significant interest to not only the municipality but also other government and regulatory agencies. Although an application for closure may be submitted, the applicant should be aware, circulation to and approval from other agencies may be required in addition to municipal approval.

Generally, the municipality will only consider applications for road allowance closings from abutting land owners. However, this is not a legislative requirement and in certain cases, an application to close and convey a road allowance may be accepted from a property owner that does not abut the road allowance.

This policy does not apply to the sale of land under Part XI of the Municipal Act – Sale of Land for Tax Arrears.

This policy does not apply to the Sale of Disposition of Surplus Lands (See Policy for the Sale and Disposition of Land – Schedule A to By-law 16-17).

## **LEGISLATIVE REQUIREMENTS**

Section 11 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, provides that a lower-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public.

Section 391 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, provides that a municipality may impose fees or charges on persons:

- a) for services or activities provided or done by or on behalf of it;
- b) for costs payable by it for services or activities provided or done by or on behalf of any other municipality or any local board; and
- c) for the use of its property including a property under its control.

## **PROCEDURE**

### **1. WRITTEN REQUEST – SUBMISSION REQUIREMENTS**

In order for Council to review the request, the applicant shall submit the following information:

- a) A letter of Request to stop-up and close a road allowance shall include an accurate description of the portion of the road allowance requesting to be closed, and a legal **description of the applicant's lands**.
- b) The Letter shall also contain reasons requesting the closure of the road allowance.
- c) A map of the proposed road allowance to be stopped up and closed, including the identification of adjacent lands, including the location of buildings.
- d) The Applicant(s) shall submit with the written request a non-refundable \$300 fee and a \$2,000 deposit to cover administrative, legal and land value costs.

### **2. COUNCIL ACCEPTANCE OR REJECTION OF APPLICATION**

Once all submission requirements are received, the Clerk will circulate to all departments for comments.

The application and Departmental comments will then be referred to Council for acceptance or rejection. If Council wishes to proceed with the closing and sale of the municipal road allowance, a resolution shall be prepared declaring the land surplus and available for sale. If the recommendation is to reject the application, the applicant(s) will be refunded the deposit less any costs to date.

### **3. CIRCULATION TO ADJACENT LAND OWNERS**

The municipality will conduct a detailed search to ascertain the proper names and addresses of all owners of lands abutting the portion of the unopened road allowance proposed to be closed and sold. A sketch will be prepared showing the holdings of any adjacent owners and the portion of the roadway to which they have a right of first refusal. The adjacent landowners will be contacted in writing, to ascertain their interest in the purchase of

abutting lands. Adjacent landowners will be afforded a minimum of three (3) weeks to respond to the letter. The name(s) and address(es) of all such persons will be noted in the file as well as their decision whether or not to participate and acquire a portion of the unopened road allowance.

Should there be no interest shown in the purchase of the portion of the unopened road allowance, the applicant(s) and any other immediately adjacent landowner who has shown interest in acquiring the lands, will be given the opportunity to purchase the unclaimed portions of such land.

#### **4. NOTICE TO PUBLIC**

Prior to selling any municipal road allowance the municipality shall give notice to the public of the proposed closing and sale of the municipal road allowance and hold a minimum of one public meeting.

An advertisement shall be placed in at least one newspaper having general circulation within the local area once a week for a minimum period of two consecutive weeks advising the date, time and location of the public meeting.

The Notice shall also be posted on the municipal website and at the municipal office.

Copies will also be posted in the immediate vicinity of the portion of the unopened road allowance proposed to be closed and sold.

The Notice shall include a brief description of the road allowance and a sketch if at all possible as well as the date, time and location of the public meeting.

After public consultation, a report will be submitted to Council at the next regular or special meeting for further consideration with respect to final decision to close road and at this time a Council resolution is required to proceed to next steps, if applicable.

#### **5. ROAD ALLOWANCE APPRAISAL**

The municipality will obtain an appraisal of the fair market value of the unopened road allowance from a person/company certified by the Appraisal Institute of Canada. Once appraisal received copies will be provided to applicant(s) and a letter of intent to proceed must be received by the municipality within thirty (30) days along with a further deposit of ten percent (10%) of appraisal value or at least \$500.00 to confirm desire to proceed by the applicant(s).

If the applicant(s) decide to not proceed with the acquisition the applicant(s) will be responsible for costs associated with advertising and appraisal. Remainder of deposit will be refunded.

Should the applicant(s) decide not to proceed with the purchase once the appraisal has been prepared and does not exercise their option to purchase within thirty (30) days, the second party, if applicable, can proceed to purchase both halves of the road allowance for the appraisal value of each part.

Should neither applicant exercise their right to purchase the road allowance, the appraisal shall have a one-year validity and could be recommenced during this time period with a further deposit of \$1,000.00 and the next steps would proceed.

Council reserves the right to adjust any appraisal if extenuating circumstances become apparent.

#### **6. REFERENCE PLAN (SURVEY) OF ROAD ALLOWANCE**

The Applicant(s) shall obtain a reference plan (survey), prepared by an Ontario Land Surveyor, of the area proposed for closing and sale and submit such to the municipality prior to the commencing of any legal work concerning the road closing.

#### **7. CLOSING AND SALE OF MUNICIPAL ROAD ALLOWANCE BY-LAW**

Once a reference plan has been submitted to the municipality, the municipal solicitor shall be authorized to proceed with the preparation of the legal work concerning the road closing.

The Closing and Sale of Municipal Road Allowance By-law will be brought to Council for formal approval.

The transfer of the land will only be completed once the legal work is completed and after receipt of total payment.

#### **ERRORS AND OMISSIONS**

It is acknowledged that any error or omission in following the procedures, in which error or omission was not the result of bad faith on behalf of the municipality will not necessarily render such disposal invalid or void.

#### **PRIVACY**

The disclosure of information relevant to the sale of Surplus Lands shall be in accordance with the provisions of the Municipal Freedom of Information and Protection of Privacy Act, R. S. O. 1990, c. M.56, as amended.

#### **FORMS**

N/A

DATE: MONDAY JANUARY 27, 2025

11.1

**THE CORPORATION TOWN OF MATTAWA**

**MOVED BY COUNCILLOR** \_\_\_\_\_

**SECONDED BY COUNCILLOR** \_\_\_\_\_

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**BE IT RESOLVED THAT** Council of the Corporation of the Town of Mattawa approve and adopt By-Law 25-03 being a by-law to appoint Committee of Adjustment members for 2025.



**THE CORPORATION OF THE TOWN OF MATTAWA**

**BY-LAW NUMBER 25-03**

**BEING** a by-law to appoint members to the Committee of Adjustment for the year 2025.

**WHEREAS** Section 44 of the Planning Act, S.O., 1990, c. P.13, (hereinafter called the "Act"), provides that a Council of a Municipality may, by By-law, constitute and appoint a Committee of Adjustment for the Municipality;

**AND WHEREAS** Section 45(3) of the Act provides that a Council that has constituted a Committee of Adjustment may, by By-law, empower the Committee of Adjustment to grant minor variances from the provisions of any by-law that implements the Official Plan;

**AND WHEREAS** Council adopted By-Law Number 85-26 which established a Committee of Adjustment for the Municipality;

**AND WHEREAS** the Council of the Corporation of the Town of Mattawa deems it advisable to provide for the appointment of members thereto, and to delegate to said Committee the authority of Council with respect to minor variances.

**NOW THEREFORE** the Council of the Town of Mattawa enacts as follows:

1. **THAT** Councillors Mathew Gardiner, Fern Levesque and Spencer Bigelow be appointed to the Committee of Adjustment.
2. **THAT** the term of office for the members of the Committee of Adjustment be for the year 2025.
3. **THAT** this By-law shall come into effect January 1, 2025.

READ A FIRST and SECOND TIME, this 27<sup>th</sup> day of January, 2025.

READ THIRD TIME and FINALLY PASSED, this 27<sup>th</sup> day of January, 2025.

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Mayor

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Clerk

DATE: MONDAY JANUARY 27, 2025

18.1

**THE CORPORATION TOWN OF MATTAWA**

MOVED BY COUNCILLOR \_\_\_\_\_

SECONDED BY COUNCILLOR \_\_\_\_\_

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**BE IT RESOLVED THAT** the January 27, 2025 meeting adjourn at \_\_\_\_\_ p.m.